

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
August 24, 2017

Members Present

John Alston
Quon Bridges
Jimmy Clayton
Kevin Easter
Walter Gardner
Zelodis Jay
Gary Plummer
Joe Shearon
Archer Wilkins

Mary Anderson
Harry Mills Alternate for Pete Averette
Henry Daniel
Carolyn Faines
Carroll Harris
Kenneth Perry
Jennifer Pierce
David Smith
Michael Williford

Absent Members:

Wayne Aycock
Junious Debnam
Eddie Ellington
Tommy Hester
Jerry Joyner
Brad Kearney
Barry Richardson
Connee White

Francine Chavis
Sidney Dunston
Fonzie Flowers
Linda Jordon
Dazale Kearney
Bryan Pfohl
Marsha Strawbridge

COG Staff:

Diane Cox
Donna Lee
Vincent Gilreath
Lou Grillo
Deborah Cozart
Jillian Hardin
Michael Kelly
Gina Parham

Others:

Hassan Kingsberry – Attorney Warren County
Mrs. Kingsberry
Walter Powell – Warren County
Jim Wrenn
David Pavlus – Town of Stem (Meeting Only)
Ken Bowman – Warren County EDC

Invocation

Vice Chairman Bridges asked Board Member, David Smith to provide the invocation prior to dinner.

Call to Order

Vice Chairman Bridges called the Kerr Tar Board meeting to order and welcomed the guests.

Minutes

Chairman asked for the pleasure of the Board in regards to the Minutes of June 22, 2017 meeting that had been previously sent to all members for review.

Minutes

Motion # 1

David Smith made a motion to accept the Minutes as written. Archer Wilkins seconded the motion and the motion carried unanimously.

NEW BUSINESS

SLATE OF OFFICERS

Chairman of the Nominating Committee, Mayor Walter Gardner reported that he, Linda Jordon, Danny Wright and Kenneth Perry met on August 8th and they present their recommendation for COG Board Officers for FY 2017/2018 as:

Chairman – Quon Bridges, Commissioner with City of Oxford
Vice Chairman – Jimmy Clayton, Commissioner with Person County and
Treasurer – Sidney Dunston, Commissioner with Franklin County

Slate of Officers

Motion # 2

Motion was made by Kevin Easter to accept the recommendation of the Nominating Committee for COG Board Officers for FY 2017/2018. Archer Wilkins seconded the motion. The motion carried unanimously.

FINANCE REPORT

Donna Lee asked members to pull the June Year end Finance Report out for review. She stated that Danny Wright had reviewed and approved the report prior to submission to the Board. She reviewed the Finance Report in detail by Fund and offered to answer any questions. She also stated that she had added End of Month bank account balances on the report.

(INSERT FINANCE REPORT HERE)

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS												
JUNE, 2017												
	EXPENDITURE	YTD	EXPENDITURE	REVENUE	YTD	ACCOUNTS	ALLOCATED	TOTAL	ASSESSMENTS	LOCAL MATCH	REVENUES	GAIN/(LOSS)
	BUDGET	EXPEND	BALANCE	BUDGET	RECEIVED	RECEIVABLE						
GENERAL FUND - 10												
KTREDC	\$ 53,000	\$ 52,990.92	\$ 9.08	\$ 53,000	\$ 52,994.23	\$ -		\$ 52,994.23			\$ 52,994.23	\$ 3.31
EDA Planning	\$ 105,000	\$ 103,449.70	\$ 1,550.30	\$ 63,000	\$ 63,000.00	\$ -	\$ 41,380	\$ 104,379.88			\$ 104,379.88	\$ 930.18
Revolving Loan Fund	\$ 25,000	\$ 15,924.22	\$ 9,075.78	\$ 25,000	\$ 15,924.22	\$ -		\$ 15,924.22			\$ 15,924.22	\$ -
Micro Loan Fund	\$ 5,000	\$ 2,920.00	\$ 2,080.00	\$ 5,000	\$ 2,920.00	\$ -		\$ 2,920.00			\$ 2,920.00	\$ -
Rural Transportation	\$ 121,031	\$ 109,509.92	\$ 11,521.08	\$ 96,825	\$ 59,842.59	\$ 27,779.28	\$ 21,902	\$ 109,523.85			\$ 109,523.85	\$ 13.93
Water Quality	\$ 2,218	\$ -	\$ 2,218.00	\$ 2,218	\$ -	\$ -		\$ -			\$ -	\$ -
CFAT	\$ 28,125	\$ 19,990.70	\$ 8,134.30	\$ 22,500	\$ 15,992.86	\$ -	\$ 3,998	\$ 19,991.00			\$ 19,991.00	\$ 0.30
Mobility Manager	\$ 92,455	\$ 64,389.27	\$ 28,065.73	\$ 83,200	\$ 57,951.00	\$ -	\$ 6,439	\$ 64,389.93			\$ 64,389.93	\$ 0.66
Bunn Zoning	\$ 5,000	\$ 7,798.71	\$ (2,798.71)	\$ 5,000	\$ 7,799.67	\$ -		\$ 7,799.67			\$ 7,799.67	\$ 0.96
City of Henderson	\$ 5,000	\$ 2,905.00	\$ 2,095.00	\$ 5,000	\$ 5,000.00	\$ -		\$ 5,000.00			\$ 5,000.00	\$ 2,095.00
Franklin Co Bldg Reuse NS	\$ 3,750	\$ 2,030.00	\$ 1,720.00	\$ 3,750	\$ 3,750.00	\$ -		\$ 3,750.00			\$ 3,750.00	\$ 1,720.00
Franklin Co Bldg Re-use KF	\$ 15,000	\$ -	\$ 15,000.00	\$ 15,000	\$ -	\$ -		\$ -			\$ -	\$ -
Vance Co Broadband	\$ 5,000	\$ 1,306.00	\$ 3,694.00	\$ 5,000	\$ 1,306.00	\$ -		\$ 1,306.00			\$ 1,306.00	\$ -
SEED grant for SET	\$ 5,000	\$ 5,000.00	\$ -	\$ 5,000	\$ 5,000.00	\$ -		\$ 5,000.00			\$ 5,000.00	\$ -
Warrenton Bldg Re-use	\$ 2,500	\$ 2,500.00	\$ -	\$ 2,500	\$ 2,500.00	\$ -		\$ 2,500.00			\$ 2,500.00	\$ -
Aging - Planning & Admin	\$ 183,111	\$ 179,856.95	\$ 3,254.05	\$ 144,859	\$ 144,857.00	\$ -	\$ 37,572	\$ 182,429.12			\$ 182,429.12	\$ 2,572.17
Aging - Ombudsman	\$ 117,968	\$ 117,960.02	\$ 7.98	\$ 106,171	\$ 106,169.00	\$ -	\$ 11,796	\$ 117,965.00			\$ 117,965.00	\$ 4.98
Aging - Elder Abuse	\$ 4,748	\$ 4,744.02	\$ 3.98	\$ 4,273	\$ 4,272.00	\$ -	\$ 474	\$ 4,746.40			\$ 4,746.40	\$ 2.38
Aging - Evidence Based	\$ 26,174	\$ 24,556.27	\$ 1,617.73	\$ 23,557	\$ 23,555.00	\$ -	\$ 2,456	\$ 26,010.63			\$ 26,010.63	\$ 1,454.36
Aging - AAA	\$ 48,263	\$ 48,262.56	\$ 0.44	\$ 48,263	\$ 48,262.00	\$ -		\$ 48,262.00			\$ 48,262.00	\$ (0.56)
Aging - Medicare SHIP	\$ 7,000	\$ 6,793.61	\$ 206.39	\$ 5,500	\$ 5,500.00	\$ -	\$ 1,359	\$ 6,858.72			\$ 6,858.72	\$ 65.11
Aging - MIPPA	\$ 16,519	\$ 10,760.19	\$ 5,758.81	\$ 16,519	\$ 15,452.00	\$ -		\$ 15,452.00			\$ 15,452.00	\$ 4,691.81
Aging - Caregiver	\$ 102,000	\$ 101,980.51	\$ 19.49	\$ 102,000	\$ 102,825.00	\$ -		\$ 102,825.00			\$ 102,825.00	\$ 844.49
Aging - NCDOT Project	\$ 300,000	\$ 297,372.08	\$ 2,627.92	\$ 300,000	\$ 297,364.26	\$ -		\$ 297,364.26			\$ 297,364.26	\$ (7.82)
Aging - LCA	\$ 30,000	\$ 28,497.42	\$ 1,502.58	\$ 30,000	\$ 28,597.85	\$ -		\$ 28,597.85			\$ 28,597.85	\$ 100.43
Aging - Triangle North HC	\$ 5,470	\$ 5,452.63	\$ 17.37	\$ 5,470	\$ 5,470.00	\$ -		\$ 5,470.00			\$ 5,470.00	\$ 17.37
Aging - Tri.North HC RGP	\$ 2,500	\$ 1,609.19	\$ 890.81	\$ 2,500	\$ 2,500.00	\$ -		\$ 2,500.00			\$ 2,500.00	\$ 890.81
Aging - Senior Games	\$ 7,500	\$ 5,130.34	\$ 2,369.66	\$ 7,500	\$ 5,132.25	\$ -		\$ 5,132.25			\$ 5,132.25	\$ 1.91
WIOA - Adult	\$ 160,443	\$ 143,852.72	\$ 16,590.28	\$ 160,443	\$ 144,039.22	\$ -		\$ 144,039.22			\$ 144,039.22	\$ 186.50
WIOA - Youth	\$ 125,843	\$ 124,604.06	\$ 1,238.94	\$ 125,843	\$ 124,617.95	\$ -		\$ 124,617.95			\$ 124,617.95	\$ 13.89
WIOA - Dislocated Worker	\$ 141,896	\$ 121,967.71	\$ 19,928.29	\$ 141,896	\$ 122,173.30	\$ -		\$ 122,173.30			\$ 122,173.30	\$ 205.59
WIOA - Admin	\$ 204,179	\$ 136,090.63	\$ 68,088.37	\$ 204,179	\$ 136,107.76	\$ -		\$ 136,107.76			\$ 136,107.76	\$ 17.13
WIOA - NEG OJT	\$ 21,128	\$ 21,101.67	\$ 26.33	\$ 21,128	\$ 21,101.67	\$ -		\$ 21,101.67			\$ 21,101.67	\$ -
WIOA - Career Pathways	\$ 10,980	\$ 10,967.72	\$ 12.28	\$ 10,980	\$ 10,967.72	\$ -		\$ 10,967.72			\$ 10,967.72	\$ -

	EXPENDITURE BUDGET	YTD EXPEND	EXPENDITURE BALANCE	REVENUE BUDGET	YTD RECEIVED	ACCOUNTS RECEIVABLE	ALLOCATED LOCAL MATCH	TOTAL REVENUES	
WIOA - Career Path Impl	\$ 57,100	\$ 53,729.94	\$ 3,370.06	\$ 57,100	\$ 53,742.68	\$ -		\$ 53,742.68	\$ 12.74
Granville Co SFR	\$ 175,000	\$ 7,464.24	\$ 167,535.76	\$ 175,000	\$ 5,637.00	\$ 1,827.24		\$ 7,464.24	\$ -
Franklin Co SFR	\$ 175,000	\$ 5,123.01	\$ 169,876.99	\$ 175,000	\$ 1,712.00	\$ 3,411.01		\$ 5,123.01	\$ -
Vance Co NSP	\$ 5,000	\$ 4,859.00	\$ 141.00	\$ 5,000	\$ 4,859.00	\$ -		\$ 4,859.00	\$ -
Person County SFR	\$ 175,000	\$ -	\$ 175,000.00	\$ 175,000	\$ -	\$ -		\$ -	\$ -
Vance County SFR	\$ 175,000	\$ -	\$ 175,000.00	\$ 175,000	\$ -	\$ -		\$ -	\$ -
Miscellaneous	\$ 8,733	\$ -	\$ 8,733.00	\$ 12,000	\$ 19,890.68	\$ -		\$ 19,890.68	\$ 19,890.68
Bank Interest	\$ -	\$ -	\$ -	\$ 300	\$ 2,358.12	\$ -		\$ 2,358.12	\$ 2,358.12
Annual Meeting	\$ -	\$ -	\$ -	\$ -	\$ 332.69	\$ -		\$ 332.69	\$ 332.69
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
TOTALS	\$ 2,759,634	\$ 1,853,450.93	\$ 906,183.07	\$ 2,627,474	\$ 1,731,476.72	\$ 33,017.53	\$ 127,376	\$ 1,891,870.05	\$ 38,419.12
AGING FUND - 11									
Agng - Block Grant	\$ 1,821,947	\$ 1,821,664.00	\$ 283.00	\$ 1,821,947	\$ 1,821,664.00	\$ -		\$ 1,821,664.00	\$ -
Agng - NSIP	\$ -	\$ 83,452.00	\$ (83,452.00)	\$ -	\$ 83,452.00	\$ -		\$ 83,452.00	\$ -
Agng - Legal	\$ 9,205	\$ 9,206.00	\$ (1.00)	\$ 9,205	\$ 9,206.00	\$ -		\$ 9,206.00	\$ -
Agng - General Purpose	\$ 72,505	\$ 71,884.00	\$ 621.00	\$ 72,505	\$ 71,884.00	\$ -		\$ 71,884.00	\$ -
Agng - Fans	\$ 3,261	\$ 3,261.00	\$ -	\$ 3,261	\$ 3,261.00	\$ -		\$ 3,261.00	\$ -
Agng - Caregiver	\$ 41,912	\$ 41,912.00	\$ -	\$ 41,912	\$ 41,912.00	\$ -		\$ 41,912.00	\$ -
TOTALS	\$ 1,948,830	\$ 2,031,379.00	\$ (82,549.00)	\$ 1,948,830	\$ 2,031,379.00	\$ -		\$ 2,031,379.00	\$ -
WORKFORCE - FUND 13									
WIOA Adult	\$ 701,339	\$ 652,821.75	\$ 48,517.25	\$ 701,339	\$ 652,821.75	\$ -		\$ 652,821.75	\$ -
WIOA Youth	\$ 551,000	\$ 355,145.23	\$ 195,854.77	\$ 551,000	\$ 355,145.23	\$ -		\$ 355,145.23	\$ -
WIOA Dislocated Worker	\$ 700,070	\$ 549,874.81	\$ 150,195.19	\$ 700,070	\$ 549,874.81	\$ -		\$ 549,874.81	\$ -
WIOA NEG OJT	\$ 157,422	\$ 164,067.70	\$ (6,645.70)	\$ 157,422	\$ 164,067.70	\$ -		\$ 164,067.70	\$ -
WIOA Career Path Impl	\$ 100,400	\$ 43,811.31	\$ 56,588.69	\$ 100,400	\$ 43,811.31	\$ -		\$ 43,811.31	\$ -
TOTALS	\$ 2,210,231	\$ 1,765,720.80	\$ 444,510.20	\$ 2,210,231	\$ 1,765,720.80	\$ -		\$ 1,765,720.80	\$ -

MICRO Loan - FUND 15											
Bank Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ 291.64	\$ 291.64	\$ -	\$ -	\$ 291.64	\$ 291.64	\$ -
REVOLVING LOAN - FUND 20											
Loans	\$ 15,000	\$ -	\$ -	\$ 15,000.00	\$ 15,000	\$ 9,941.87	\$ -	\$ -	\$ 9,941.87	\$ 9,941.87	\$ -
Bank Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,232.90	\$ -	\$ -	\$ 1,232.90	\$ 1,232.90	\$ -
Bank Charges	\$ -	\$ 37.00	\$ (37.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 15,000	\$ 37.00	\$ 14,963.00	\$ 15,000	\$ 1,232.90	\$ -	\$ -	\$ 1,232.90	\$ 1,232.90	\$ 1,232.90	\$ -
ALL TOTALS											
	\$ 6,933,695	\$ 5,650,587.73	\$ 1,283,107.27	\$ 6,801,535	\$ 5,530,101.06	\$ 33,017.53	\$ 127,376	\$ 5,690,494.39	\$ 38,419.12		
CASH BALANCES 6/30/17											
COG Operating Account \$ 704,008.93											
RLF Account \$ 314,566.13											
Sequestered RLF Account \$ 467,849.52											
Micro Loan Account \$ 68,928.85											
OPEB Account \$ 10,036.16											
TOTALS \$ 1,565,389.59											
<i>Donna Lee</i>											
8/15/2017											

Finance Report June Year End
Motion # 3

Walter Gardner made a motion to accept the Finance Report as presented. Carroll Harris seconded the motion and the motion carried unanimously.

BUDGET AMENDMENTS

Donna Lee asked members to pull the Budget Amendments for Year end 16/17 to review and she explained each amendment by Fund. Donna stated that the unaudited fund balance is \$269,000 which is up \$73,000. She offered to answer any questions as well.

(INSERT BUDGET AMENDMENTS HERE)

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
Thursday, August 24, 2017**

FY16-17

FUND 10 - GENERAL FUND

BUDGET AMENDMENT # 22	A/C #	BUDGET	CHANGE	REQUESTED
BUNN ZONING				
EXPENDITURES	5015			
Salary - Planning Director	146	1,412	1,407	2,819
Contract Services	200	1,260	0	1,260
Supplies	260	57	205	262
Travel	314	97	59	156
Fringe Benefits	690	638	414	1,052
Indirect Costs	790	1,155	419	1,574
Program Costs	795	<u>381</u>	<u>296</u>	<u>677</u>
		5,000	2,800	7,800
REVENUES	3475			
BUNN ZONING	223	5,000	2,800	7,800
This amendment represents additional costs within program.				

FUND 11 - AGING

BUDGET AMENDMENT # 4	A/C #	BUDGET	CHANGE	REQUESTED
AGING - NSIP				
EXPENDITURES	5131			
Franklin County NSIP	601	0	13,601	13,601
Granville County NSIP	602	0	26,848	26,848
Person County NSIP	603	0	9,217	9,217
Vance County NSIP	604	0	15,284	15,284
Warren County NSIP	605	0	18,502	18,502
		0	83,452	83,452
AGING - NSIP				
REVENUES	3513			
Franklin County NSIP	040	0	13,601	13,601
Granville County NSIP	041	0	26,848	26,848
Person County NSIP	042	0	9,217	9,217
Vance County NSIP	043	0	15,284	15,284
Warren County NSIP	044	0	18,502	18,502
		0	83,452	83,452
This amendment reflects the actual grant funds received for 16-17.				

BUDGET AMENDMENT # 5	A/C #	BUDGET	CHANGE	REQUESTED
AGING - LEGAL				
EXPENDITURES	5200			
Franklin County	601	1,570	0	1,570
Granville County	602	3,407	1	3,408
Person County	603	432	0	432
Vance County	604	3,096	0	3,096
Warren County	605	700	0	700
		9,205	1	9,206
AGING - LEGAL	3515			
REVENUES	010	9,205	1	9,206
This amendment reflects the actual grant funds received for 16-17.				

FUND 13 - WIOA

BUDGET AMENDMENT #7	A/C #	BUDGET	CHANGE	REQUESTED
YOUTH	6870			
EXPENDITURES				
PCC	611	<u>130,000</u>	<u>15,000</u>	<u>145,000</u>
		130,000	15,000	145,000
REVENUES	3720			
PCC	010	<u>130,000</u>	<u>15,000</u>	<u>145,000</u>
		130,000	15,000	145,000
This amendment represents additional expenses requested by PCC and approved by the WDB Board.				

BUDGET AMENDMENT #8	A/C #	BUDGET	CHANGE	REQUESTED
NEG OJT	6895			
EXPENDITURES				
EDSI	619	<u>157,422</u>	<u>13,479</u>	<u>170,901</u>
		157,422	13,479	170,901
NEG OJT				
REVENUES	3736			
EDSI	010	<u>157,422</u>	<u>13,479</u>	<u>170,901</u>
		157,422	13,479	170,901
This amendment represents additional allocation.				

Budget Amendments

Motion # 4

Motion was made by Archer Wilkins to approve the Budget Amendments as presented for report ending June 30, 2017. David Smith seconded the motion. The motion carried unanimously

Finance Report July 2017

Donna Lee advised that most funds had not been received as they normally run 30 days behind. She then reviewed the fund balances in each category and offered to answer any questions.

Jennifer Pierce asked for COG staff to put the percentage back in the format so they could easily see the percentage of expenditures.

(Insert July Finance Report Here)

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS											
JULY, 2017											
	EXPENDITURE		YTD	EXPENDITURE		REVENUE	YTD	ACCOUNTS	ASSESSMENTS		
	BUDGET	BALANCE	EXPEND	BALANCE	BUDGET	RECEIVED	RECEIVABLE	LOCAL MATCH	TOTAL	GAIN/(LOSS)	
GENERAL FUND - 10											
KTREDC	\$ 53,000	\$ 51,474.67	\$ 1,525.33	\$ 51,474.67	\$ 53,000	\$ -	\$ 1,525.33		\$ 1,525.33	\$ -	
EDA Planning	\$ 120,553	\$ 108,961.15	\$ 11,591.85	\$ 108,961.15	\$ 72,332	\$ -	\$ 6,955.11	4636.74	\$ 11,591.85	\$ -	
Revolving Loan Fund	\$ 25,000	\$ 24,734.00	\$ 266.00	\$ 24,734.00	\$ 25,000	\$ -	\$ 266.00		\$ 266.00	\$ -	
Micro Loan Fund	\$ 2,000	\$ 1,392.00	\$ 608.00	\$ 1,392.00	\$ 2,000	\$ -	\$ 608.00		\$ 608.00	\$ -	
Rural Transportation	\$ 139,186	\$ 128,619.11	\$ 10,566.89	\$ 128,619.11	\$ 111,349	\$ -	\$ 8,453.51	2113.38	\$ 10,566.89	\$ -	
Water Quality	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
CFAT	\$ 28,125	\$ 28,125.00	\$ -	\$ 28,125.00	\$ 22,500	\$ -	\$ -	0.00	\$ -	\$ -	
Mobility Manager	\$ 92,444	\$ 92,444.00	\$ -	\$ 92,444.00	\$ 83,200	\$ -	\$ -	0.00	\$ -	\$ -	
Bunn Zoning	\$ 5,000	\$ 4,689.68	\$ 310.32	\$ 4,689.68	\$ 5,000	\$ -	\$ 310.32		\$ 310.32	\$ -	
City of Henderson ROBCO	\$ 4,580	\$ 4,238.00	\$ 342.00	\$ 4,238.00	\$ 4,580	\$ -	\$ 342.00		\$ 342.00	\$ -	
Franklin Co Bldg Re-use NS	\$ 1,720	\$ 1,644.00	\$ 76.00	\$ 1,644.00	\$ 1,720	\$ -	\$ 76.00		\$ 76.00	\$ -	
Franklin Co Bldg Re-use KF	\$ 15,000	\$ 14,848.00	\$ 152.00	\$ 14,848.00	\$ 15,000	\$ -	\$ 152.00		\$ 152.00	\$ -	
Franklin Co PALZIV	\$ 1,200	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,200	\$ -	\$ -		\$ -	\$ -	
Warrenton Bldg Re-use	\$ 2,500	\$ 2,196.00	\$ 304.00	\$ 2,196.00	\$ 2,500	\$ -	\$ 304.00		\$ 304.00	\$ -	
Aging - Planning & Admin	\$ 180,254	\$ 168,626.92	\$ 11,627.08	\$ 168,626.92	\$ 142,599	\$ -	\$ 9,198.18	2428.90	\$ 11,627.08	\$ -	
Aging - Ombudsman	\$ 117,968	\$ 107,942.04	\$ 10,025.96	\$ 107,942.04	\$ 106,171	\$ -	\$ 9,023.36	1002.60	\$ 10,025.96	\$ -	
Aging - Elder Abuse	\$ 4,725	\$ 4,607.83	\$ 117.17	\$ 4,607.83	\$ 4,253	\$ -	\$ 105.45	11.72	\$ 117.17	\$ -	
Aging - Evidence Based	\$ 26,134	\$ 23,634.22	\$ 2,499.78	\$ 23,634.22	\$ 23,521	\$ -	\$ 2,249.80	249.98	\$ 2,499.78	\$ -	
Aging - AAA	\$ 48,263	\$ 40,553.00	\$ 7,710.00	\$ 40,553.00	\$ 48,263	\$ -	\$ 7,710.00		\$ 7,710.00	\$ -	
Aging - Medicare SHIIP	\$ 7,000	\$ 6,555.99	\$ 444.01	\$ 6,555.99	\$ 5,500	\$ -	\$ 355.21	88.80	\$ 444.01	\$ -	
Aging - MIPPA	\$ 15,452	\$ 15,209.25	\$ 242.75	\$ 15,209.25	\$ 15,452	\$ -	\$ 242.75		\$ 242.75	\$ -	
Aging - Caregiver	\$ 98,000	\$ 88,838.17	\$ 9,161.83	\$ 88,838.17	\$ 98,000	\$ -	\$ 9,161.83		\$ 9,161.83	\$ -	
Aging - NCDOT Project	\$ 300,000	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 300,000	\$ -	\$ -		\$ -	\$ -	
Aging - LCA	\$ 30,000	\$ 25,393.64	\$ 4,606.36	\$ 25,393.64	\$ 30,000	\$ -	\$ 4,606.36		\$ 4,606.36	\$ -	
Aging - Tri.North HC RGP	\$ -	\$ (879.90)	\$ 879.90	\$ (879.90)	\$ -	\$ 888.00	\$ -		\$ 888.00	\$ 8.10	
Aging - Senior Games	\$ 7,500	\$ 7,495.72	\$ 4.28	\$ 7,495.72	\$ 7,500	\$ -	\$ 4.28		\$ 4.28	\$ -	
WIOA - Adult	\$ 145,067	\$ 133,617.70	\$ 11,449.30	\$ 133,617.70	\$ 145,067	\$ -	\$ 11,449.30		\$ 11,449.30	\$ -	
WIOA - Youth	\$ 153,854	\$ 143,097.45	\$ 10,756.55	\$ 143,097.45	\$ 153,854	\$ -	\$ 10,756.55		\$ 10,756.55	\$ -	
WIOA - Dislocated Worker	\$ 145,067	\$ 130,385.11	\$ 14,681.89	\$ 130,385.11	\$ 145,067	\$ -	\$ 14,681.89		\$ 14,681.89	\$ -	
WIOA - Admin	\$ 152,778	\$ 137,262.56	\$ 15,515.44	\$ 137,262.56	\$ 152,778	\$ -	\$ 15,515.44		\$ 15,515.44	\$ -	
WIOA - Career Path Impl	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Granville Co SFR	\$ 175,000	\$ 151,864.55	\$ 23,135.45	\$ 151,864.55	\$ 175,000	\$ -	\$ 23,135.45		\$ 23,135.45	\$ -	
Franklin Co SFR	\$ 175,000	\$ 173,634.45	\$ 1,365.55	\$ 173,634.45	\$ 175,000	\$ -	\$ 1,365.55		\$ 1,365.55	\$ -	
Person County SFR	\$ 175,000	\$ 175,000.00	\$ -	\$ 175,000.00	\$ 175,000	\$ -	\$ -		\$ -	\$ -	

MICRO Loan - FUND 15														
Fund Transfer	\$	500	\$	-	\$	-	\$	500	\$	-	\$	-	\$	-
Bank Interest	\$	-	\$	-	\$	-	\$	-	\$	48.67	\$	-	\$	48.67
TOTALS	\$	500	\$	-	\$	-	\$	500	\$	48.67	\$	-	\$	48.67
REVOLVING LOAN - FUND 20														
Fund Transfer	\$	10,000	\$	-	\$	-	\$	10,000	\$	-	\$	-	\$	-
Bank Interest	\$	-	\$	-	\$	-	\$	-	\$	33.53	\$	-	\$	33.53
Bank Charges	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Interest on Loans paid	\$	-	\$	-	\$	-	\$	-	\$	271.78	\$	-	\$	271.78
TOTALS	\$	10,000	\$	-	\$	-	\$	10,000	\$	305.31	\$	-	\$	305.31
ALL TOTALS	\$	6,483,980	\$	149,965.69	\$	6,333,514.31	\$	6,351,821	\$	4,605.19	\$	138,553.67	\$	10,532
CASH BALANCES 7/31/17														
COG Central Cash Account	\$										\$	430,417.63		
RLF Account	\$										\$	299,767.54		
Sequestered RLF Account	\$										\$	467,571.08		
Micro Loan Account	\$										\$	66,057.52		
OPEB Account	\$										\$	10,027.02		
TOTALS	\$										\$	1,273,840.79		
Donna C. Lee														
8/14/2017														

Finance Report July 2017

Motion # 5

Motion was made by Archer Wilkins to approve the Budget Amendments as presented. Zelodis Jay seconded the motion and the motion carried unanimously.

Budget Amendments July 2017

Finance Manager, Donna Lee reviewed each Budget Amendment individually for Board Members. She offered to answer any questions. One member inquired about the legal services increase and they were informed that we received more funds from the State this year for legal services. Another member inquired regarding the decrease in Family Caregiver funding. Diane advised that Department of Aging has a new Finance Director and they determined that an incorrect funding formal had previously been used by the state to calculate this funding. It had been based on seniors that were 60 plus along with rural and poverty information. The formula should have been using 70 plus. Staff is hopeful that additional resources can be given via the HCCBG program for assistance.

(Insert Budget Amendments for FY 2017)

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
Thursday, August 24, 2017**

FY 17-18

FUND 10 - GENERAL FUND

BUDGET AMENDMENT # 1	A/C #	BUDGET	CHANGE	REQUESTED
WATER QUALITY				
EXPENDITURES	4982			
Salary - Project Mgr / Marketing	147	0	850	850
Travel	314	0	417	417
Fringe Benefits	690	0	293	293
Indirect Costs	790	0	481	481
Program Costs	795	0	177	177
		0	2,218	2,218
WATER QUALITY	3488			
REVENUES	010	0	2,218	2,218
This amendment represents the carry-forward from 16-17.				

BUDGET AMENDMENT # 2	A/C #	BUDGET	CHANGE	REQUESTED
CFAT				
EXPENDITURES	4984			
Salary - Planning Director	146	4,570	4,570	9,140
Salary - Project Mgr / Marketing	147	7,689	7,689	15,378
Travel	314	1,289	1,103	2,392
Printing	341	859	16	875
Fringe Benefits	690	4,227	4,227	8,454
Indirect Costs	790	6,939	6,939	13,878
Program Costs	795	2,552	2,552	5,104
TOTAL EXPENDITURES		28,125	27,096	55,221
CFAT	3475			
REVENUES	445	22,500	21,632	44,132
Match allocated		5,625	5,464	11,089
TOTAL REVENUES		28,125	27,096	55,221
This amendment represents additional grant funding.				

BUDGET AMENDMENT # 3	A/C #	BUDGET	CHANGE	REQUESTED
MOBILITY MANAGER				
EXPENDITURES	4986			
Salary - Mobility Manager	151	37,740	0	37,740
Contracted Services	200	1,000	1,556	2,556
Supplies	260	1,623	0	1,623
Travel	314	3,500	500	4,000
Printing	341	1,640	1,000	2,640
Training	350	0	2,000	2,000
Advertising	370	1,528	1,000	2,528
MIS Charges	382	1,808	500	2,308
Dues & Subscriptions	491	1,372	1,000	2,372
Fringe Benefits	690	13,014	0	13,014
Indirect Costs	790	21,361	0	21,361
Program Costs	795	<u>7,858</u>	<u>0</u>	<u>7,858</u>
TOTAL EXPENDITURES		92,444	7,556	100,000
MOBILITY MANAGER	3489			
REVENUE	010	83,200	6,800	90,000
Match Allocated		<u>9,244</u>	<u>756</u>	<u>10,000</u>
TOTAL REVENUES		92,444	7,556	100,000
This amendment represents additional grant funding.				

BUDGET AMENDMENT # 4	A/C #	BUDGET	CHANGE	REQUESTED
CITY OF HENDERSON ROBCO	5018			
EXPENDITURES				
Contracted Services	200	<u>4,580</u>	<u>1,930</u>	<u>6,510</u>
		4,580	1,930	6,510
CITY OF HENDERSON ROBCO	3475			
REVENUE	448	4,580	1,930	6,510
This amendment represents a new technical assistance grant.				

BUDGET AMENDMENT # 5	A/C #	BUDGET	CHANGE	REQUESTED
AGING - P & A				
EXPENDITURES	5110			
Salary - Aging Director	142	53,241	0	53,241
Salary - Finance Assistant	144	2,307	0	2,307
Salary - Project Mgr / Marketing	147	12,207	0	12,207
Salary - Aging Projects Coordinator	149	2,903	0	2,903
Supplies	260	2,522	2,500	5,022
Advisory Committee	270	413	140	553
Travel	314	4,723	1,277	6,000
Printing	341	1,480	720	2,200
Advertising	370	1,063	937	2,000
MIS Charges	382	6,792	0	6,792
Dues & Subscriptions	491	3,000	0	3,000
Fringe Benefits	690	24,365	0	24,365
Indirect Costs	790	39,993	0	39,993
Program Costs	795	14,712	0	14,712
Indirect Costs - MIPPA	890	4,382	0	4,382
Program Costs - MIPPA	891	1,612	0	1,612
Indirect Costs - LCA	892	3,318	0	3,318
Program Costs - LCA	893	1,221	0	1,221
TOTAL EXPENDITURES		180,254	5,574	185,828
AGING - P & A	3510			
REVENUE	O10	142,599	4,410	147,009
Match Allocated		37,655	1,164	38,819
TOTAL REVENUES		180,254	5,574	185,828
This amendment represents additional grant amount from DOA.				

BUDGET AMENDMENT # 6	A/C #	BUDGET	CHANGE	REQUESTED
AGING - IIID				
EXPENDITURES	5510			
Salary - Aging Projects Coordinator	149	8,709	-1,000	7,709
Salary - Family Caregiver	176	1,468	-1,468	0
Contracted Services	200	1,000	-1,000	0
Supplies	260	1,000	0	1,000
Travel	314	918	0	918
Printing	341	918	0	918
Advertising	370	733	0	733
Fringe Benefits	690	3,509	-851	2,658
Indirect Costs	790	5,760	-1,062	4,698
Program Costs	795	2,119	-482	1,637
TOTAL EXPENDITURES		26,134	-5,863	20,271
AGING - IIID	3516			
REVENUE	100	23,521	-5,277	18,244
Match Allocated		2,613	-586	2,027
TOTAL REVENUES		26,134	-5,863	20,271
This amendment represents a reduction in the IIID grant from DOA.				

BUDGET AMENDMENT # 7	A/C #	BUDGET	CHANGE	REQUESTED
AGING - MIPPA				
EXPENDITURES	5916			
Salary - Aging Projects Coordinator	149	7,742	2,500	10,242
Supplies	260	1,044	500	1,544
Travel	314	996	696	1,692
Printing	341	2,000	300	2,300
Advertising	370	1,000	900	1,900
Fringe Benefits	690	2,670	862	3,532
Indirect Costs	790	0	0	0
Program Costs	795	0	0	0
		15,452	5,758	21,210
AGING - MIPPA	3615			
REVENUE	0	15,452	5,758	21,210
This amendment represents the carry-forward from 16-17.				

BUDGET AMENDMENT # 8	A/C #	BUDGET	CHANGE	REQUESTED
AGING - CAREGIVER				
EXPENDITURES	5920			
Salary - Family Caregiver	176	42,117	0	42,117
Supplies	260	1,300	0	1,300
Travel	314	2,370	0	2,370
Printing	341	1,459	0	1,459
Advertising	370	1,359	0	1,359
MIS Charges	382	2,264	43	2,307
Fringe Benefits	690	14,523	0	14,523
Indirect Costs	790	23,839	0	23,839
Program Costs	795	8,769	0	8,769
		98,000	43	98,043
AGING - CAREGIVER	3540			
REVENUE	O10	98,000	43	98,043
This amendment represents an adjustment to the disbursement of Caregiver funds.				

BUDGET AMENDMENT # 9	A/C #	BUDGET	CHANGE	REQUESTED
AGING - TRIANGLE NORTH RGP	5949			
EXPENDITURES				
Salary - Aging Director	142	0	336	336
Travel	314	0	148	148
Fringe Benefits	690	0	158	158
Indirect Costs	790	0	191	191
Program Costs	795	0	57	57
		0	890	890
AGING - TRIANGLE NORTH RGP	3645			
REVENUE	010	0	890	890
This amendment represents the carry-forward from 16-17.				

BUDGET AMENDMENT # 10	A/C #	BUDGET	CHANGE	REQUESTED
WIOA - CAREER PATH IMPLEMEN				
EXPENDITURES	6970			
Salary - Workforce Dev Program Mon	157	0	15,273	15,273
Salary - Business Services Rep	195	0	14,510	14,510
Contracted Services	200	0	20,370	20,370
Travel	314	0	4,000	4,000
Professional Development (Training)	350	0	2,489	2,489
Outreach & Materials (Advertising)	370	0	2,489	2,489
Fringe Benefits	690	0	10,269	10,269
Indirect Costs	790	0	16,857	16,857
Program Costs	795	0	6,201	6,201
		0	92,458	92,458
WIOA - CAREER PATH IMPLEM	3785			
REVENUE	010	0	92,458	92,458
This amendment represents new grant funding from NC Commerce.				

BUDGET AMENDMENT # 11	A/C #	BUDGET	CHANGE	REQUESTED
GRANVILLE CO SFR				
EXPENDITURES	7205			
Salary - Executive Director	130	1,857	0	1,857
Contracted Services	200	46,066	-7,465	38,601
Housing Rehab	201	125,000	0	125,000
Fringe Benefits	690	640	0	640
Indirect Costs	790	1,050	0	1,050
Program Costs	795	387	0	387
		175,000	-7,465	167,535
GRANVILLE CO SFR	3475			
REVENUES	137	175,000	-7,465	167,535
This amendment represents the actual carry-forward from 16-17.				

BUDGET AMENDMENT # 12	A/C #	BUDGET	CHANGE	REQUESTED
FRANKLIN CO SFR				
EXPENDITURES	7540			
Salary - Executive Director	130	1,857	0	1,857
Contracted Services	200	46,066	-5,123	40,943
Housing Rehab	201	125,000	0	125,000
Fringe Benefits	690	640	0	640
Indirect Costs	790	1,050	0	1,050
Program Costs	795	387	0	387
		175,000	-5,123	169,877
FRANKLIN CO SFR	3475			
REVENUES	214	175,000	-5,123	169,877
This amendment represents the actual carry-forward from 16-17.				

FUND 11 - AGING FUND

BUDGET AMENDMENT # 1	A/C #	BUDGET	CHANGE	REQUESTED
HOME & COMM CARE BLOCK GR				
EXPENDITURES	5130			
Franklin County	601	437,800	27,805	465,605
Granville County	602	425,961	5,331	431,292
Person County	603	325,327	18,929	344,256
Vance County	604	327,775	21,063	348,838
Warren County	605	<u>256,344</u>	<u>14,165</u>	270,509
		1,773,207	87,293	1,860,500
HOME & COMM CARE BLOCK GR				
REVENUE	3513			
Franklin County	050	437,800	27,805	465,605
Granville County	051	425,961	5,331	431,292
Person County	052	325,327	18,929	344,256
Vance County	053	327,775	21,063	348,838
Warren County	054	<u>256,344</u>	<u>14,165</u>	270,509
		1,773,207	87,293	1,860,500
This amendment represents additional grant revenue from DOA.				

BUDGET AMENDMENT # 2	A/C #	BUDGET	CHANGE	REQUESTED
LEGAL				
EXPENDITURES	5200			
Franklin County	601	2,339	206	2,545
Granville County	602	2,270	209	2,479
Person County	603	1,618	235	1,853
Vance County	604	1,787	228	2,015
Warren County	605	<u>1,191</u>	<u>252</u>	1,443
		9,205	1,130	10,335
LEGAL	3515			
REVENUE	010	<u>9,205</u>	<u>1,130</u>	<u>10,335</u>
		9,205	1,130	10,335
This amendment represents additional grant revenue from DOA.				

BUDGET AMENDMENT # 3	A/C #	BUDGET	CHANGE	REQUESTED
GENERAL PURPOSE				
EXPENDITURES	5800			
Franklin County	601	22,490	-612	21,878
Granville County	602	18,845	-612	18,233
Person County	603	11,552	-613	10,939
Vance County	604	11,552	-613	10,939
Warren County	605	11,552	-613	10,939
		75,991	-3,063	72,928
GENERAL PURPOSE	3518			
REVENUE	010	75,991	-3,063	72,928
		75,991	-3,063	72,928
This amendment represents a decrease in grant revenue from DOA.				

BUDGET AMENDMENT # 4	A/C #	BUDGET	CHANGE	REQUESTED
CAREGIVER				
EXPENDITURES	5920			
Franklin County	601	8,541	-4,751	3,790
Granville County	602	8,541	-4,751	3,790
Person County	603	8,543	-4,753	3,790
Vance County	604	8,541	-4,751	3,790
Warren County	605	8,541	-4,751	3,790
		42,707	-23,757	18,950
CAREGIVER	3540			
REVENUE	000	42,707	-23,757	18,950
		42,707	-23,757	18,950
This amendment represents a decrease in grant revenue from DOA.				

FUND 13 - WIOA FUND

BUDGET AMENDMENT # 1	A/C #	BUDGET	CHANGE	REQUESTED
CAREER PATHWAYS IMPLEMEN				
EXPENDITURES	6898			
EDSI	619	0	125,000	125,000
		0	125,000	125,000
CAREER PATHWAYS IMPLEMEN	3738			
REVENUE	010	0	125,000	125,000
		0	125,000	125,000

This amendment represents carry-forward from 16-17 and additional grant amount.

Budget Amendments July 2017

Motion # 6

Jimmy Clayton made a motion to accept the July 2017 Budget Amendments as presented. John Alston seconded the motion and the motion carried unanimously.

CEDS Plan

Planning Director, Michael Kelly advised that the Comprehensive Economic Development Strategy Plan (CEDS) had been worked on by the CEDS committee and the content of the plan had been developed from the SWOT (Strengths, Weaknesses, Opportunities and Threats) Analysis that was compiled by the committee. He advised that the committee had developed the CEDS based on the four goals set forth in the NC Tomorrow Plan. Michael reviewed the SWOT Analysis in detail with the Board Members and there was discussion on how an item could be a Strength and yet in another view a Weakness. For example – Water – is listed in both categories because it is abundant in some of our region and yet not enough for increased industry and housing development in other areas. Discussion also arose around workforce being on two categories – and members were reminded that there are a lot of people in need of jobs and a lot are not qualified, or can't get a job or pass a drug test or just won't show up for work. Workforce staff is working by attempting to get industry input and get individuals trained with required skills.

Michael advised the next steps are to finalize the plan and submit it to EDA for their review by September 30th, 2017.

CEDS Approval

Motion # 7

Motion was made by Joe Shearon to approve the CEDS. Michael Williford seconded the motion and it carried unanimously.

Language Access Plan

Executive Director, Diane Cox advised that the COG had previously approved a "Language Access Plan" for programs with the NC Housing Finance Agency last year. However the plan has been slightly updated with changes that are highlighted in yellow. With these changes it shows that documents for housing and urban development are not required to be printed in English and Spanish due to new percentages within our region of individuals that speak English.

Language Access Plan

Motion # 8

Michael Williford made a motion approved the revised Language Access Plan. Archer Wilkins seconded the motion and the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Diane Cox highlighted the following in her report to the Board of Directors:

- Since Joe Fredosso's presentation to the COG Board in June, we have reached out to GoldenLEAF for money to help develop a study for our four county broadband plan. GoldenLEAF is not interested in funding the planning process, but would be more inclined to fund infrastructure needs once the priority needs are identified in the plan. Mighty River (MRLLC) estimates a \$120,000 cost for a 12 month project to send out RFP and develop review and proposals. This project would be for Franklin, Granville, Vance and Warren Counties. Vance County has stated they want a competitive RFP. Members were advised a RFP would be released on Friday. Staff will keep you informed of progress on the Broadband project.
- Introduced new Mobility Manager, Bernard Clark who started with the COG on August 21, 2017.
- Members were reminded of Rural Center Outreach meetings that will be held in the region next week:
 - August 28th 9 AM at Granville Expo
 - August 28th 3 PM at Person County Senior Center
 - August 29th 9 AM COG office
 - August 29th 3 PM Louisburg Operations Center
- Housing Program for 2016 is in full swing in Franklin and Granville Counties (Franklin one completed and 3 under contract. Granville received 9 applications, two completed and one under contract. Others are being reviewed)
- 2017 Housing Program is under way. Received 9 applications in Person County and 7 in Vance County.
- Deadline for Urgent Repair applications is September 1st. Funding in this program is \$8,000 per house for urgent needs, such as roof, windows, septic, etc. Applicants will be reviewed for eligibility by who turned in application first, and who submitted all required paperwork. We have received the following number of applications, one in Franklin County, six in Granville County, seven in Person County, seven in Vance County, and eleven in Warren County.
- Water Quality Meeting was held in Warren County recently with the combined efforts of our office and the Upper Coastal Plains COG.
- RTRP hosted a meeting at the COG office on August 24th with about 35 folks in attendance.
- Workforce Development will be having an Open House at the facility in Oxford on September 5th which will be followed by a WDB Board meeting.
- Annual Awards Banquet will be held at VGCC Civic Center on September 28th at 6:30 PM.

Program Updates by Program Directors

- Aging Director, Jillian Hardin began the program updates starting with Aging. She had a full slideshow to share with board members during her presentation. Highlights included:
 - Melissa Catlett left the COG to become the Senior Center Director in Southport, NC
 - Suja Jacob left the COG for a position closer to home in Wake Forest with Parks and Recreation
 - Aging program is governed by their Regional Aging Advisory Committee (RAAC) of which Robert Allen of Person County is Chairman.
 - Shared Chart outlining services provided by Counties in the Home and Community Care Block Grant program
 - Interviewing to fill Family Caregiver Specialist position
 - Outreach events held for –Senior Medicare Patrol, SCAMS, etc.

- MIPPA provides extra assistance for citizens that need extra help with drug costs. There is a bill board in Franklin County advertising this program
- Trained 17 lay leaders in evidence based health promotion classes in the region this past fiscal year
- Lowes assisted with Fan Heat Relief and delivered fans to Senior Centers in the region for distribution to seniors in need
- Lowes' Heroes assisted with Heat Relief kits for seniors in the region
- Legal Aid assistance was highlighted by County
- Ombudsman complaint log by county was reviewed and visits within the region
- Third annual Elder Abuse Awareness Walk held at Vance Senior High School.
- Second Annual Volunteer Lunch was held at Henderson Country Club and attended by approximately 50
- Senior Games was hosted by the Kerr Tar COG. This event is a holistic approach to fitness for seniors.
- Additional information can be found on the Kerr Tar Aging Facebook page.
- Workforce Development Director, Vincent Gilreath highlighted accomplishments of the Workforce staff in a power point presentation:
 - Workforce is governed by consortium board. One commissioner from each county and the consortium is chaired by Derrick Sims of Person County. There are 19 members on the Workforce Development Board. This board provides oversight to the NC Career Centers in the region and they serve employers and job seekers
 - Two certified career centers – one in Oxford and one in Henderson
 - Rapid Response events are held when offices are downsizing or closing.
 - Rapid Response event was held for ETZ when they closed and about 35 attended
 - Currently have 3 certified career pathways – Advanced Manufacturing, Health/Life Science and Information Tech
 - On The Job Training Program (OJT) has had about 60 placements and these jobs range about \$14 an hour
 - 11th Annual Youth Summit held in April in Cary with about 298 attending the event
- Planning Director, Michael Kelly have brief update on the Planning Department and shared his power point presentation with the board.
 - Department provides planning and technical assistance services in the region
 - Held a regional planning workshop at McGregor Hall with Adam Lovelady of the UNC School of Government presiding
 - Hosted Broadband workshop in Granville County and are pursuing efforts to obtain better Broadband throughout the region
 - Worked with local governments to secure grants
 - Administers loans to entrepreneurs
 - Working with CEDS committee to develop new CEDS plan to open avenues for EDA and federal funding
 - Hosted alternative fuels event in Spring
 - Program to provide transportation needs to the region's elderly and disabled
 - Regional bike plan has been completed for the lakes district
 - Regional Planning Organization works with transportation projects throughout the region and state

Vice Chairman Bridges thanked the staff for their informative reports.

PUBLIC COMMENT AND ANNOUNCEMENTS

Commissioner Jennifer Jordan invited members to attend the Green and Clean in Warren County on September 16th.

Gary Plummer invited members to attend an event in Middleburg on September 9th.

Kenneth Perry advised that Roxboro is hosting an event the weekend of August 26th.

In Closed Session

Motion # 9

Motion was made by Jimmy Clayton to go into Closed Session for Attorney Client discussions. Walter Gardner seconded the motion and it carried unanimously.

Open Session

Motion #10

Motion was made by Archer Wilkins to go back to Open Session. Zelodis Jay seconded the motion and it carried unanimously.

Authorization to Attorney

Motion # 11

Motion was made by Archer Wilkins to authorize Attorney Wrenn flexibility to negotiate and bring back recommendation regarding Lake House Pub property to the Executive Committee for approval. Gary Plummer seconded the motion and the motion carried unanimously.

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors