

**Minutes**  
**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS**  
**Kerr-Tar COG Office**  
**June 23, 2016**

**Members Present**

|                 |                  |
|-----------------|------------------|
| Mary Anderson   | Pete Averette    |
| Francine Chavis | Jimmy Clayton    |
| Henry Daniel    | Sidney Dunston   |
| Kevin Easter    | Terry Garrison   |
| Carrol Harris   | Tommy Hester     |
| Zelodis Jay     | Dazale Kearney   |
| Kenneth Perry   | Bryan Pfohl      |
| Jenifer Pierce  | Barry Richardson |
| Joe Shearon     | Archer Wilkins   |
| Danny Wright    | Quon Bridges     |

**Absent Members:**

|                    |                   |
|--------------------|-------------------|
| John Alston        | Wayne Aycok       |
| Junious Debnam     | Eddie Ellington   |
| Fonzie Flowers     | Walter Gardner    |
| Linda Jordon       | Jerry Joyner      |
| Brad Kearney       | Johnny Lunsford   |
| Gary Plummer       | David Smith       |
| Marsha Strawbridge | Michael Williford |

**COG Staff:**

Diane Cox  
Vincent Gilreath  
Gina Parham  
Tonya Kilgore  
Donna Lee  
Ann Stroobant

**Others:**

Jim Wrenn – COG Attorney  
Boyd Tharrington – NCDOT  
Joey Hopkins – NCDOT  
Cameron Richards – NCDOT  
Stuart Litvin – Vance EDC  
Elke Doom – City of Oxford  
Harry Mills – Granville EDC

**Call to Order and Invocation**

Chairman Hester asked Board Member, Jimmy Clayton to provide the invocation prior to dinner.

Chairman called the meeting to order and welcomed everyone to the meeting. New Person County Board member Kenneth Perry was introduced. Mr. Perry is filing the seat vacated by Ms. Elizabeth Blackwell. Everyone welcomed Mr. Perry to the Board.

**Minutes**

Chairman asked for the pleasure of the Board in regards to the Minutes of May 26<sup>th</sup> that were previously sent to all members for review.

**Minutes**  
**Motion # 1**

Sidney Dunston made a motion to approve the Minutes as written. Jimmy Clayton seconded the motion and the motion carried unanimously.

## **NEW BUSINESS**

### **FINANCE REPORT**

Tonya Kilgore advised that the Finance Report ending May 31, 2016 had been reviewed by the Finance Chairman, Danny Wright. She further stated that she believed the COG staff was doing a good job of keeping expenditures within budget. She also noted that additional revenue of \$16,650 would carry forward as EDA Grants are 3 year grants. Other program funds are all pass thru funds and the Aging funds of \$3,261 for fans has already been spent and will transfer out at the end of June. Total budget at end of May is \$1,029,976.

Members questioned if COG had made any revolving loans recently. Diane stated that no loans had been made and contact had been made with local banks to remind them of the availability of loan program. Plan to start marketing the loan program in the upcoming year.

Members questioned spending in NSP program and Diane clarified that the Vance County project is a multi-year project (since 2008) and that the COG is reimbursed on actual expenditures. A budget amendment will be presented later.

#### **Finance Report Motion # 2**

Motion was made by Danny Wright to approve the Finance Report as presented for the end of May. Bryan Pfohl seconded the motion and motion carried unanimously

(INSERT FINANCE REPORT HERE)

|  | BUDGET       | YTD EXPEND   | BALANCE    | % EXPENDED | REVENUES RECEIVED | ACCOUNTS RECEIVABLE | ASSESSMENTS          |          | TOTAL REVENUES | GAIN/(LOSS) |
|--|--------------|--------------|------------|------------|-------------------|---------------------|----------------------|----------|----------------|-------------|
|  |              |              |            |            |                   |                     | ALLOTTED LOCAL MATCH | REVENUES |                |             |
| GENERAL FUND - 10                            |              |              |            |            |                   |                     |                      |          |                |             |
| KTREDC                                       | \$ 53,000    | \$ 52,693    | \$ 307     | 99         | \$ 43,725         | \$ 8,968            | \$ -                 | \$ -     | \$ 52,693      | \$ -        |
| EDA Planning                                 | \$ 97,502    | \$ 87,505    | \$ 9,997   | 90         | \$ 75,060         | \$ -                | \$ 35,002            | \$ -     | \$ 110,062     | \$ 16,650   |
| Revolving Loan Fund                          | \$ 17,595    | \$ 13,091    | \$ 4,504   | 74         | \$ -              | \$ 13,091           | \$ -                 | \$ -     | \$ 13,091      | \$ -        |
| Micro Loan Fund                              | \$ 1,952     | \$ 1,952     | \$ -       | 100        | \$ -              | \$ 1,952            | \$ -                 | \$ -     | \$ 1,952       | \$ -        |
| Rural Transportation                         | \$ 121,030   | \$ 114,891   | \$ 6,139   | 95         | \$ 76,285         | \$ 15,628           | \$ 22,978            | \$ -     | \$ 114,891     | \$ 0        |
| Bike Ped Path Plan                           | \$ 18,220    | \$ 15,320    | \$ 2,900   | 84         | \$ 6,222          | \$ 9,098            | \$ -                 | \$ -     | \$ 15,320      | \$ -        |
| CFAT   | \$ 20,213    | \$ 15,442    | \$ 4,771   | 76         | \$ 11,770         | \$ 3,672            | \$ -                 | \$ -     | \$ 15,442      | \$ -        |
| Mobility Manager                             | \$ 92,900    | \$ 58,313    | \$ 34,587  | 63         | \$ 32,099         | \$ 20,383           | \$ 5,831             | \$ -     | \$ 58,313      | \$ (1)      |
| Bunn Zoning                                  | \$ 8,094     | \$ 6,517     | \$ 1,577   | 81         | \$ 6,201          | \$ 315              | \$ -                 | \$ -     | \$ 6,516       | \$ 1,517    |
| Warrington Zoning                            | \$ 2,700     | \$ 1,183     | \$ 1,517   | 44         | \$ 2,700          | \$ -                | \$ -                 | \$ -     | \$ 2,700       | \$ 5,000    |
| City of Henderson REUSE                      | \$ 5,000     | \$ -         | \$ 5,000   | 0          | \$ -              | \$ 5,000            | \$ -                 | \$ -     | \$ 5,000       | \$ 10,113   |
| Franklin Co. Building Reuse                  | \$ 15,000    | \$ 4,887     | \$ 10,113  | 33         | \$ 15,000         | \$ -                | \$ -                 | \$ -     | \$ 15,000      | \$ 2        |
| Aging - Planning & Admin.                    | \$ 187,380   | \$ 137,748   | \$ 49,632  | 74         | \$ 103,111        | \$ 5,863            | \$ 28,776            | \$ -     | \$ 137,750     | \$ 2        |
| Aging - Ombudsman                            | \$ 106,146   | \$ 99,329    | \$ 6,817   | 94         | \$ 82,698         | \$ 6,700            | \$ 9,933             | \$ -     | \$ 99,331      | \$ 2        |
| Aging - Elder Abuse                          | \$ 4,708     | \$ 4,652     | \$ 56      | 99         | \$ 2,497          | \$ 1,689            | \$ 465               | \$ -     | \$ 4,651       | \$ 1        |
| Aging - Evidence Based                       | \$ 32,254    | \$ 23,779    | \$ 8,475   | 74         | \$ 18,502         | \$ 2,900            | \$ 2,378             | \$ -     | \$ 23,780      | \$ 1        |
| Aging - AAA Admin                            | \$ 48,263    | \$ 43,388    | \$ 4,875   | 90         | \$ 27,421         | \$ 15,968           | \$ -                 | \$ -     | \$ 43,389      | \$ 1        |
| Aging - Medicare SHIP                        | \$ 7,000     | \$ 6,993     | \$ 7       | 99         | \$ 5,500          | \$ -                | \$ 1,500             | \$ -     | \$ 7,000       | \$ 7        |
| Aging - MIPPA                                | \$ 15,518    | \$ 8,861     | \$ 6,657   | 57         | \$ 11,988         | \$ (1,640)          | \$ -                 | \$ -     | \$ 10,348      | \$ 5,170    |
| Aging - Caregiver I                          | \$ 87,500    | \$ 78,145    | \$ 9,355   | 89         | \$ 68,421         | \$ 9,725            | \$ -                 | \$ -     | \$ 78,146      | \$ 1        |
| Aging - NC DOT Project                       | \$ 300,000   | \$ 245,179   | \$ 54,821  | 82         | \$ 202,844        | \$ 42,335           | \$ -                 | \$ -     | \$ 245,179     | \$ 60       |
| Aging - LCA                                  | \$ 30,000    | \$ 20,059    | \$ 9,941   | 67         | \$ 19,078         | \$ 1,041            | \$ -                 | \$ -     | \$ 20,119      | \$ 80       |
| Aging - CATCH Community Services             | \$ 260       | \$ 180       | \$ 80      | 69         | \$ 260            | \$ -                | \$ -                 | \$ -     | \$ 260         | \$ 5,645    |
| Aging - Triangle North Healthcare Foundation | \$ 10,000    | \$ 4,355     | \$ 5,645   | 44         | \$ 10,000         | \$ (1,015)          | \$ -                 | \$ -     | \$ 8,985       | \$ 162      |
| Aging - Senior Games                         | \$ 7,500     | \$ 5,203     | \$ 2,297   | 70         | \$ 5,365          | \$ -                | \$ -                 | \$ -     | \$ 5,365       | \$ -        |
| WIA Adult Program                            | \$ 145,974   | \$ 133,502   | \$ 12,472  | 91         | \$ 124,628        | \$ 8,874            | \$ -                 | \$ -     | \$ 133,502     | \$ (71)     |
| WIA Youth Program                            | \$ 116,634   | \$ 92,475    | \$ 24,159  | 79         | \$ 83,524         | \$ 8,951            | \$ -                 | \$ -     | \$ 92,475      | \$ -        |
| WIA Disloc Work Prog                         | \$ 123,241   | \$ 113,617   | \$ 9,624   | 92         | \$ 99,513         | \$ 14,033           | \$ -                 | \$ -     | \$ 113,546     | \$ -        |
| WIA Admin                                    | \$ 230,957   | \$ 198,893   | \$ 32,064  | 86         | \$ 184,204        | \$ 14,689           | \$ -                 | \$ -     | \$ 198,893     | \$ -        |
| WIA NEG OJT                                  | \$ 21,600    | \$ 850       | \$ 20,750  | 4          | \$ 850            | \$ -                | \$ -                 | \$ -     | \$ 850         | \$ -        |
| WIOA Career Pathways                         | \$ 30,000    | \$ 6,920     | \$ 23,080  | 23         | \$ -              | \$ 6,920            | \$ -                 | \$ -     | \$ 6,920       | \$ 671      |
| Granville Co. SS CDBG                        | \$ 10,000    | \$ 2,833     | \$ 7,167   | 28         | \$ 3,504          | \$ -                | \$ -                 | \$ -     | \$ 3,504       | \$ -        |
| Granville Co. SFR                            | \$ 170,000   | \$ 32,503    | \$ 137,497 | 19         | \$ 29,080         | \$ 3,423            | \$ -                 | \$ -     | \$ 32,503      | \$ -        |
| Vance Co. NSP                                | \$ 4,500     | \$ 6,552     | \$ (2,052) | 146        | \$ 6,030          | \$ 522              | \$ -                 | \$ -     | \$ 6,552       | \$ -        |
| Roxboro SFR                                  | \$ 170,000   | \$ 182       | \$ 169,818 | 0          | \$ -              | \$ 182              | \$ -                 | \$ -     | \$ 182         | \$ (1)      |
| Miscellaneous                                | \$ -         | \$ 1         | \$ (1)     | 0          | \$ -              | \$ -                | \$ -                 | \$ -     | \$ -           | \$ -        |
| Contingency                                  | \$ -         | \$ -         | \$ -       | 0          | \$ -              | \$ -                | \$ -                 | \$ -     | \$ -           | \$ -        |
| <b>TOTAL</b>                                 | \$ 2,312,641 | \$ 1,635,993 | \$ 676,648 | 71%        | \$ 1,358,080      | \$ 219,267          | \$ 106,863           | \$ -     | \$ 1,684,210   | \$ 45,010   |

**AGING FUND-FUND 11**

|                          |              |              |            |     |              |              |       |
|--------------------------|--------------|--------------|------------|-----|--------------|--------------|-------|
| Agging - Block Grant     | \$ 1,769,445 | \$ 1,387,280 | \$ 382,165 | 75  | \$ 1,387,280 | \$ 1,387,280 | -     |
| Agging - Legal           | \$ 9,205     | \$ 9,205     | -          | 100 | \$ 9,205     | \$ 9,205     | -     |
| Agging - Sr Ctr Gen Pump | \$ 62,292    | \$ 23,021    | \$ 39,271  | 37  | \$ 23,021    | \$ 23,021    | -     |
| Agging - Fans            | \$ 3,261     | \$ -         | \$ 3,261   | 0   | \$ 3,261     | \$ 3,261     | 3,261 |
| Agging - Caregiver       | \$ 53,593    | \$ 23,374    | \$ 30,219  | 44  | \$ 23,374    | \$ 23,374    | -     |
| <b>TOTAL</b>             | \$ 1,897,796 | \$ 1,442,880 | \$ 454,916 | 76% | \$ 1,446,141 | \$ 1,446,141 | 3,261 |

**WORKFORCE - FUND 13**

|                       |              |              |            |     |              |              |   |
|-----------------------|--------------|--------------|------------|-----|--------------|--------------|---|
| WIA Adult Program     | \$ 503,261   | \$ 321,245   | \$ 182,016 | 64  | \$ 321,245   | \$ 321,245   | - |
| WIA Adult ITA's       | \$ 55,000    | \$ -         | \$ 55,000  | 0   | \$ -         | \$ -         | - |
| WIA Youth Program     | \$ 623,300   | \$ 304,136   | \$ 319,164 | 49  | \$ 304,136   | \$ 304,136   | - |
| WIA Disloc Work Prog  | \$ 503,261   | \$ 304,786   | \$ 198,475 | 61  | \$ 304,786   | \$ 304,786   | - |
| WIA Disloc Work ITA's | \$ 55,000    | \$ -         | \$ 55,000  | 0   | \$ -         | \$ -         | - |
| WIA NEG-OJT           | \$ 206,000   | \$ 102,351   | \$ 103,649 | 50  | \$ 102,351   | \$ 102,351   | - |
| <b>TOTAL</b>          | \$ 1,945,822 | \$ 1,032,518 | \$ 913,304 | 53% | \$ 1,032,518 | \$ 1,032,518 | - |

**MICRO-LOAN - FUND 15**

|              |      |      |      |    |        |        |   |
|--------------|------|------|------|----|--------|--------|---|
| Loans        | \$ - | \$ - | \$ - | 0% | \$ 132 | \$ 132 | - |
| <b>TOTAL</b> | \$ - | \$ - | \$ - | 0% | \$ 132 | \$ 132 | - |

**REVOLVING LOAN - FUND 20**

|              |           |       |           |    |           |           |   |
|--------------|-----------|-------|-----------|----|-----------|-----------|---|
| Loans        | \$ 51,763 | \$ 50 | \$ 51,713 | 0  | \$ 16,170 | \$ 16,170 | - |
| <b>TOTAL</b> | \$ 51,763 | \$ 50 | \$ 51,713 | 0% | \$ 16,170 | \$ 16,170 | - |

**REVOLVING LOAN- GREEN JOBS - FUND 21**

|              |      |      |      |    |      |      |   |
|--------------|------|------|------|----|------|------|---|
| Loans        | \$ - | \$ - | \$ - | 0% | \$ - | \$ - | - |
| <b>TOTAL</b> | \$ - | \$ - | \$ - | 0% | \$ - | \$ - | - |

**ALL TOTALS**

|  |              |              |              |     |              |            |            |              |        |
|--|--------------|--------------|--------------|-----|--------------|------------|------------|--------------|--------|
|  | \$ 6,208,022 | \$ 4,111,441 | \$ 2,096,581 | 66% | \$ 3,853,041 | \$ 219,267 | \$ 106,863 | \$ 4,179,171 | 48,272 |
|--|--------------|--------------|--------------|-----|--------------|------------|------------|--------------|--------|

**CASH BALANCES**

|                          |              |
|--------------------------|--------------|
| GENERAL FUND             | \$ 178,557   |
| AGING FUND               | \$ 3,261     |
| WIA FUND                 | \$ 52,795    |
| MICRO LOAN FUND          | \$ 23,047    |
| REVOLVING LOAN FUND      | \$ 766,731   |
| GREEN JOBS RLF LOAN FUND | \$ 5,585     |
| <b>TOTALS</b>            | \$ 1,029,976 |

Kermit Copley, CPA 06/14/16  
Hoyle CPA, PLLC



KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS  
 BUDGET AMENDMENTS  
 Thursday, June 23, 2016

FUND 10 GENERAL FUND

| <b>BUDGET AMENDMENT # 18</b>              |              |                |               |                  |
|---|--------------|----------------|---------------|------------------|
|   | <u>A/C #</u> | <u>BUDGET</u>  | <u>CHANGE</u> | <u>REQUESTED</u> |
| <b>AGING - P &amp; A</b>                  | <b>5110</b>  |                |               |                  |
| <b>EXPENDITURES</b>                       |              |                |               |                  |
| Advertising                               | 370          | 2,296          | -1,796        | 500              |
| MIS Charges                               | 382          | 8,500          | -1,000        | 7,500            |
| Dues and Subscriptions                    | 491          | 4,000          | -2,000        | 2,000            |
|   |              | <b>14,796</b>  | <b>-4,796</b> | <b>10,000</b>    |
|   |              |                |               |                  |
|   |              |                |               |                  |
| <b>TOTAL P &amp; A Expenditure Budget</b> |              | <b>187,380</b> | <b>-4,796</b> | <b>182,584</b>   |
|   |              |                |               |                  |
| <b>REVENUES</b>                           |              |                |               |                  |
| <b>AGING - P &amp; A</b>                  | <b>3510</b>  | 144,442        | 0             | 144,442          |
| Assessments allocated for match           |              | 38,142         | 0             | 38,142           |
|   |              | <b>182,584</b> |               | <b>182,584</b>   |
|   |              |                |               |                  |
| To adjust actual expenditures to revenue  |              |                |               |                  |

| <b>BUDGET AMENDMENT # 19</b>              |              |                |               |                  |
|---|--------------|----------------|---------------|------------------|
|   | <u>A/C #</u> | <u>BUDGET</u>  | <u>CHANGE</u> | <u>REQUESTED</u> |
| <b>AGING - Ombudsman</b>                  | <b>5120</b>  |                |               |                  |
| <b>EXPENDITURES</b>                       |              |                |               |                  |
| Supplies                                  | 260          | 200            | 50            | 250              |
| Travel                                    | 314          | 2,964          | 514           | 3,478            |
|   |              | <b>3,164</b>   | <b>564</b>    | <b>3,728</b>     |
|   |              |                |               |                  |
|   |              |                |               |                  |
| <b>TOTAL Ombudsman Expenditure Budget</b> |              | <b>106,146</b> | <b>564</b>    | <b>106,710</b>   |
|   |              |                |               |                  |
| <b>REVENUES</b>                           |              |                |               |                  |
| <b>AGING - Ombudsman</b>                  | <b>3520</b>  | 96,039         | 0             | 96,039           |
| Assessments allocated for match           |              | 10,671         | 0             | 10,671           |
|   |              | <b>106,710</b> |               | <b>106,710</b>   |
|   |              |                |               |                  |
| To adjust actual expenditures to revenue  |              |                |               |                  |

| <b>BUDGET AMENDMENT # 20</b>                |              |               |               |                  |
|---|--------------|---------------|---------------|------------------|
|   | <u>A/C #</u> | <u>BUDGET</u> | <u>CHANGE</u> | <u>REQUESTED</u> |
| <b>AGING - Elder Abuse</b>                  | <b>5310</b>  |               |               |                  |
| <b><u>PENDITURES</u></b>                    |              |               |               |                  |
| Supplies                                    | 260          | 139           | -55           | 84               |
|   |              | 139           | -55           | 84               |
|   |              |               |               |                  |
|   |              |               |               |                  |
| <b>TOTAL Elder Abuse Expenditure Budget</b> |              | <b>4,708</b>  | <b>-55</b>    | <b>4,653</b>     |
|   |              |               |               |                  |
| <b><u>REVENUES</u></b>                      |              |               |               |                  |
| <b>AGING - Elder Abuse</b>                  | <b>3530</b>  | 4,188         | 0             | 4,188            |
| Assessments allocated for match             |              | 465           | 0             | 465              |
|   |              | <b>4,653</b>  |               | <b>4,653</b>     |
|   |              |               |               |                  |
| To adjust actual expenditures to revenue    |              |               |               |                  |

| <b>BUDGET AMENDMENT # 21</b>                               |              |               |               |                  |
|--|--------------|---------------|---------------|------------------|
|  | <u>A/C #</u> | <u>BUDGET</u> | <u>CHANGE</u> | <u>REQUESTED</u> |
| <b><u>PENDITURES</u></b>                                   |              |               |               |                  |
| VANCE COUNTY NSP   | <u>7686</u>  |               |               |                  |
| Contracted Services  | <u>200</u>   | <u>4,500</u>  | <u>4,500</u>  | <u>9,000</u>     |
|  |              | <u>4,500</u>  | <u>4,500</u>  | <u>9,000</u>     |
|  |              |               |               |                  |
|  |              |               |               |                  |
| <b><u>REVENUES</u></b>                                     |              |               |               |                  |
| VANCE COUNTY NSP   | <u>3475</u>  |               |               |                  |
|  | <u>436</u>   | <u>4,500</u>  | <u>4,500</u>  | <u>9,000</u>     |
|  |              | <u>4,500</u>  | <u>4,500</u>  | <u>9,000</u>     |
|  |              |               |               |                  |
| This amendment represents additional revenue and expenses. |              |               |               |                  |



KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS  
 BUDGET AMENDMENTS  
 Thursday, June 23, 2016

FUND 11 - AGING

| <b>BUDGET AMENDMENT # 3</b>  |              |                  |               |                  |
|--|--------------|------------------|---------------|------------------|
|  | <b>A/C #</b> | <b>BUDGET</b>    | <b>CHANGE</b> | <b>REQUESTED</b> |
| <b>HOME &amp; COMM CARE BLOCK GR</b>                                 |              |                  |               |                  |
| <b>EXPENDITURES</b>  |              |                  |               |                  |
| Franklin County  |              | 444,672          | 6,562         | 451,234          |
| Granville County   |              | 394,963          | 5,663         | 400,626          |
| Person County  |              | 323,421          | 4,417         | 327,838          |
| Vance County   |              | 335,946          | 5,067         | 341,013          |
| Warren County  |              | 270,443          | 3,540         | 273,983          |
|  |              | <b>1,769,445</b> | <b>25,249</b> | <b>1,794,694</b> |
| <b>REVENUES</b>  |              |                  |               |                  |
| Franklin County  |              | 444,672          | 6,562         | 451,234          |
| Granville County   |              | 394,963          | 5,663         | 400,626          |
| Person County  |              | 323,421          | 4,417         | 327,838          |
| Vance County   |              | 335,946          | 5,067         | 341,013          |
| Warren County  |              | 270,443          | 3,540         | 273,983          |
|  |              | <b>1,769,445</b> | <b>25,249</b> | <b>1,794,694</b> |
| This amendment reflects the actual grant funds received for FY15-16. |              |                  |               |                  |

## **Budget Amendments**

### **Motion #3**

Motion was made by Zelodis Jay to approve the Budget Amendments as presented. Pete Averette seconded the motion. The motion carried unanimously.

## **Budget Resolution**

Diane Cox reminded the Board that the Executive Committee had recommended the Proposed Budget for FY 2016/2017 at the May meeting. She further stated that a Public Hearing was held at the COG office on June 16<sup>th</sup> at 9:30 for citizen input and that no one came forth with comment.

## **Budget Resolution FY 2016//2017**

### **Motion # 4**

Motion was made by Quon Bridges to approve the Budget Resolution for FY 2016/2017 as presented. Kevin Easter seconded the motion. The motion carried unanimously.

At this time, Board Member Quon Bridges took a moment to recognize new Oxford City Manager, Elke Doome who had joined the meeting tonight. Chairman Hester asked if there were other guests to recognize this evening.

## **Nominating Committee**

Chairman Hester advised that he would recommend the following individuals to serve on the Nominating Committee to select our Slate of Officers for FY2016/2017.

Serving as Chairman of this committee would be:

- Gary Plummer (who resides in the County of the retiring Chairman)
- Zelodis Jay of Granville County
- Dazale Kearney of Franklin County
- Walter Gardner of Warrenton

## **Nominating Committee**

### **Motion # 5**

Motion was made by Bryan Pfohl to approve the Nominating Committee as presented. Pete Averette seconded the motion. The motion carried unanimously.

## **EXECUTIVE DIRECTOR'S REPORT**

Highlights of Diane's report were:

- Annual Awards Banquet will be held on September 22, 2016 at the Henderson Vance Farmers' Market. Award Nomination Forms are enclosed in your packets to submit nominees and they will also be placed on our website. Guest speaker will be Dr. Pat Mitchell from NC Department of Commerce.
- Kerr Tar COG new web page went live as of June 13th, 2016. Please take time to browse the site and provide us with ideas and updates of local events. We have obtained some photos of COG Board Members but do not have them all yet. If you do not like your photo or have a photo you would like us to use, please send it to us.
- The NC Regional Council Directors met in Kernersville on June 2<sup>nd</sup> and 3<sup>rd</sup>. The new CEDS format was reviewed with a stream lined process. The current CEDS must be updated and approved in 2017.
- COG submitted a Brownfields grant application to EPA that was not funded. The COG scored 188 of the 200 required points. There were 79 applications received in total and Region 4 was awarded 16 grants. The COG will be re-submitting a revised application for the next round of funding.
- The Aging staff will host a Caregiver Expo at VGCC on Thursday, October 20<sup>th</sup> from 9 to 3PM.
- The next Aging Plan will be completed for Person County. The first plan was completed for Franklin County.
- Aging staff is finalizing local contract agency contract with DAAS and the Kerr-Tar AAA has been award \$30,000 for this program. Sheila and Melissa are certified options counselors and they respond to individuals in skilled nursing facilities that are interested in returning to their community or home. They also counsel the individual on various community based services that may help their transition.
- Second Elder Abuse Walk was held on June 2 at Huck Sansbury walking track in Roxboro. More than 150 folks attended the event. This was a regional event and very pleased with turnout. Plans are in the works to submit a NADO Innovation Award Application for this project.
- A Virtual Dementia Tour (VDT) was held on June 7<sup>th</sup> at the Person County Office Building and on June 16<sup>th</sup> at the Louisburg Senior Center. Melissa has been certified as a Master Trainer for the VDT program. She will hold a workshop in Charlotte in July that will generate some revenue for AAA.
- Senate Appropriations Committee has proposed to eliminate SHIIPs. In NC they are known as Senior Health Insurance Information Programs (SHIIP). Several of our staff members are certified SHIIP counselors who assist Medicare beneficiaries with understanding Medicare Parts A, B, C, and D and assist with open enrollment. It is up to the Housing Appropriations Committee to decide the fate of this essential program. We urge you to tell our members of Congress to protect SHIIPs from an unprecedented cut. Congress needs to increase SHIIP funding to not leave millions who need support comparing coverage options, etc. stranded with no where to turn.
- Workforce Development staff is completing an Advanced Manufacturing Career Pathways Application to be submitted to NC Works Commission for review/approval by June 30<sup>th</sup>.
- The AMSTA Summer Cruising Program was held in 4 of our 5 counties. Teachers took industry tours and toured the Centennial Campus at NCSU.
- Advertised for a Planning Director position twice and to date has no strong candidates for the position. Mark Warren will continue with us two days a week on an interim contract.
- Closed out resumes for the Financial Assistant position and plan to set up interviews soon.

## **Resolution to Support Funding of SHIIP**

### **Motion #6**

Danny Wright made a motion for a Resolution to be drafted in Support of Funding the SHIIP program from the Kerr Tar Board of Directors. Jimmy Clayton seconded the motion and it carried unanimously.

Chairman Hester encouraged everyone to come out to the Annual Awards Banquet in September to hear Dr. Pat Mitchell and to also give some deep thought to submitting forms to nominate individuals for awards.

## **NC DOT Update**

Board members welcomed Joey Hopkins, NC DOT District Engineer and Boyd Tharrington and Cameron Richards of NCDOT. Joey had the assignment to review future projects and Boyd would discuss the I-85 project.

Joey Hopkins stated that he would briefly discuss any future road projects and that Boyd and Cameron would address the I-85 construction oversight.

Highlights of future projects discussed and reviewed in the power point presentation were:

- **STIP Projects**
  - US 501 widening
  - I-85 Maintenance North of Hwy 56 to US 158 \$5M
  - I-85 Maintenance US 158 to Virginia state line \$164M
  - Bridge replacement projects (6)
  - Dabney Drive (Possibly changing to one way from Coble to 158)
  - Beckford Drive (Delayed while I85 renovations are in progress)
  - 26<sup>th</sup> St in Butner upgrade and extend over I-85
  - Person County Airport taxiway extension
  - Sidewalk and crosswalk enhancements Oxford
  - Sidewalks at Stovall Town Center
  - Butner Greenway extension
  - Cross county trail
  - South Main St in Louisburg
  - Sidewalks at various location in Louisburg
- **Safety Projects**
  - US 501 at US 158 (Oxford Rd) – Remove Slip lane
  - Stewart Farm Road (Pave shoulders)
- **High Scoring Regional Tier Projects**
  - US 501 convert from 5 lane to 4 lane divided
  - US 401 in Louisburg widen to 4 lane divided
  - KARTS expansion

Boyd Tharrington presented a power point on the I-85 Construction and reviewed the following:

- **Project overview**
  - Project limits stretch from Dabney Drive to Virginia State line about 20.6 miles
  - Contract bid of \$137,353,711 was awarded to S. T. Wooten
  - Contract completion date is July 1, 2020 (all except vegetation)
  - Project consists of overlaying existing concrete with 10 inches of new concrete
  - Replace and rehabilitate multiple bridges
  - Replace and rehabilitate drainage systems
  - Grading of slopes to meet design criteria

- Safety clearing to enhance corridor and facilitate ice melt
- Construction Progress Report
  - Work began 4/28/15
  - Actual progress completed 24.07%
- Phasing Overview
  - US 158 to US1 South bound (2016-2017)
  - Ridgeway Drewry Rd to Oine Rd North bound (2016-2017)
  - Flemington Rd to Manson Drewry Rd South bound (2018-2019)
  - Oine Rd to Virginia Line North bound (2018)
  - All lanes must be open between November 15<sup>th</sup> and January 5<sup>th</sup> of each year
  - Two lane 2 way traffic pattern was also explained
  - Highlighted which ramps were currently closed due to construction
  - Work continues on bridges at NC 39, US 158 Business, US 1 and Poplar Mount Rd.
  - Photos of construction crews with new concrete and bridge work were also shared with the attendees
  - Trees within 50 feet of roadway are being removed as well

A brief question and answer session was held at the end of the presentations from NC DOT.

## **PUBLIC COMMENT AND ANNOUNCEMENTS**

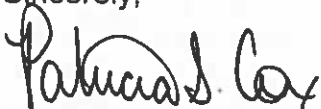
Jimmy Clayton thanked Ann Stroobant for her dedication and hard work on the RPO. He stated she is doing a good job, especially with the SPOT process, which can be very confusing and hard to understand.

Tommy Hester thanked the NC DOT staff for joining us and keeping us informed on the projects in the area.

Chairman Hester also thanked new Board Member Kenneth Perry for joining us and Oxford City Manager, Elke Doom as well.

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director  
Secretary to the Board of Directors

