

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
August 25, 2016

Members Present

John Alston	Mary Anderson
Pete Averette	Quon Bridges
Jimmy Clayton	Henry Daniel
Sidney Dunston	Kevin Easter
Eddie Ellington	Fonzie Flowers
Carrol Harris	Jordan McMillen (Alternate for Terry Garrison)
Tommy Hester	Zelodis Jay
Linda Jordon	Kenneth Perry
Gary Plummer	Jennifer Pierce
Barry Richardson	David Smith
Danny Wright	

Absent Members:

Wayne Aycock	Francine Chavis
Junious Debnam	Walter Gardner
Jerry Joyner	Dazale Kearney
Brad Kearney	Johnny Lunsford
Bryan Pfohl	Joe Shearon
Marsha Strawbridge	Archer Wilkins
Michael Williford	

COG Staff:

Diane Cox
Kermit Copley – CPA
Jim Wrenn – Attorney
Donna Lee
Jillian Hardin
Deborah Cozart
Luis Grillo
Ann Stroobant
Gina Parham

Others:

Johanna Reese – NCACC Guest Speaker
Will Brooks – NCLM Guest Speaker
Ruth Nance – Middleburg
Tare Davis – Warren County
Victor Hunt – Warren County
Stuart Litvin – Vance EDC
Richie Duncan – Franklin EDC
Harry Mills – Granville EDC

Call to Order and Invocation

Chairman Hester asked Board Member, Sidney Dunston to provide the invocation prior to dinner.

Chairman called the meeting to order and asked that we have a moment of silence to remember staff member Sheila Brown.

He then welcomed all Guests and Board Members to the meeting.

Minutes

Chairman asked for the pleasure of the Board in regards to the Minutes of June 16th and June 23rd that were previously sent to all members for review.

Minutes

Motion # 1

Sidney Dunston made a motion to approve the Minutes as written. Zelodis Jay seconded the motion and the motion carried unanimously.

NEW BUSINESS

SLATE OF OFFICERS

Chairman Hester called on Board Member, Gary Plummer to receive the recommendation of officers from the Nominating Committee. Mr. Plummer advised that the Nominating Committee consisted of himself, Zelodis Jay, Dazale Kearney and Walter Gardner and that they met on August 18, 2016. He further stated that their recommendation for Slate of Officers for FY 2016/2017 is:

Chairman – Barry Richardson
Warren County Commissioner
Vice – Chairman – Quon Bridges
Commissioner with City of Oxford
Treasurer – Jimmy Clayton
Person County Commissioner

Officers

Motion # 2

Zelodis Jay made a motion to accept the recommendation of officers for FY 2016/2017 from the Nominating Committee. David Smith seconded the motion and the motion carried unanimously.

FINANCE REPORT

Kermit Copley reviewed the Finance Report that ended June 30, 2016 in detail with the Board and informed them it was still subject to our auditors review. He then reviewed the July Finance Report with the Board Members.

Finance Report

Motion # 3

Motion was made by Zelodis Jay to approve the Finance Report as presented for the June and July 2016. Pete Averette seconded the motion and the motion carried unanimously

(INSERT FINANCE REPORT HERE)

Kerr Tar C O G (June, 2016)

GENERAL FUND - 10	BUDGET	YTD		BALANCE	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS		TOTAL REVENUES	GAIN/(LOSS)
		EXPEND					LOCAL MATCH			
KTRCDC	\$ 53,000	\$ 52,693	\$ 307	\$ 52,691	\$ 2	\$	\$ 52,693	\$	\$ 52,693	-
EDA Planning	\$ 97,502	\$ 89,214	\$ 8,288	\$ 75,060	\$ -	\$ 35,002	\$ 110,062	\$ 16,560	\$ 110,062	16,560
Revolving Loan Fund	\$ 17,595	\$ 13,359	\$ 4,236	\$ 13,364	\$ -	\$	\$ 13,364	\$	\$ 13,364	-
Middleburg Loan Fund	\$ 1,952	\$ 1,952	\$ -	\$ 1,952	\$ -	\$	\$ 1,952	\$	\$ 1,952	-
Rural Transportation	\$ 121,030	\$ 117,361	\$ 3,669	\$ 76,285	\$ 17,698	\$ 23,472	\$ 117,455	\$ 94	\$ 117,455	94
Bike Ped Path Plan	\$ 18,220	\$ 18,210	\$ 10	\$ 6,222	\$ 11,998	\$	\$ 18,220	\$ 10	\$ 18,220	10
CI/AT	\$ 20,213	\$ 19,342	\$ 871	\$ 11,770	\$ 3,704	\$ 3,868	\$ 19,342	\$ -	\$ 19,342	-
Mobility Manager	\$ 92,900	\$ 64,261	\$ 28,639	\$ 57,816	\$ -	\$ 6,445	\$ 64,261	\$ -	\$ 64,261	-
Burn Zoning	\$ 8,094	\$ 6,389	\$ 1,705	\$ 6,516	\$ -	\$	\$ 6,516	\$ 127	\$ 6,516	127
Warrenton Zoning	\$ 2,700	\$ 1,153	\$ 1,547	\$ 2,700	\$ -	\$	\$ 2,700	\$ 1,547	\$ 2,700	1,547
City of Henderson REUSE	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$	\$ -	\$ -	\$ -	-
Franklin Co. Building Reuse	\$ 15,000	\$ 4,758	\$ 10,242	\$ 15,000	\$ -	\$	\$ 15,000	\$ 10,242	\$ 15,000	10,242
Aging - Planning & Admin.	\$ 182,584	\$ 175,813	\$ 6,771	\$ 144,441	\$ -	\$ 38,143	\$ 182,584	\$ 6,771	\$ 182,584	6,771
Aging - Ombudsman	\$ 106,710	\$ 103,952	\$ 2,758	\$ 96,038	\$ -	\$ 10,672	\$ 106,710	\$ 2,758	\$ 106,710	2,758
Aging - Elder Abuse	\$ 4,653	\$ 4,483	\$ 170	\$ 4,186	\$ -	\$ 465	\$ 4,651	\$ 168	\$ 4,651	168
Aging - Evidence Based	\$ 32,254	\$ 30,988	\$ 1,266	\$ 29,028	\$ -	\$ 3,225	\$ 32,253	\$ 1,265	\$ 32,253	1,265
Aging - AAA Admin	\$ 48,263	\$ 47,273	\$ 990	\$ 48,262	\$ -	\$	\$ 48,262	\$ 989	\$ 48,262	989
Aging - Medicare SHIPP	\$ 7,000	\$ 6,828	\$ 172	\$ 5,500	\$ -	\$ 1,500	\$ 7,000	\$ 172	\$ 7,000	172
Aging - MIPPA	\$ 15,518	\$ 6,768	\$ 8,750	\$ 11,988	\$ -	\$	\$ 11,988	\$ 5,220	\$ 11,988	5,220
Aging - Caregiver I	\$ 87,500	\$ 83,013	\$ 4,487	\$ 87,593	\$ -	\$	\$ 87,593	\$ 4,580	\$ 87,593	4,580
Aging - NC DOT Project	\$ 300,000	\$ 291,300	\$ 8,700	\$ 291,292	\$ -	\$	\$ 291,292	\$ (8)	\$ 291,292	(8)
Aging - LCA	\$ 30,000	\$ 29,365	\$ 635	\$ 20,159	\$ 9,787	\$	\$ 29,946	\$ 581	\$ 29,946	581
Aging - CATCH Community Services	\$ 260	\$ 180	\$ 80	\$ 260	\$ -	\$	\$ 260	\$ 80	\$ 260	80
Aging - Triangle North Healthcare For	\$ 10,000	\$ 4,529	\$ 5,471	\$ 10,000	\$ -	\$	\$ 10,000	\$ 5,471	\$ 10,000	5,471
Aging - Senior Games	\$ 7,500	\$ 5,303	\$ 2,197	\$ 5,615	\$ -	\$	\$ 5,615	\$ 312	\$ 5,615	312
WIA Adult Program	\$ 145,974	\$ 141,576	\$ 4,398	\$ 141,572	\$ -	\$	\$ 141,572	\$ (4)	\$ 141,572	(4)
WIA Youth Program	\$ 116,634	\$ 109,482	\$ 7,152	\$ 109,482	\$ -	\$	\$ 109,482	\$ -	\$ 109,482	-
WIA Disloc Work Prog	\$ 123,241	\$ 120,542	\$ 2,699	\$ 120,472	\$ -	\$	\$ 120,472	\$ (70)	\$ 120,472	(70)
WIA Admin	\$ 230,957	\$ 204,324	\$ 26,633	\$ 204,324	\$ -	\$	\$ 204,324	\$ -	\$ 204,324	-
WIA NE-G OJT	\$ 21,600	\$ 472	\$ 21,128	\$ 850	\$ -	\$ 850	\$ 850	\$ 378	\$ 850	378
WIOA Career Pathways	\$ 30,000	\$ 19,020	\$ 10,980	\$ 19,020	\$ -	\$	\$ 19,020	\$ -	\$ 19,020	-
Granville Co. SS CDBG	\$ 10,000	\$ 3,071	\$ 6,929	\$ 3,504	\$ -	\$ 3,504	\$ 3,504	\$ 433	\$ 3,504	433
Granville Co. SFR	\$ 170,000	\$ 37,363	\$ 132,637	\$ 42,990	\$ -	\$	\$ 42,990	\$ 5,627	\$ 42,990	5,627
Vance Co. SS CDBG	\$ -	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -	\$ -	-
Vance Co. SFR	\$ -	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -	\$ -	-
Vance Co. NSP	\$ 9,000	\$ 7,347	\$ 1,653	\$ 6,552	\$ 795	\$	\$ 7,347	\$ -	\$ 7,347	-
Vance Co. CK- Julia Avenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -	\$ -	-
Warren Co. Hookup	\$ -	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -	\$ -	-
Warren Co. SS CDBG	\$ -	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -	\$ -	-
Persim Co. CDBG SS	\$ -	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -	\$ -	-
Roxboro SFR	\$ 170,000	\$ -	\$ 170,000	\$ -	\$ -	\$	\$ -	\$ -	\$ -	-
Miscellaneous	\$ -	\$ 1	\$ (1)	\$ 15,124	\$ -	\$	\$ 15,124	\$ -	\$ 15,124	15,123
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$	\$ -	\$ -	\$ -	-
TOTAL	\$ 2,312,854	\$ 1,821,685	\$ 491,169	\$ 1,737,628	\$ 43,984	\$ 122,793	\$ 1,904,404	\$ 78,426	\$ 1,904,404	78,426

AGING FUND-FUND 11											
Aging - Block Grant	\$ 1,794,694	\$ 1,876,256	\$ (81,562)	\$ 1,876,256	\$ -	\$ -	\$ 1,876,256	\$ -	\$ -	\$ -	\$ -
Aging - Legal	\$ 9,205	\$ 9,205	\$ -	\$ 9,205	\$ -	\$ -	\$ 9,205	\$ -	\$ -	\$ -	\$ -
Aging - St Cur Can Pump	\$ 62,292	\$ 75,990	\$ (13,698)	\$ 75,990	\$ -	\$ -	\$ 75,990	\$ -	\$ -	\$ -	\$ -
Aging - Fairs	\$ 3,261	\$ 3,261	\$ -	\$ 3,261	\$ -	\$ -	\$ 3,261	\$ -	\$ -	\$ -	\$ -
Aging - Curcivter	\$ 53,593	\$ 41,954	\$ 11,639	\$ 41,954	\$ -	\$ -	\$ 41,954	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,923,045	\$ 2,006,666	\$ (83,621)	\$ 2,006,666	\$ -	\$ -	\$ 2,006,666	\$ -	\$ -	\$ -	\$ -
WORKFORCE - FUND 13											
WIA Adult Program	\$ 503,261	\$ 488,326	\$ 14,935	\$ 488,326	\$ -	\$ -	\$ 488,326	\$ -	\$ -	\$ -	\$ -
WIA Adult ITA's	\$ 55,000	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WIA Youth Program	\$ 623,300	\$ 391,404	\$ 231,896	\$ 391,404	\$ -	\$ -	\$ 391,404	\$ -	\$ -	\$ -	\$ -
WIA Disloc Work Prog	\$ 503,261	\$ 452,615	\$ 50,646	\$ 452,615	\$ -	\$ -	\$ 452,615	\$ -	\$ -	\$ -	\$ -
WIA Disloc Work ITA's	\$ 55,000	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
WIA NIG-OJT	\$ 206,000	\$ 152,632	\$ 53,368	\$ 152,632	\$ -	\$ -	\$ 152,632	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,945,822	\$ 1,484,977	\$ 460,845	\$ 1,484,977	\$ -	\$ -	\$ 1,484,977	\$ -	\$ -	\$ -	\$ -
MICRO-LOAN - FUND 15											
Loans	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ -
REVOLVING LOAN - FUND 20											
Loans	\$ 51,763	\$ -	\$ 51,763	\$ 16,493	\$ -	\$ -	\$ 16,744	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ 251	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fund Transfer	\$ -	\$ 13,364	\$ (13,364)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bank Charges	\$ -	\$ 50	\$ (50)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 51,763	\$ 13,414	\$ 38,349	\$ 16,744	\$ -	\$ -	\$ 16,744	\$ -	\$ -	\$ -	\$ -
REVOLVING LOAN - GREEN JOBS - FUND 21											
Loans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ALL TOTALS											
	\$ 6,233,484	\$ 5,326,742	\$ 906,742	\$ 5,246,165	\$ 43,984	\$ 122,793	\$ 5,412,941	\$ 78,426	\$ -	\$ -	\$ -
CASH BALANCES											
GENERAL FUND				\$ 239,769							
AGING FUND				\$ -							
WIA FUND				\$ 52,795							
MICRO LOAN FUND				\$ 23,047							
REVOLVING LOAN FUND				\$ 768,605							
GREEN JOBS RLF LOAN FUN				\$ 5,585							
TOTALS				\$ 1,089,801							
Kernel Copley, CPA 08/18/16											
Hoyle CPA, PLLC											

Ken Tar C.O.G. (July, 2016)		EXPENDITURE BUDGET	YTD EXPEND	EXPENDITURE BALANCE	REVENUE BUDGET	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
GENERAL FUND - 10										
KTREDC	\$ 53,000	\$ 843	\$ 52,157	\$ 53,000	\$ -	\$ 843			\$ 843	-
EDA Planning	\$ 105,000	\$ 3,357	\$ 101,643	\$ 63,000	\$ 15,750	\$ -	\$ 671		\$ 16,421	13,064
Revolving Loan Fund	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -			\$ -	-
Micro Loan Fund	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -			\$ -	-
Rural Transportation	\$ 121,031	\$ 10,974	\$ 110,057	\$ 96,825	\$ -	\$ 10,974	\$ 2,195		\$ 13,169	2,195
Water Quality	\$ 2,218	\$ -	\$ 2,218	\$ 2,218	\$ -	\$ -			\$ -	-
CFAT	\$ 28,125	\$ 1,065	\$ 27,060	\$ 22,500	\$ -	\$ 1,065	\$ 231		\$ 1,296	231
Mobility Manager	\$ 92,445	\$ 10,211	\$ 82,234	\$ 83,200	\$ -	\$ 10,211	\$ 1,021		\$ 11,232	1,021
Bunn Zoning	\$ 5,000	\$ 140	\$ 4,860	\$ 5,000	\$ -	\$ 140			\$ 140	-
City of Henderson REUSE:	\$ 5,000	\$ 105	\$ 4,895	\$ 5,000	\$ -	\$ 105			\$ 105	-
Aging - Planning & Admin.	\$ 183,116	\$ 18,344	\$ 164,772	\$ 144,859	\$ -	\$ 18,344	\$ 14,512		\$ 32,856	14,512
Aging - Ombudsman	\$ 117,968	\$ 12,634	\$ 105,334	\$ 106,171	\$ -	\$ 12,634	\$ 1,263		\$ 13,897	1,263
Aging - Elder Abuse	\$ 4,748	\$ -	\$ 4,748	\$ 4,273	\$ -	\$ -			\$ -	-
Aging - Evidence Based	\$ 25,944	\$ 907	\$ 25,037	\$ 23,554	\$ -	\$ 907	\$ 91		\$ 998	91
Aging - AAA Admin	\$ 48,263	\$ 3,778	\$ 44,485	\$ 48,263	\$ -	\$ 3,778			\$ 3,778	-
Aging - Medicare SHIP	\$ 7,000	\$ -	\$ 7,000	\$ 5,500	\$ -	\$ -			\$ -	-
Aging - MIPPA	\$ 11,988	\$ -	\$ 11,988	\$ 11,988	\$ -	\$ -			\$ -	-
Aging - Caregiver	\$ 100,000	\$ 11,795	\$ 88,205	\$ 100,000	\$ -	\$ 11,795			\$ 11,795	-
Aging - NC DOT Project	\$ 300,000	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -			\$ -	-
Aging - LCA	\$ 30,000	\$ 8,560	\$ 21,440	\$ 30,000	\$ -	\$ -	\$ 8,560		\$ 8,560	-
Aging - Senior Games	\$ 7,500	\$ 100	\$ 7,400	\$ 7,500	\$ -	\$ 100			\$ 100	-
WIA Adult Program	\$ 160,443	\$ 18,290	\$ 142,153	\$ 160,443	\$ -	\$ 18,290			\$ 18,290	-
WIA Youth Program	\$ 125,843	\$ 9,071	\$ 116,772	\$ 125,843	\$ -	\$ 9,071			\$ 9,071	-
WIA Disloc Work Prog	\$ 141,896	\$ 5,964	\$ 135,932	\$ 141,896	\$ -	\$ 5,964			\$ 5,964	-
WIA Admin	\$ 172,022	\$ 31,534	\$ 140,488	\$ 172,022	\$ -	\$ 31,534			\$ 31,534	-
WIA NEG OJT	\$ -	\$ 5,874	\$ (5,874)	\$ -	\$ -	\$ 5,874			\$ 5,874	-
WIOA Career Pathways	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	-
Roxboro SFR	\$ 170,000	\$ -	\$ 170,000	\$ 170,000	\$ -	\$ -			\$ -	-
Miscellaneous	\$ -	\$ -	\$ -	\$ 12,000	\$ 1,000	\$ -			\$ 1,000	1,000
Bank Interest	\$ -	\$ -	\$ -	\$ 300	\$ 111	\$ -			\$ 111	111
Annual Meeting	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -			\$ 1,500	1,500
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	-
TOTAL	\$ 2,045,550	\$ 153,546	\$ 1,892,004	\$ 1,922,355	\$ 18,361	\$ 150,189	\$ 19,984		\$ 188,534	34,988

AGING FUND-FUND 11									
Aging - Block Grant	\$ 1,821,947	\$ -	\$ 1,821,947	\$ 1,821,947	\$ -	\$ -	\$ -	\$ -	\$ -
Aging - Legal	\$ 9,205	\$ -	\$ 9,205	\$ 9,205	\$ -	\$ -	\$ -	\$ -	\$ -
Aging - Sr Cit Gen Purp	\$ 75,991	\$ -	\$ 75,991	\$ 75,991	\$ -	\$ -	\$ -	\$ -	\$ -
Aging - Fans	\$ 3,050	\$ -	\$ 3,050	\$ 3,050	\$ -	\$ -	\$ -	\$ -	\$ -
Aging - Caregiver	\$ 43,913	\$ -	\$ 43,913	\$ 43,913	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,954,106	\$ -	\$ 1,954,106	\$ 1,954,106	\$ -	\$ -	\$ -	\$ -	\$ -
WORKFORCE - FUND 13									
WIA Adult Program	\$ 528,000	\$ -	\$ 528,000	\$ 528,000	\$ -	\$ -	\$ -	\$ -	\$ -
WIA Youth Program	\$ 551,000	\$ -	\$ 551,000	\$ 551,000	\$ -	\$ -	\$ -	\$ -	\$ -
WIA Disloc Work Prog	\$ 525,000	\$ -	\$ 525,000	\$ 525,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,604,000	\$ -	\$ 1,604,000	\$ 1,604,000	\$ -	\$ -	\$ -	\$ -	\$ -
MICRO-LOAN - FUND 15									
Loans	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ 150
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ -	\$ -	\$ 150
REVOLVING LOAN - FUND 20									
Loans	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ -	\$ -	\$ 58	\$ -	\$ -	\$ -	\$ -
Loan Principal	\$ -	\$ -	\$ -	\$ -	\$ 985	\$ -	\$ -	\$ -	\$ -
Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 15,000	\$ -	\$ 15,000	\$ 15,000	\$ 1,043	\$ -	\$ -	\$ -	\$ 16,744
REVOLVING LOAN- GREEN JOBS - FUND 21									
Loans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ALL TOTALS	\$ 5,618,656	\$ 153,546	\$ 5,465,110	\$ 5,505,461	\$ 19,554	\$ 150,189	\$ 19,984	\$ 205,428	\$ 34,988
CASH BALANCES									
GENERAL FUND							\$ 150,177		
AGING FUND							\$ -		
WIA FUND							\$ 52,795		
MICRO LOAN FUND							\$ 23,047		
REVOLVING LOAN FUND							\$ 757,430		
GREEN JOBS RLF LOAN FU							\$ 5,585		
TOTALS							\$ 989,034		
Donna Lee 8/22/16									
Finance Manager									

BUDGET AMENDMENTS

Kermit Copley reviewed Budget Amendments for Fund 10 (General Fund) and Fund 13 (WIA) in detail with the Board. These amendments reflected remaining grant amounts.

Budget Amendments

Motion # 4

Motion was made by Sidney Dunston to approve the amendments as presented. Kevin Easter seconded the motion and the motion carried unanimously.

Kermit then presented Budget Amendments for Fund 11 (Aging) and stated that these amendments reflect the actual pass-through grant funds that were received for FY 15-16.

Budget Amendments

Motion # 5

Motion was made by Jimmy Clayton to approve the amendments as presented. Danny Wright seconded the motion. The motion carried unanimously.

(INSERT BUDGET AMENDMENTS HERE)

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
Thursday, August 25, 2016

FUND 11 - AGING

BUDGET AMENDMENT # 4				
	A/C #	BUDGET	CHANGE	REQUESTED
HOME & COMM CARE BLOCK GR				
EXPENDITURES				
	5131			
Franklin County NSIP	601	0	13,953	13,953
Granville County NSIP	602	0	25,832	25,832
Person County NSIP	603	0	8,725	8,725
Vance County NSIP	604	0	18,166	18,166
Warren County NSIP	605	0	15,187	15,187
		0	81,863	81,863
REVENUES				
	3513			
Franklin County NSIP	040	0	13,953	13,953
Granville County NSIP	041	0	25,832	25,832
Person County NSIP	042	0	8,725	8,725
Vance County NSIP	043	0	18,166	18,166
Warren County NSIP	044	0	15,187	15,187
		0	81,863	81,863

This amendment reflects the actual pass-through grant funds received for FY15-16.

BUDGET AMENDMENT # 5				
	A/C #	BUDGET	CHANGE	REQUESTED
SENIOR CENTER GENERAL PURPOSE				
EXPENDITURES				
	5800			
Franklin County	601	7,786	15,009	22,795
Granville County	602	19,466	-466	19,000
Person County	603	11,680	-280	11,400
Vance County	604	11,680	-283	11,397
Warren County	605	11,680	-282	11,398
		62,292	13,698	75,990
REVENUES				
	3518			
Aging General Purpose	010	62,292	13,698	75,990
		62,292	13,698	75,990

This amendment reflects the actual pass-through grant funds received for FY15-16.

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
 BUDGET AMENDMENTS
 Thursday, August 25, 2016

FY16-17

FUND 10 - GENERAL FUND

<u>BUDGET AMENDMENT # 1</u>	<u>A/C #</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>REQUESTED</u>
<u>WIOA - NEG OJT</u>	<u>6968</u>			
<u>EXPENDITURES</u>				
Contracted Services	200	0	21,128	21,128
<u>REVENUES</u>	<u>3736</u>			
WIOA NEG-OJT	O10	0	21,128	21,128
<hr/>				
This amendment reflects the remaining grant amount as of 6/30/16.				

<u>BUDGET AMENDMENT # 2</u>	<u>A/C #</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>REQUESTED</u>
<u>WIOA - Career Pathways</u>	<u>6970</u>			
<u>EXPENDITURES</u>				
Contracted Services	200	0	10,980	10,980
<u>REVENUES</u>	<u>3780</u>			
WIOA Career Pathways	O10	0	10,980	10,980
<hr/>				
This amendment reflects the remaining grant amount as of 6/30/16.				

FUND 13 - WIOA

<u>BUDGET AMENDMENT # 1</u>	<u>A/C #</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>REQUESTED</u>
<u>WIOA - NEG OJT</u>	<u>6895</u>			
<u>EXPENDITURES</u>				
EDSI	619	0	53,368	53,368
<u>REVENUES</u>	<u>3736</u>			
WIOA Career Pathways	O10	0	53,368	53,368
<hr/>				
This amendment reflects the remaining grant amount as of 6/30/16.				

NCHFA Applications

Executive Director, Diane Cox advised that the COG had applied to the NC Housing Finance Agency for Essential Single Family Rehabilitation Loans to assist residents in Franklin and Granville Counties. The Assistance Policy was reviewed in detail with Board and they were informed that each county would initially have \$175,000 which would be set aside to rehab 4 or more houses in each county. The COG would receive \$10,000 per county for oversight and administrative aspects. Marketing of this grant will be done via newspaper, flyers in Franklin and Granville Counties, the Franklin County Senior Center, Granville County Senior Center and on the COG website. Applications will be forwarded to the COG office for Diane to review and set up home inspections to determine if home would qualify for assistance. After thorough review of the process and how debt would be repaid, the Chairman asked for a vote.

NCHFA/ESFRLP Program – Franklin County

Motion # 6

Motion was made by Sidney Dunston to approve the Assistance Policy as presented for Franklin County. Gary Plummer seconded the motion. The motion carried unanimously.

NCHFA/ESFRLP Program – Granville County

Motion # 7

Motion was made by Sidney Dunston to approve the Assistance Policy as presented for Granville County. David Smith seconded the motion. The motion carried unanimously.

Diane then reviewed the Language Access Plan that will be followed to ensure compliance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000(d) and Executive Order 131166 that require that recipients of federal funds take responsible steps to ensure meaningful access to programs by persons with Limited English Proficiency (LEP). This plan will be followed in both counties receiving grant funds.

Language Access Plan

Motion # 8

Motion was made by Danny Wright to approve use of the Language Access Plan as presented. Gary Plummer seconded the motion. The motion carried unanimously.

Diane Cox reviewed the Procurement and Disbursement Policy guidelines for use with the Kerr-Tar Regional Council of Governments (COG) and NC Housing Finance Agency (NCHFA) for the 2016 Essential Single Family Rehabilitation Program (ESFRLP16). The purpose of the policy was reviewed in detail and would be followed for grants in both counties.

Procurement and Disbursement Policy

Motion # 9

Pete Averette made a motion to approve use of the Procurement and Disbursement Policy guidelines as presented for the grant process. Zelodis Jay seconded the motion. The motion carried unanimously.

As a final review for the grant process Diane Cox reviewed the Resolution of the Kerr-Tar COG for Authorization to Sign Requisition Forms for Franklin and Granville County during this grant process. It was noted that the following would be authorized to sign the requisition forms if Board approves:

Patricia S. Cox, Executive Director
Donna Lee, Finance Manager
Barry Richardson, Vice Chairman

Resolution to Sign Requisition Forms – Franklin County Motion # 10

Sidney Dunston made a motion to approve the Authorization to Sign Requisition Forms for the Franklin County Grant. Zelodis Jay seconded the motion. The motion carried unanimously.

Resolution to Sign Requisition Forms – Granville County Motion # 11

Motion was made by David Smith to approve the Authorization to Sign Requisition Forms for the Granville County Grant. Kevin Easter seconded the motion and it carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Highlights of Diane's report were:

- Auditors will be on site as of September 26th to start audit process.
- Annual Awards Banquet is set for September 22nd at the Henderson Vance Farmers' Market and guest speaker will be Dr. Pat Mitchell from the NC Department of Commerce.
- Awarded a Technical Assistance Building Re-Use Contract and COG will oversee administration part for Franklin County.
- Stronger Economies Together (SET) – Members have been developing and putting processes together to implement this Economic Development Plan with kick-off on October 15th with five meetings. The new plan has been drafted and a rough draft should go out to USDA next week. The COG may hold a conference call meeting in September to review the final draft before submitting full plan to USDA by Thanksgiving.
- Aging staff currently working with Warren County Senior Center on their re-certification process.
- Person County Senior Center has already held two public forum meetings and Vance County Senior Center will be the next to hold meetings.
- Interviewed candidates for Project Manager and Aging Projects Coordinator in Aging Department.
- Workforce Development has partnered with GKN with Career Fair at Oxford Workforce Office and had 45 potential candidates, 35 have completed pre-paperwork and had facility tour. Great partnership with local business. Commended workforce staff for this effort.
- Workforce Development Department currently seeking 2 funding opportunities which could result in \$150,000 over a 2 year period. Will resubmit applications on September 21st. This could result in \$30,000 for Career Pathways.
- Kerr-Tar Workforce is also partnering with Triad Workforce and has applied for a \$6M grant to the US DOL. If awarded, Kerr-Tar anticipates \$1.6M

- RPO Planner recently advised there is \$7.5M available for ramp funds that could be used to upgrade intersections, and make ADA accessible. Projects submitted from Warrenton, Macon and possibly Louisburg.
- Members were informed that the staff of Kerr Tar lost a member of the COG family. Sheila Brown, Aging Projects Coordinator/Options Counselor passed away on July 30, 2016. She had worked directly with many in our region and truly had a servant's heart. She will be greatly missed.

Chairman Tommy Hester added that Dr. Pat Mitchell had advised him that \$5.4M in grants had recently been given to rural counties. He further stated that Dr. Mitchell will be leaving the NC Department of Commerce .

UPDATE FROM NCACC AND NCLM

Chairman Hester welcomed Johanna Reese from the NCACC and former COG staff member, Will Brooks of the NCLM to make their presentations.

Johanna Reese advised that she had been with the NC Association of County Commissioners for four years. Highlights of her presentation included:

- General Assembly adjourned July 1, 2016.
- Counties will feel impact of State Budget.
- \$40M for Mental Health
- \$20M for Substance Abuse Task Force
- Repeal of \$17.6M for Sales Tax Distribution
- Lottery kept flat \$100M for schools.
- Goal was to expand sales tax revenue flexibility – this did not pass
- Expand Broadband digital infrastructure to rural areas with low access to internet – pushing bill but slow
- \$1.4 M was put towards expanding Broadband in rural areas
- End of session report is on the NCACC website- to review in detail look under the government relations tab
- Passed Land Use Regulation Bill – not locked in to previous ordinances just 7 years.
- Bills that did not pass:
 - HB100 Limit local government authority
 - Constitutional Amendment
 - Capping Income Rate
 - Rainy Day Fund and Ability to Access
- Regulatory Reform – New committee formed – statute on land use limitations, sub-division ordinances did not apply.

Stuart Litvin asked her to look into NCACC's position on HB108 which would allow rural communities to borrow funds for a 15 year period for industrial park acquisition and development.

Jimmy Clayton commented that with the lottery maintaining \$100M for schools this means only \$1M per county. Jimmy asked members to review video on website to push forward as new schools cost about \$60M each.

Person County recently added 4 cell towers. Worked with State Highway Patrol and they funded two of them and County did others.

Johanna then touched on the upcoming elections – major races with President, US Senate and Governor's race. Main driver is the Presidential race. Lots to consider – HB2 fallout, possible low voter turnout, coal ash well water disputes, etc. Also 22 legislative retirements, 2 open seats at Attorney General and Treasurer's office as well as Lt. Governor.

Other issues to consider are lawsuits on: HB2, Voter ID, take away of local government authority and redistricting.

Currently NCACC is in middle of Legislative Goal Process – deadline is October 23rd and Goals will be presented in January.

Will Brooks of the NCLM gave the following highlights during his update:

- Session convened April 25th
- Budget agreement announced in late June
- Session ended July 1st
- House and Senate agreed to \$22.225 billion spending target for budgets
- House passed budget May 19; and Senate followed on June 3rd.
- Agreed on budget final week of June.
- Final days in session were marked with some public disagreements.
- Senate adjourned while House was still considering bills on the floor and House soon followed suit with some bills not receiving final approval by both chambers.
- Budget agreement included:
 - Grew State spending by roughly 2.8%
 - Provides teachers and state employees with a mix of salary increases and one-time bonuses.
 - Provides an income tax cut through expansion of the zero bracket for income tax.
 - Eliminates light rail cap but proposed additional restrictions on light rail projects
 - Clarification of 2015 sales tax base changes.
 - Provides \$5.7M in nonrecurring funds for downtown revitalization projects in 56 municipalities.
 - Provides \$33.8M in nonrecurring funds for State water and wastewater infrastructure grants, and an additional \$8.6M in nonrecurring funds for Clean Water Management Trust Fund
 - HB1035/SL2016-84 LGC/Training for Local Government Finance Officers – possible additional training.

Other items that were reviewed included:

- HB 169 Restore State Claim for wrongful Discharge
- Utility Line Permit Fees – SB481
- Rental Registration - SB326
- Land Use Changes – HB483
- Municipal Service Districts HB1023/SL 2016-8
- Municipal Elections – SB667
- Body Worn Cameras – HB972
- Coal Ash – HB630

Items that did not pass included:

- Sales Tax Changes – SB846
- Regulatory Reforms – SB303, HB169, HB593 and H 763
- School Streets – SB778 (Performance Guarantees/Subdivision Streets
- Asheville City Council – SB897 Change voting to district based
- Jacksonville Occupancy Tax – SB46
- Sunset Beach Deannexation – SB875
- I-77 Tolling – HB954
- Sanctuary Cities – SB868/HB100 Local Government Immigration Compliance
- Special Assessments – SB363
- County Tier System – HB1029/SB810 and HB1028/SB844
- Iran Divestment – 2015 law prohibits cities from doing business with any entity on Treasurer's list of businesses with \$20M invested in Iran.
- Retirement Systems – HB1134 and SB887 – Admin Changes Retirement System/Treasurer
Both would have changed the retirement eligibility for new hires after Jan 1, 2017 from service based to age based to retire without reduced benefits

Will also reviewed Grassroots Advocacy – this is the key to NCLM lobbying efforts. Join LeagueLINC at www.nclm.org

Will also reminded members of the 2016 Annual Conference – Accelerate-City Vision 2016 that will be held in Raleigh October 23 – 25th.


Tommy thanked both Johanna and Will for their informative update to the Board.

PUBLIC COMMENT AND ANNOUNCEMENTS

Chairman Hester also stated that this would be his last meeting at the COG office as Chairman. He stated he could not have worked with a better staff and he is proud of the work the COG does for its five counties and he hopes to see everyone in September for the Annual Meeting.

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors