

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
January 23, 2014

Members Present

John Alston	Mary W. Anderson	W. E. Averette
Francine Chavis	Jimmy Clayton	Sidney Dunston
Kevin Easter	Rob Evans	Walter Gardner
Hubert Gooch	Zelodis Jay	Tommy Hester
Darryl Moss	Merilyn Newell	Gary Plummer
Elic Senter	Joe Shearon	Michael Rainey (Alt. Pete O'Geary)
Michael Williford	Danny Wright	

COG Staff:

Diane Cox
Mike Ciriello
Ben Foti
Vincent Gilreath
James Pearce
Ella Williams

Others:

Eddie Burke, Cherry Bekaert
April Adams, Cherry Bekaert
Jim Wrenn, COG Attorney
Dexter Williams, EMBARQ (WDB)
Derrick Sims/Eva McDougal (WDB)
Stuart Gilbert, PC ED Director
Ronnie Goswick, FC ED Director
Renee Green, Mayor, Town of Stem
Kenneth McLamb, Town of Stem
Ruth Nance, Town of Middleburg
Martin Fisher, Henderson Daily Dispatch

Dinner Invocation

Walter Gardner provided the invocation prior to dinner.

Call to Order

Chairman Jimmy Clayton called the meeting to order and welcomed all guests.

NEW BUSINESS

Approval of Minutes

Chairman Clayton asked for the Board's pleasure in regards to the Minutes of November 21, 2013.

Minutes

Motion # 1

Motion was made by Elic Senter, seconded by Tommy Hester to approve the Minutes as presented. The motion carried unanimously.

FINANCE REPORT

Finance Director, James Pearce was asked to review the Finance Report with Board Members. He explained that all items were in line as of the end of December 2013. There were no questions or comments

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
GENERAL FUND - 10									
Wraparound Project- 2nd Year	\$ 35,500	\$ 54,077	\$ (18,577)		\$ 70,004	\$	\$	\$ 70,004	\$ 15,926.71
K'TREIDC	\$ 53,000	\$ 14,786	\$ 38,214		\$ 9,266	\$ 5,521	\$	\$ 14,786	\$
Franklin Co TAA	\$ 2,625	\$ 2,477	\$ 148		\$ 570	\$	\$ 1,907	\$ 2,477	\$
EDA Planning	\$ 56,600	\$ 15,630	\$ 40,970		\$ 14,625	\$	\$ 1,005	\$ 15,630	\$
Revolving Loan Fund	\$ -	\$ 2,655	\$ (2,655)		\$ 2,655	\$	\$	\$ 2,655	\$
Micro Loan Fund	\$ -	\$ 88	\$ (88)		\$ 88	\$	\$	\$ 88	\$
Semprius Project	\$ 3,800	\$ 3,097	\$ 703		\$	\$ 3,097	\$	\$ 3,097	\$
Louisburg Planning Grant	\$ 5,000	\$ 152	\$ 4,848		\$	\$ 152	\$	\$ 152	\$
Henderson Parks & Rec	\$ 22,000	\$ 5,009	\$ 16,991		\$	\$ 5,009	\$	\$ 5,009	\$
Rural Transportation	\$ 108,516	\$ 62,401	\$ 46,115		\$ 21,702	\$ 28,218	\$ 12,480	\$ 62,401	\$
Bike Ped Path Plan	\$ 102,201	\$ 26,027	\$ 76,174		\$ 15,795	\$ 10,232	\$	\$ 26,027	\$
Water Quality Grant	\$ 16,667	\$ 21,476	\$ (4,809)		\$	\$ 21,476	\$	\$ 21,476	\$
CTAA	\$ -	\$ 846	\$ (846)		\$	\$ 846	\$	\$ 846	\$
CFAT	\$ 25,000	\$ 2,610	\$ 22,390		\$	\$ 2,610	\$	\$ 2,610	\$
Mobility Manager	\$ 72,898	\$ 3,557	\$ 69,341		\$	\$ 3,557	\$	\$ 3,557	\$
Aging - Planning & Admin.	\$ 176,038	\$ 66,097	\$ 109,941		\$ 58,028	\$	\$ 13,808	\$ 71,836	\$ 5,738.35
Aging - Ombudsman	\$ 95,491	\$ 49,812	\$ 45,679		\$ 35,900	\$ 8,931	\$ 4,981	\$ 49,812	\$
Aging - Elder Abuse	\$ 4,408	\$ 2,972	\$ 1,436		\$ 1,655	\$ 1,020	\$ 297	\$ 2,972	\$
Aging - Evidence Based	\$ 17,870	\$ 12,050	\$ 5,820		\$ 7,445	\$ 3,400	\$ 1,205	\$ 12,050	\$
Aging - AAA Admin	\$ 48,263	\$ 25,042	\$ 23,221		\$ 21,935	\$ 3,107	\$	\$ 25,042	\$
Aging - Medicare SHIP	\$ 11,667	\$ 8,190	\$ 3,477		\$ 21,614	\$	\$	\$ 21,614	\$
Aging - MIPPA	\$ 23,682	\$ 2,235	\$ 21,447		\$	\$ 2,235	\$	\$ 2,235	\$
Aging - Caregiver I	\$ 84,172	\$ 43,701	\$ 40,471		\$ 35,070	\$ 8,631	\$	\$ 43,701	\$
Aging - NC DOT Project	\$ 300,000	\$ 6,016	\$ 293,984		\$	\$ 6,016	\$	\$ 6,016	\$
Aging - LCA	\$ 30,000	\$ 5,461	\$ 24,539		\$ 10,100	\$ 36	\$	\$ 10,100	\$ 4,639.38
Aging - CATCH Community Serv	\$ -	\$ 1,250	\$ (1,250)		\$ 1,214	\$	\$	\$ 1,250	\$
Aging - Triangle North Healthcare	\$ 7,000	\$ 1,733	\$ 5,267		\$ 7,000	\$	\$	\$ 7,000	\$ 5,267.21
Aging - Senior Games	\$ 7,500	\$ 100	\$ 7,400		\$ 100	\$	\$	\$ 100	\$
WIA Adult Program	\$ 106,860	\$ 40,370	\$ 66,490		\$ 30,149	\$ 10,221	\$	\$ 40,370	\$
WIA Youth Program	\$ 94,694	\$ 31,332	\$ 63,362		\$ 26,694	\$ 4,639	\$	\$ 31,332	\$
WIA Disloc Work Prog	\$ 160,349	\$ 60,610	\$ 99,739		\$ 50,394	\$ 10,217	\$	\$ 60,610	\$
WIA Admin	\$ 200,089	\$ 84,411	\$ 115,678		\$ 65,390	\$ 19,022	\$	\$ 84,411	\$
WIA Admin- 2012 2011	\$ -	\$ 2,977	\$ (2,977)		\$ 2,977	\$	\$	\$ 2,977	\$
Louisburg Capacity Building	\$ 30,000	\$ -	\$ 30,000		\$	\$	\$	\$ -	\$
Granville Co. SS CDBG	\$ 33,750	\$ 6,621	\$ 27,129		\$	\$ 6,621	\$	\$ 6,621	\$
Granville Co. SFR	\$ 170,000	\$ 474	\$ 169,526		\$ 8,722	\$ 7,748	\$	\$ 8,722	\$ 8,248.36
Vance Co. SS CDBG	\$ 3,000	\$ 7,748	\$ (4,748)		\$	\$ 7,748	\$	\$ 7,748	\$
Vance Co. SFR	\$ 45,000	\$ 33,654	\$ 11,346		\$ 500	\$ 33,154	\$	\$ 33,654	\$
Vance Co. NSP	\$ 3,000	\$ 10,696	\$ (7,696)		\$	\$ 10,696	\$	\$ 10,696	\$
Warren Co. Hookup	\$ 13,072	\$ 11,183	\$ 1,889		\$	\$	\$ 11,183	\$ 11,183	\$
Warren Co. SS CDBG	\$ 38,000	\$ 14,516	\$ 23,484		\$ 14,064	\$ 452	\$	\$ 14,516	\$
Person Co. CDBG SS	\$ 46,410	\$ 20,913	\$ 25,497		\$ 16,726	\$ 4,186	\$	\$ 20,913	\$
Person Co. SFR	\$ 1,000	\$ 817	\$ 183		\$	\$ 817	\$	\$ 817	\$
Lead Abatement	\$ 350	\$ 1,880	\$ (1,530)		\$	\$ 1,880	\$	\$ 1,880	\$
Contingency	\$ -	\$ -	\$ -		\$ -	\$ -	\$	\$ -	\$
TOTAL	\$ 2,255,472	\$ 767,749	\$ 1,487,723	34%	\$ 550,382	\$ 223,746	\$ 46,866	\$ 820,994	\$ 53,244.06

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
AGING FUND-FUND 11									
Aging - Block Grant	\$ 1,688,446	\$ 945,317	\$ 743,129		\$ 945,317			\$ 945,317	\$ -
Aging - Legal	\$ 10,450	\$ 8,288	\$ 2,162		\$ 8,288	\$ -		\$ 8,288	\$ -
Aging - Sr Cit Gen Pump	\$ 77,866	\$ 6,523	\$ 71,343		\$ 6,523	\$ -		\$ 6,523	\$ -
Aging - Fans	\$ 3,050	\$ 3,224	\$ (174)		\$ 3,029	\$ 195		\$ 3,224	\$ -
Aging - Caregiver	\$ 53,000	\$ 26,840	\$ 26,160		\$ 26,840	\$ -		\$ 26,840	\$ -
TOTAL	\$ 1,832,812	\$ 990,192	\$ 842,620	54%	\$ 989,997	\$ 195		\$ 990,192	\$ -
WORKFORCE - FUND 13									
WIA Adult Program	\$ 440,000	\$ 64,935	\$ 375,065		\$ 64,806	\$ 129		\$ 64,935	\$ -
WIA Adult ITA's	\$ 75,000	\$ 3,974	\$ 71,026		\$ 3,531	\$ 443		\$ 3,974	\$ -
WIA Youth Program	\$ 484,100	\$ 195,901	\$ 288,199		\$ 191,920	\$ 3,980		\$ 195,901	\$ -
WIA Disloc Work Prog	\$ 340,000	\$ 61,448	\$ 278,552		\$ 62,148	\$ -		\$ 62,148	\$ 699.57
WIA Disloc Work ITA's	\$ 150,000	\$ 4,810	\$ 145,190		\$ 6,109	\$ -		\$ 6,109	\$ 1,298.70
TOTAL	\$ 1,489,100	\$ 331,068	\$ 1,158,032	22%	\$ 328,514	\$ 4,552		\$ 333,066	\$ 1,998.27
MICRO-LOAN - FUND 15									
Loans	\$ -	\$ 88	\$ (88)		\$ 88	\$ -		\$ 88	\$ -
TOTAL	\$ -	\$ 88	\$ (88)	#DIV/0!	\$ 88	\$ -		\$ 88	\$ -
REVOLVING LOAN - FUND 20									
Loans	\$ -	\$ 2,655	\$ (2,655)		\$ 2,655	\$ -		\$ 2,655	\$ -
TOTAL	\$ -	\$ 2,655	\$ (2,655)	#DIV/0!	\$ 2,655	\$ -		\$ 2,655	\$ -
REVOLVING LOAN- GREEN JOBS - FUND 21									
Loans	\$ -	\$ 547	\$ (547)		\$ 547	\$ -		\$ 547	\$ -
TOTAL	\$ -	\$ 547	\$ (547)	0%	\$ 547	\$ -		\$ 547	\$ -
ALL TOTALS	\$ 5,577,384	\$ 2,092,299	\$ 3,485,085	38%	\$ 1,872,184	\$ 228,492	\$ 46,866	\$ 2,147,542	\$ 55,242.33
CASH BALANCES									
GENERAL FUND					\$ 157,498			\$ 157,498	
AGING FUND					\$ 730			\$ 730	
WIA FUND					\$ 21,455			\$ 21,455	
MICRO LOAN FUND					\$ 23,034			\$ 23,034	
REVOLVING LOAN FUND					\$ 415,658			\$ 415,658	
GREEN JOBS RLF LOAN FUND					\$ 8,394			\$ 8,394	
TOTALS					\$ 626,769			\$ 626,769	

James B. Pearce, Jr.
JAMES B. PEARCE, JR., FINANCE DIRECTOR

Motion # 2

Motion was made by Elic Senter, seconded by Joe Shearon to approve the Finance Report as presented. The motion carried unanimously.

WIA PROGRAM UPDATE

Vincent advised that on October 1, 2013 WIA went into contract with General Management Solutions, Inc. (GMSI) to manage the One Stop Career Center System. October and November were devoted to rapid responses, meeting WIA current customers, staff trainings and developing services. Regular events are scheduled from December through mid-April 2014. GMSI began to enroll new participants services in December. GMSI assisted Lowes Associates with training their current associates.

Ben Foti noted that Piper Technology had a hiring event. GMSI referred 33 candidates and 21 were hired. Piper Technology is scheduling hiring events twice monthly until all positions are filled.

Vincent noted that WIA is more focused on reemployment and less on long term training. The new technology helps to keep track of customers. Lastly Vincent noted that those interested in marketing materials or workshops can contact him and he will get them added to GMSI's listserv.

EXECUTIVE DIRECTOR'S REPORT

Diane began her report by introducing and welcoming the following new COG Board members:

Mayor Darryl Moss, City of Creedmoor,
Quon Bridges, City of Oxford,
Kevin Easter, Town of Stem, and
Mayor Fonzie Flowers, Town of Youngsville

- A pre-application for a USDA Rural Business Enterprise Grant (\$75,000) was submitted January 3rd for the Town of Middleburg. The grant, if awarded, will replace the Wastewater Treatment and Disposal System at the Middleburg Community Center previously known as the Middleburg Steak House.
- The Kerr-Tar Planning Department is working with NCDOT to secure approximately \$750,000 for new pedestrian projects for the City of Louisburg, Town of Stovall, Town of Butner and the City of Oxford.
- A meeting is scheduled for January 31st with the Town of Norlina to discuss a CDBG infrastructure grant that the town may be interested in pursuing.
- Ann Stroobant is the new part-time RPO Planning staff member. She will be working to assist with projects. Ann is currently working on a project "Imagine Bickett Boulevard" for the Town of Louisburg.
- The Planning Department is working on several projects that include Henderson-Vance Master Parks, Recreation and Greenways Plan; Mobility Management, Lakes District Regional Plan, Town of Stem Pedestrian Plan and Clean Fuels Advanced Technology.

- The Planning Department is working with NCDOT to adopt local prioritization methodology for assigning scores and ranking transportation projects as part of North Carolina's 2013 – 2015 Statewide strategic Transportation Investment. Since this past fall, RPO staff has been collecting and reviewing data for airport, rail, public transportation, road, bike and pedestrian projects. The Planning Department was granted additional funding from the legislature to help cover the cost of the increased work load.
- The COG will co-host the NCACC Economic Development Task Force listening tour. The Task Force is holding a series of four "listening tours" for county officials at different locations in the state that focus on successful economic development collaboration. They were very interested in displaying Triangle North because of the success of the multi-county partnership. The event will be held on March 6th in the Vance County School's Board Room. More information will be forth coming.
- The Pedestrian Plan was completed in December 2104 for the Town of Stovall.
- Region Senior Games - starts March 27th through and runs through mid May. The kick off will be held in Oxford and Senior Games will end with SilverArts in Roxboro in mid-May.
- The region K Community Assistance Corporation (CAC) is a non-profit program that is administered by the COG. The CAC manages the Person County Senior Center in Roxboro. On October 14, 2013, the COG received a letter from the Planning, Architecture and Interior Design Firm of MHA Works stating that there were several major safety issues with the Senior Center facility. The report is based on an inspection of the building performed earlier during the planning for the proposed new recreation and senior center facility in Person County. After reviewing the letter, Diane requested that the County Building Inspector inspect the building. On November, 4, 2013, a meeting was held with Person County and City of Roxboro to discuss the findings in the report. Several items were identified that the Building Official asked be addressed. As of today, all items identified have been addressed. One of the items requested was that the City of Roxboro, the owner of the facility, have a structural analysis performed on the building by a structural engineer and provide a copy of the analysis to the Building Inspector. The City hired a structural engineer to perform the analysis of the building and received the report on Friday, January 10 2014. The structural analysis identified major concerns with the roof and the support system. It will be very costly to complete the required repairs and would take several months to complete. The Roxboro City Council has not made a decision regarding the repairs to the building. The City Council notified us that that we do not have to vacate the building, but placed some restrictions on the use of the building related to weather conditions that may affect the roof of the structure. Diane noted that she received notification form Markel Insurance Carrier, that our insurance coverage on the existing location will be cancelled in 30 days. She spoke with our local agent to confirm that we only had 30 days to vacate or relocate. He indicated that we must move forward with vacating the building in the next 30 days, however, we could request a short extension of time if needed. Stephen Steese, Roxboro City Manager and Heidi York, Person County Manager are assisting us in locating a temporary facility for the Senior Center.

FY 2012-2013 Audit Presentation

Eddie Burke from the audit firm of Cherry Bekaert, begin the audit presentation by informing the board members Cherry Bekaert have audited the financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Kerr-Tar Regional Council of Governments (the "Council") for the year ended June 30, 2013. Professional standards require that the auditor provide information about our responsibilities under generally accepted auditing standards, Government Auditing Standards, OMB Circular A-133, and the State Single Audit Implementation Act, as well as certain information related to the planned scope and timing of our audit. Cherry Bekaert communicated such information in a letter to the COG Board dated July 3, 2013. Professional standards also require the following communication of information related to our audit:

SIGNIFICANT AUDIT FINDINGS

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Council are described in the notes to the financial statements. Governmental Accounting Standards Board Statement Number 63, Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position, and Governmental Accounting Standards Board Statement Number 65, Items Previously Reported as Assets and Liabilities, were implemented in the current year. The implementation of these two statements requires that certain assets and liabilities be classified as deferred outflows of resources and deferred inflows of resources. An emphasis of matter paragraph is included in our auditor report concerning this matter. The implementation of these two standards did not have any material effect on the financial statements. We noted no transactions entered into by the Council during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were management's estimate of depreciation expense, allowance for doubtful accounts and the accrual for Post-Employment Healthcare Benefits.

Management's calculation of these estimates was based on an analysis of estimated depreciable lives for classes of assets, analysis of historical collection trends, current customer relations, and current and anticipated economic conditions. We evaluated the key factors and assumptions used to develop these estimates to determine that they seemed reasonable in relation to the financial statements of the Council for the year ended June 30, 2013, taken as a whole. While the procedures used by management seem reasonable at this time, there will usually be differences between these estimates and actual results and these differences may be material.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

No significant difficulties were encountered in dealing with management in performing and completing the audit.

Corrected and Uncorrected Misstatements

Professional standards require the auditor to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. A prior period adjustment was made to restate beginning fund balance for the Revolving loan fund, the Micro-enterprise fund, and the revolving loan fund – green jobs to reverse revenue that were recorded in prior years that should be considered deferred under the modified accrual basis of accounting. A material misstatement was detected as a result of audit procedures and was corrected by management relating to a check that was written in FY2012 and subsequently voided and rewritten in FY13.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. The auditor is pleased to report that no such disagreements arose during the course of the audit.

Management Representations

The auditor requested certain representations from management that are included in the management representation letter dated December 20, 2013.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves an application of an accounting principle to the Council's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To the auditor's knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

The auditor generally discusses a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Council's auditor. However, these discussions occurred in the normal course of the professional relationship and the responses were not a condition to retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, the auditor made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. The auditor compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

A copy of the presentation was given to all board members present.

Motion # 3

Motion was made by Pete Averette, seconded by Sidney Dunston to approve the June 30, 2013 Audit Report as presented. The motion carried unanimously.

PUBLIC COMMENT & ANNOUNCEMENT

Chairman Clayton announced that Gina is absent because her father is ill.

Michael Rainey announced that Pete O'Geary is scheduled to have open heart surgery. No date has been scheduled.

Sidney Dunston announced that Ronnie Goswick's mother was brought home and Hospice was called in.

Chairman Clayton announced that Rebecca Berman passed away. Chairman Clayton asked prayers for the families.

Diane Cox announced that she has one ticket available to the Henderson-Vance Chamber Banquet on January 28th. If anyone would like the ticket you may contact her.

Next Board Meeting will be February 27, 2014.

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Executive Committee
Minutes
January 23, 2014

MEMBERS PRESENT:

W. E. Averette
Jimmy Clayton
Sidney Dunston
Walter Gardner
John Alston
Joe Shearon

Merilyn Newell
Elic Senter
Danny Wright
Hubert L. Gooch
Tommy Hester

COG STAFF PRESENT:

Diane Cox
James Pearce
Ella Williams

Others:

Eddie Burke, Cherry Bekaert
April Adams, Cherry Bekaert

The Executive Committee of the Kerr-Tar Regional Council of Governments met on Thursday, January 23, 2014 at Kerr-Tar Regional Council of Governments Office. Chairman, Jimmy Clayton called the meeting to order. Chairman asked for introductions and called upon Executive Director, Diane Cox to introduce Eddie Burke of Cherry Bekaert.

FY 2012-2013 Audit Presentation

Eddie Burke from the audit firm of Cherry Bekaert, begin the audit presentation by informing the board members Cherry Bekaert has audited the financial statements of the governmental activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of Kerr-Tar Regional Council of Governments (the "Council") for the year ended June 30, 2013. Professional standards require that the auditor provide information about our responsibilities under generally accepted auditing standards, Government Auditing Standards, OMB Circular A-133, and the State Single Audit Implementation Act, as well as certain information related to the planned scope and timing of our audit. Cherry Bekaert communicated such information in a letter to the COG Board dated July 3, 2013. Professional standards also require the following communication of information related to our audit:

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Management's calculation of these estimates was based on an analysis of estimated depreciable lives for classes of assets, analysis of historical collection trends, current customer relations, and current and anticipated economic conditions. We evaluated the key factors and assumptions used to develop these estimates to determine that they seemed reasonable in relation to the financial statements of the Council for the year ended June 30, 2013, taken as a whole. While the procedures used by management seem reasonable at this time, there will usually be differences between these estimates and actual results and these differences may be material.

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determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To the auditor's knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

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A copy of the presentation was given to all board members present.

Motion # 1

Motion was made by Marilyn Newell, seconded by Hubert Gooch to approve the June 30, 2013 Audit Report as presented. The motion carried unanimously.

On behalf of the Executive Board, Chairman Clayton thanked Danny Wright for his dedication and hard work over the last year with the transformation of the Kerr-Tar financial matters.

Diane asked Eddie Burke to present a full version of the June 30, 2013 Audit Report to the full board.

There being no further business, the meeting adjourned.

Respectfully submitted,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
February 27, 2014

Members Present

John Alston	Mary Anderson
Pete Averette	Quon Bridges
Jimmy Clayton	Sidney Dunston
Kevin Easter	Rob Evans
Terry Garrison	Zelodis Jay
Linda Jordon	Jennifer Jordan
Dazale Kearney	Johnny Lunsford
Darryl Moss	Merilyn Newell
Gary Plummer	Bryan Pfohl
Barry Richardson	Elic Senter
Lou Stultz	Michael Williford
Danny Wright	

COG Staff:

Diane Cox
James Pearce
Ben Foti
Ella Williams
Gina Parham

Others:

Stuart Litvin
Alex Fonvielle (Guest Speaker)
Cindy Gardner – Norlina
Jim Wrenn

Dinner and Invocation

Johnny Lunsford provided the invocation prior to dinner.

Call to Order

Chairman Clayton provided an invocation prior to our Business Session, called the meeting to order, and welcomed all guests. The Chairman also advised Board Members that Mr. Hubert Gooch is quite ill and has been moved to Brantwood in Oxford, room 158.

Approval of Minutes

Chairman Clayton asked for the Board's pleasure in regards to the Minutes of January 27, 2014.

Minutes

Motion # 1

Motion was made by Elic Senter, seconded Darryl Moss to approve the Minutes as presented. The motion carried unanimously.

NEW BUSINESS

Finance Report

Finance Director, James Pearce was asked to review the Finance Report with Board Members. He explained that all items were in line as of the end of January 2014. He also advised that the fund balance is \$126,000.

(Copy in Finance Report here)

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/LOSS
GENERAL FUND - 10									
Wraparound Project- 2nd Year	\$ 35,500	\$ 65,409	\$ (29,909)		\$ 75,573			\$ 75,573	\$ 10,163.18
KTREDC	\$ 53,000	\$ 18,873	\$ 34,127		\$ 9,266	\$ 9,607		\$ 18,873	\$ -
Franklin Co TAA	\$ 2,625	\$ 2,562	\$ 63		\$ 578		\$ 1,992	\$ 2,562	\$ -
EDA Planning	\$ 56,600	\$ 18,966	\$ 37,634		\$ 14,625	\$ 4,341		\$ 18,966	\$ -
Revolving Loan Fund	\$ -	\$ 2,915	\$ (2,915)		\$ 2,915			\$ 2,915	\$ -
Micro Loan Fund	\$ -	\$ 88	\$ (88)		\$ 88			\$ 88	\$ -
Semprius Project	\$ 3,800	\$ 3,447	\$ 353			\$ 3,447		\$ 3,447	\$ -
Louisburg Planning Grant	\$ 5,000	\$ 303	\$ 4,697			\$ 303		\$ 303	\$ -
Henderson Parks & Rec	\$ 22,000	\$ 6,913	\$ 15,087			\$ 6,913		\$ 6,913	\$ -
Rural Transportation	\$ 108,516	\$ 72,813	\$ 35,703		\$ 21,702	\$ 36,549	\$ 14,563	\$ 72,813	\$ -
Bike Ped Path Plan	\$ 102,201	\$ 29,948	\$ 72,253		\$ 15,795	\$ 14,153		\$ 29,948	\$ -
Water Quality Grant	\$ 16,667	\$ 21,476	\$ (4,809)			\$ 21,476		\$ 21,476	\$ -
CTAA	\$ -	\$ 846	\$ (846)			\$ 846		\$ 846	\$ -
CFAT	\$ 25,000	\$ 3,380	\$ 21,620			\$ 3,380		\$ 3,380	\$ -
Mobility Manager	\$ 72,898	\$ 6,765	\$ 66,133			\$ 6,765		\$ 6,765	\$ -
Aging - Planning & Admin.	\$ 176,038	\$ 75,187	\$ 100,851		\$ 69,634		\$ 15,707	\$ 85,341	\$ 10,153.72
Aging - Ombudsman	\$ 95,491	\$ 55,514	\$ 39,977		\$ 43,064	\$ 6,899	\$ 5,551	\$ 55,514	\$ -
Aging - Elder Abuse	\$ 4,408	\$ 2,972	\$ 1,436		\$ 1,986	\$ 689	\$ 297	\$ 2,972	\$ -
Aging - Evidence Based	\$ 17,870	\$ 12,005	\$ 5,865		\$ 8,934	\$ 1,870	\$ 1,200	\$ 12,005	\$ -
Aging - AAA Admin	\$ 48,263	\$ 27,350	\$ 20,913		\$ 26,322	\$ 1,028		\$ 27,350	\$ -
Aging - Medicare SHIP	\$ 11,667	\$ 9,047	\$ 2,620		\$ 21,614			\$ 21,614	\$ 12,567.35
Aging - MIPPA	\$ 23,682	\$ 3,694	\$ 19,988			\$ 3,694		\$ 3,694	\$ -
Aging - Caregiver I	\$ 84,172	\$ 45,908	\$ 38,264		\$ 42,084	\$ 3,824		\$ 45,908	\$ -
Aging - NC DOT Project	\$ 300,000	\$ 24,618	\$ 275,382		\$ 5,413	\$ 19,205		\$ 24,618	\$ -
Aging - LCA	\$ 30,000	\$ 8,036	\$ 21,964		\$ 10,100			\$ 10,100	\$ 2,064.20
Aging - CATCH Community Serv	\$ -	\$ 1,410	\$ (1,410)		\$ 1,517			\$ 1,517	\$ 106.47
Aging - Triangle North Healthcare	\$ 7,000	\$ 2,984	\$ 4,016		\$ 7,000			\$ 7,000	\$ 4,015.54
Aging - Senior Games	\$ 7,500	\$ 585	\$ 6,915		\$ 585			\$ 585	\$ -
WIA Adult Program	\$ 106,860	\$ 47,179	\$ 59,681		\$ 40,370	\$ 6,809		\$ 47,179	\$ -
WIA Youth Program	\$ 94,694	\$ 36,583	\$ 58,111		\$ 31,332	\$ 5,251		\$ 36,583	\$ -
WIA Disloc Work Prog	\$ 160,349	\$ 66,419	\$ 93,930		\$ 60,610	\$ 5,808		\$ 66,419	\$ -
WIA Admin	\$ 200,089	\$ 92,215	\$ 107,874		\$ 84,411	\$ 7,804		\$ 92,215	\$ -
WIA Admin- 2012 2011	\$ -	\$ 2,977	\$ (2,977)		\$ 2,977			\$ 2,977	\$ -
Louisburg Capacity Building	\$ 30,000	\$ -	\$ 30,000					\$ -	\$ -
Granville Co. SS CDBG	\$ 33,750	\$ 7,798	\$ 25,952			\$ 7,798		\$ 7,798	\$ -
Granville Co. SFR	\$ 170,000	\$ 1,168	\$ 168,832		\$ 8,722			\$ 8,722	\$ 7,554.14
Vance Co. SS CDBG	\$ 3,000	\$ 7,906	\$ (4,906)		\$ 40,882	\$ 7,906		\$ 7,906	\$ -
Vance Co. SFR	\$ 45,000	\$ 37,237	\$ 7,763					\$ 40,882	\$ 3,644.99
Vance Co. NSP	\$ 3,000	\$ 12,071	\$ (9,071)			\$ 12,071		\$ 12,071	\$ -
Warren Co. Hookup	\$ 13,072	\$ 12,304	\$ 768			\$ 12,304		\$ 12,304	\$ -
Warren Co. SS CDBG	\$ 38,000	\$ 16,368	\$ 21,632		\$ 14,064	\$ 2,304		\$ 16,368	\$ -
Person Co. CDBG SS	\$ 46,410	\$ 25,023	\$ 21,387		\$ 16,726	\$ 8,297		\$ 25,023	\$ -
Person Co. SFR	\$ 1,000	\$ 817	\$ 183			\$ 817		\$ 817	\$ -
Lead Abatement	\$ 350	\$ 1,880	\$ (1,530)			\$ 1,880		\$ 1,880	\$ -
Contingency	\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
TOTAL	\$ 2,255,472	\$ 891,959	\$ 1,363,513	40%	\$ 678,881	\$ 211,734	\$ 51,614	\$ 942,229	\$ 50,269.59

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
AGING FUND-FUND 11									
Aging - Block Grant	\$ 1,688,446	\$ 1,079,410	\$ 609,036		\$ 1,079,410			\$ 1,079,410	\$ -
Aging - Legal	\$ 10,450	\$ 8,612	\$ 1,838		\$ 8,612	\$ -		\$ 8,612	\$ -
Aging - Sr Cit Gen Purp	\$ 77,866	\$ 8,106	\$ 69,760		\$ 8,106	\$ -		\$ 8,106	\$ -
Aging - Fans	\$ 3,050	\$ 3,224	\$ (174)		\$ 3,029	\$ 195		\$ 3,224	\$ -
Aging - Caregiver	\$ 53,000	\$ 33,423	\$ 19,577		\$ 33,423	\$ -		\$ 33,423	\$ -
TOTAL	\$ 1,832,812	\$ 1,132,775	\$ 700,037	62%	\$ 1,132,580	\$ 195		\$ 1,132,775	\$ -
WORKFORCE - FUND 13									
WIA Adult Program	\$ 440,000	\$ 69,300	\$ 370,700		\$ 69,300			\$ 69,300	\$ -
WIA Adult ITA's	\$ 75,000	\$ 11,110	\$ 63,890		\$ 11,239			\$ 11,239	\$ 128.99
WIA Youth Program	\$ 484,100	\$ 215,631	\$ 268,469		\$ 210,814	\$ 4,816		\$ 215,631	\$ -
WIA Disloc Work Prog	\$ 340,000	\$ 75,338	\$ 264,662		\$ 79,927	\$ -		\$ 79,927	\$ 4,589.24
WIA Disloc Work ITA's	\$ 150,000	\$ 4,876	\$ 145,124		\$ 4,876	\$ -		\$ 4,876	\$ -
TOTAL	\$ 1,489,100	\$ 376,253	\$ 1,112,847	25%	\$ 376,155	\$ 4,816		\$ 380,972	\$ 4,718.23
MICRO-LOAN - FUND 15									
Loans	\$ -	\$ 88	\$ (88)		\$ 88	\$ -		\$ 88	\$ -
TOTAL	\$ -	\$ 88	\$ (88)	#DIV/0!	\$ 88	\$ -		\$ 88	\$ -
REVOLVING LOAN - FUND 20									
Loans	\$ -	\$ 2,915	\$ (2,915)		\$ 2,915	\$ -		\$ 2,915	\$ -
TOTAL	\$ -	\$ 2,915	\$ (2,915)	#DIV/0!	\$ 2,915	\$ -		\$ 2,915	\$ -
REVOLVING LOAN- GREEN JOBS - FUND 21									
Loans	\$ -	\$ 547	\$ (547)		\$ 547	\$ -		\$ 547	\$ -
TOTAL	\$ -	\$ 547	\$ (547)	0%	\$ 547	\$ -		\$ 547	\$ -
ALL TOTALS	\$ 5,577,384	\$ 2,404,537	\$ 3,172,847	43%	\$ 2,191,166	\$ 216,745	\$ 51,614	\$ 2,459,525	\$ 54,987.82
CASH BALANCES									
GENERAL FUND							\$ 173,319		
AGING FUND							\$ 740		
WIA FUND							\$ 23,910		
MICRO LOAN FUND							\$ 23,034		
REVOLVING LOAN FUND							\$ 335,218		
GREEN JOBS RLF LOAN FUND							\$ 8,394		
TOTALS							\$ 564,615		

James B. Pearce
JAMES B. PEARCE, JR., FINANCE DIRECTOR

Finance Report
Motion # 2

Motion was made by Bryan Pfohl to approve the Finance Report as presented. Zelodis Jay seconded the motion. The motion carried unanimously.

Audit Contract

Finance Director, James Pearce also advised the Board that the COG has received an audit contract from Cherry Bekaert to perform the COG audit for FY ending June 2014. As in our agreement with them, the Board would have to review and increase in fee and approve each contract for a three year period. He further stated that the fee would be increasing from \$25,000 to \$26,000 and was within allowed budget.

Audit Contract Approval
Motion # 3

Motion was made by Sidney Dunston, to approve the audit contract and allow Chairman to execute the contract. Pete Averette seconded the motion. The motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Diane Cox advised that the COG was providing meeting space for the NCACC to host an Economic Development Task Force listening tour at the COG on March 6, 2014 from 3-5pm. Information regarding the symposium is in meeting packets. She further advised that Board Members, Terry Garrison and Danny Wright would be making presentations that day.

Diane advised that incoming Chairman Elic Senter has advised that he would like to focus on education during his tenure as Chairman in 2014-2015. The Kerr-Tar COG will convene a stakeholder group to assist with planning a Regional STEM Summit. The first planning session will be held on April 15th in Franklinton. The STEM Summit will be held in April of 2015.

Interviews were recently held for the new AAA Director at the COG. Rhonda Smith was offered and has accepted the position. She will start on April 1, 2014.

An application for Senior Games is in each folder and if interested, the deadline to sign up is February 28th. Opening games will be held on March 27th at Hix Gym in Oxford. Normally there are 100-150 seniors at the kick-off. Members are encouraged to participate and attend the kick-off.

KTREDC Board has scheduled a meeting for March 6th.

Planning Department staff has been working with the Town of Butner on The Butner Gateway Plan. The Plan was approved and is now moving forward with implementation. Department hosted an East Coast Greenway meeting with Virginia and NC representatives. The East Coast Greenway will run

from Main to Florida and be integrated into the NC Lakes District Regional Recreation Plan. Planning Department has completed training to use "Community Analyst" software which will help economic developers, business owners, and others to identify real estate and commercial development opportunities.

RPO staff has created a local methodology for ranking projects submitted to NCDOT for funding as prescribed by law. The local methodology is available for review on the new RPO website.

Mobility program staff is collecting data and working with the Department of Commerce to identify job access needs. Mobility manager is also working with the community colleges, health and human services, transit and workforce development program.

Planning staff also continue to work with the Henderson Vance Parks Plan, CFAT grants, the Lakes District plan and a Pedestrian Plan for the Town of Stem.

Planning staff is looking to expand Broad Band Service in rural areas. Planning staff is working on a letter of interest to be submitted to the FCC to help identify the scope of our region's need for infrastructure and service assistance grants. Hopefully funding will be forthcoming.

In the Workforce program the Oxford Workforce Center Certification is currently being reviewed. Workforce state monitors have been at the COG this week performing their annual audit of services.

Efforts continue to recruit Board Members for the WDB Board and Youth Council.

Workforce will be advertising for another Business Service Rep. very soon and hope to have the position filled within 30 days.

The WIA department is working on a YouthBuild grant for submission to DOL in April.

COMMUNITY CONNECTIONS PROGRAM UPDATE

Former COG Staff member, Alex Fonvielle joined the meeting to provide an update in regards to the Community Connections Program. Highlights of his presentation included:

- Juvenile Crime in NC and this Region is down 20%
- Serious involvement in Juvenile Court to help prevent offenders from being placed in detention facility or prison.
- Department of Juvenile Justice Delinquency Prevention (DJJDP) has been rolled over to Adult Corrections under the Department of Public Safety.
- Six of Eight camps (such as Eckert Wilderness Camps) have been closed.
- Advanced program being set up to work with level II youth.
- Level I offenders require no intense attention – no reoffenders
- Level II offenders are high risk and will most possibly reoffend
- Level III offenders are in youth development centers
- Program works with youth ages 13-17, male or female, with drug/alcohol issues, bad school records, or just young people in streets trying to raise themselves.
- Lots of Level II offenders are involved in Gangs.
- Members were encouraged to attend a Juvenile Crime Prevention Council (JCPC) meeting in their county to learn more about the needs of youth in their area

- Franklin, Granville, Vance and Warren have combined their efforts in a Wraparound Project which provides comprehensive services to youth and helps fill the gap in case management for a hard to serve population.
- Wraparound project helps to wrap services around the youth at home and in the community.
- Proposal was submitted to fund Wraparound projects and 15 projects were funded. These initiatives are driven by community support.
- Actual award was \$140,000 to the four county JCPC's and the COG is administering the project with funding running through Granville County.
- Once awarded then a service provider had to be identified.
- Youth Villages had done impressive work with several other states and were secured to run the program and are doing a very impressive job.
- Details of the Mission, Approach, Role and How it Works at Youth Villages was shared on a handout.
- A NC Map was also shared that highlighted counties across the state with Level II Dispositional Alternatives.
- Funding is used for two staff persons.
- Care Coordinator works to develop child/family team. Give as much control as possible. Professionals pull in coach/ minister/teacher along with court staff. Monthly evaluation meetings are held and individuals are held accountable.
- Wrote request for discretionary training and had 100 people attend the event.
- As of February 2012 administered 47 youth cases (Franklin 10, Granville 17, Vance 19 and Warren 1). There are almost no Level II youth involved cases in Warren County. Out of this breakdown 38 youth are male and 9 are female)
- Had 31 youth finish or terminate from the program.
- Average length of stay is 237 days
- Program has five measurable objectives.
- Juvenile court is pleased with the results from this program.
- Currently in third year of funding for this program.
- May approach Cardinal Innovations in regards to possible funding in future.
- Working to keep the program operational.
- These programs are better and more effective as court involved youth cases has dropped in all four counties. Statistics from 09/10 to 12/13 were given by county, (Vance from 117 to 76, Franklin from 147 to 57, Granville from 107 to 78 and Warren from 47 to 33)

Chairman Clayton thanked Alex for his presentation and commended him for taking the initiative to assist youth before they get in court, detention or prison.

PUBLIC COMMENT AND ANNOUNCEMENTS

Chairman announced that Mayor O'Geary is out of the hospital as of yesterday and home recuperating.

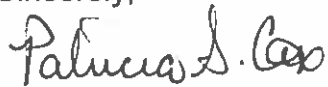
Danny Wright asked if we could get someone to come speak to the group in regards to the 'coal ash spill'. Feels that we may need to pull together to keep apprised of this situation.

Diane advised that tentatively someone is scheduled to speak to us in regards to the 'coal ash spill' at the March meeting.

Ben Foti advised of an opportunity to apply for a Youthbuild Grant.

There being no further business, the meeting adjourned.

Sincerely,

A handwritten signature in black ink that reads "Patricia S. Cox". The signature is written in a cursive style with a large initial "P" and a distinct "S" and "C".

Patricia S. Cox, Executive Director
Secretary to the Board of Directors

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
March 27, 2014

Members Present

John Alston	Mary Anderson
Pete Averette	Quon Bridges
Jimmy Clayton	Sidney Dunston
Kevin Easter	Rob Evans
Tommy Hester	Zelodis Jay
Linda Jordon	Jennifer Jordan
Dazale Kearney	Gary Plummer
Bryan Pfohl	Barry Richardson
Elic Senter	Joe Shearon
Lou Stultz	Michael Williford
Danny Wright	

COG Staff:

Diane Cox
James Pearce
Vincent Gilreath
Mike Ciriello
Ella Williams
Gina Parham

Others:

Tiffany Haworth (Dan River Basin Association)
Jim Wrenn
Angela Harris – Franklin County
Mike Felts – Granville County
Linda Worth – Warren County
Mayor Tom Lane – Butner
Tommy Marrow - Butner
Ruth Nance – Middleburg
John Barnes – H-V Chamber (Guest of T. Hester)
J. P. McCann – Envirolink (Guest of T. Hester)
Kenneth McLamb

Dinner and Invocation

Chairman Clayton asked Sidney Dunston to render the invocation prior to dinner.

Call to Order

Chairman Clayton called the meeting to order and asked for a Moment of Silence in Memory of Hubert L. Gooch, Jr. The Chairman recalled what a fine gentleman Mr. Gooch had been. He always took new Board Members 'under his wing' and he will be greatly missed. Our condolences are extended to his family.

The Chairman then welcomed all Guests.

Approval of Minutes

Chairman Clayton asked for the Board's pleasure in regards to the Minutes of February 27, 2014.

Minutes

Motion # 1

Motion was made by Pete Averette, seconded Elic Senter to approve the Minutes as presented. The motion carried unanimously.

NEW BUSINESS

At this time, Chairman Clayton advised he was adjusting our Agenda so that our Guest Speaker, Tiffany Haworth from the Dan River Basin Association could make her presentation earlier due her long drive back home this evening. Members were informed we would proceed with two items for Board approval and then move forward with the Guest Speaker's presentation.

Assessment Rates for FY 2014/2015

Diane Cox advised that the Executive Committee had earlier this evening approved an Assessment Rate of 57 cents per capita on the 2010 Census for FY 2014/2015. This request is based on the required match for Grants from NCDOT, Aging and EDA. Total assessment is approximately \$127,000.

Assessment Rate

Motion # 2

Bryan Pfohl made a motion to approve the 57 cents per capita assessment rate for FY 2014/2015. Elic Senter seconded the motion. The motion carried unanimously.

RLF Guidelines and Operating Plan

Diane Cox advised that EDA informed her that all North Carolina RLG grantees were being required to review and update their RLF plans in 2014. Prior to this notification, the Loan Review Committee (LRC) had already set up a committee to review the COG's old plan since it had not been updated since 1999. The new policies that are presented tonight for approval have already been reviewed and approved by the LRC and EDA.

There is one finding where the COG is not in compliance and that is due to two Board Members serving on the LRC. The COG will revisit this and bring recommendations of replacements for Pete Averette of Granville County and Barry Richardson of Warren County next month.

The Executive Committee reviewed this document earlier this evening and recommends approval after language and interest rate is verified by Attorney Wrenn and Diane.

RLF Guidelines and Operating Plan

Motion # 3

Pete Averette made a motion to approve the RLF Guidelines and Operating Plan as recommended by the Executive Committee. Sidney Dunston seconded the motion. The motion carried unanimously.

COAL ASH SPILL UPDATE

Executive Director, Diane Cox welcomed Tiffany Haworth, Executive Director of the Dan River Basin Association and thanked her for agreeing to address our group on such short notice.

Tiffany stated she appreciated the opportunity to address our Board in regards to the Dan River Basin Association (DRBA) and the recent Coal Ash Spill. She stated that the DRBA had been protecting the river for 12 years. She admitted there was no one expert on this Coal Ash Spill, but they had contacted experts in regards to water quality, animal and wildlife habitat, etc.

Ms. Haworth provided a very interesting power point presentation and highlights included:

- Dan River watershed covers portions of Virginia and North Carolina and 16 counties.
- Priorities of the DRBA include Education, Recreation and Stewardship
- DRBA currently holds a formal agreement with the US Army Corp of Engineers (USACE) at Lake Philpott.
- Have 26 access areas to the lake and 250 miles of trails.
- Great education piece is Trout in the Classroom (TIC). This program has been on going for 8 years. Trout are actually raised by students in classrooms and assignments are tied to the fish. At end of process each child has a fish (fingerling) to release in the river.
- Another education avenue is the Explorer Club which provides 5 days of supervised recreation such as hiking, kayaking etc. on the river for at risk youth.
- DRBA also provides public workshops and private land assessments.
- In Recreation area the DRBA plans hikes, paddling, biking, fishing and outdoor activities all year to encourage kids and adults to enjoy the outdoors.
- Stewardship is required to maintain clean and healthy water for drinking, fishing or swimming.
- Also protect cultural historical areas.
- DRBA staff and volunteers organize clean-ups, streamside buffer projects, and trail and river access building. Also work with government entities to address any threats to our land, water and air.

Highlights of Coal Ash Spill:

- Coal Ash Spill is NOT in the City of Eden NC.
- Spill came from Coal Ash Ponds at Dan River Steam Station.
- Primary Coal Ash Basin is 27 acres and contained 27 M gallons of water. The amount of ash is up to 30 feet deep in some areas of the basin.
- About 39,000 Tons of Coal Ash was in the spill.
- First notified of the 'spill' at 2 PM on Feb 3 with a frantic call that the river was black.
- DRBA immediately contacted Duke Energy, sent staff out to sight to document by 5:30PM.
- DRBA was taking water samples by 8 PM on Feb 3.
- Feb 4th DRBA was documenting the damages by air.
- Coal Ash Pond is currently dry and filled with ash and not covered.
- Ponds were never lined or protected – just dirt base.
- Samples evaluated from the spill area showed Arsenic 35 times over EPA maximum containment levels (mcl), Chromium was 27 times higher than mcl and Lead was 1000 times higher than mcl limits, etc.
- Continuing bio-assessments and monitoring and public outreach.
- Urging coal ash removal that is near any water source.

- Ash will collect in bends of creeks and near dams.
- Will negatively affect the entire food chain.
- Already Hundreds of Thousands of mussels are dead.
- Duke Energy has only removed 22 tons of coal ash.
- Duke Energy is only removing with suctions if ash is 12 inches deep or deeper.
- Once coal ash is retrieved – Duke Energy is taking it back to the coal ash pond that leaked.
- DRBA will continue to do Bio-testing.
- Test kits and instructions are available to individuals willing to help and DRBA will test the collected samples free.
- Members were encouraged to review the Petition on the DRBA website and to sign it.
- Make donations to the DRBA to help them continue to protect this resource.
- Also encouraged local governments to adopt a Resolution supporting the remediation of water contamination related to coal ash spill.
- Need to take a collaborative action to make a huge difference.

There was a brief Q&A session after the presentation.

In regards to Kerr Lake – what affects and would you eat the fish? Would use catch and release for fish – would not eat. Most sediment will be where you find the coal ash. It will change the fish and their reproduction. Keep monitoring and get volunteers to take test kits and have sample tested by DRBA.

DRBA has noted that the Department of Health has posted signs along the Virginia side for NO SWIMMING. Currently NC has no signs posted and this would have to be done by DENR in NC.

Tiffany also advised that people can obtain the Dan River Atlas, Guide and Book by ordering from their website. She also welcomes the opportunity to come speak with any groups or organizations.

Members thanked Ms. Haworth for her presentation and asked for a copy of the Resolution so that the COG Board could adopt it at their April meeting.

Finance Report

Finance Director, James Pearce was asked to review the Finance Report with Board Members. He explained that all items were in line as of the end of February 2014. Members took time to review the Finance Report.

(Copy in Finance Report here)

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Revolving Loan Fund	\$ -	\$ 4,054	\$ (4,054)		\$ 4,054			\$ 4,054	\$ -
Micro Loan Fund	\$ -	\$ 88	\$ (88)		\$ 88			\$ 88	\$ -
Semprius Project	\$ 3,800	\$ 3,447	\$ 353		\$ -	\$ 3,447		\$ 3,447	\$ -
Louisburg Planning Grant	\$ 5,000	\$ 646	\$ 4,354		\$ -	\$ 646		\$ 646	\$ -
Henderson Parks & Rec	\$ 22,000	\$ 9,091	\$ 12,909		\$ 5,500	\$ 3,591		\$ 9,091	\$ -
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CFAT	\$ 25,000	\$ 4,483	\$ 20,517		\$ -	\$ 4,483		\$ 4,483	\$ -
Mobility Manager	\$ 72,898	\$ 11,416	\$ 61,482		\$ -	\$ 11,416		\$ 11,416	\$ -
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Aging - AAA Admin	\$ 48,263	\$ 32,134	\$ 16,129		\$ 30,709	\$ 1,425		\$ 32,134	\$ -
Aging - Medicare SHIP	\$ 11,667	\$ 9,167	\$ 2,500		\$ 21,614	\$ -		\$ 21,614	\$ 12,447.41
Aging - MPPA	\$ 23,682	\$ 4,160	\$ 19,522		\$ -	\$ 4,160		\$ 4,160	\$ -
Aging - Caregiver I	\$ 84,172	\$ 51,115	\$ 33,057		\$ 49,098	\$ 2,017		\$ 51,115	\$ -
Aging - NC DOT Project	\$ 300,000	\$ 42,424	\$ 257,576		\$ 24,618	\$ 17,806		\$ 42,424	\$ -
Aging - LCA	\$ 30,000	\$ 12,620	\$ 17,380		\$ 10,100	\$ 2,520		\$ 12,620	\$ -
Aging - CATCII Community Serv	\$ -	\$ 2,105	\$ (2,105)		\$ 1,977	\$ 129		\$ 2,105	\$ -
Aging - Triangle North Healthcare	\$ 7,000	\$ 8,027	\$ (1,027)		\$ 7,000	\$ -		\$ 7,000	\$ (1,027.07)
Aging - Senior Games	\$ 7,500	\$ 585	\$ 6,915		\$ 585	\$ -		\$ 585	\$ -
WIA Adult Program	\$ 106,860	\$ 55,368	\$ 51,492		\$ 40,370	\$ 14,998		\$ 55,368	\$ -
WIA Youth Program	\$ 94,694	\$ 43,839	\$ 50,855		\$ 31,332	\$ 12,507		\$ 43,839	\$ -
WIA Disloc Work Prog	\$ 160,349	\$ 73,835	\$ 86,514		\$ 60,610	\$ 13,225		\$ 73,835	\$ -
WIA Admin	\$ 200,089	\$ 102,730	\$ 97,359		\$ 84,411	\$ 18,319		\$ 102,730	\$ -
WIA Admin- 2012 2011	\$ -	\$ 2,977	\$ (2,977)		\$ 2,977	\$ -		\$ 2,977	\$ -
Louisburg Capacity Building	\$ 30,000	\$ -	\$ 30,000		\$ -	\$ -		\$ -	\$ -
Granville Co. SS CDBG	\$ 33,750	\$ 9,391	\$ 24,359		\$ 7,798	\$ 1,593		\$ 9,391	\$ -
Granville Co. SFR	\$ 170,000	\$ 1,252	\$ 168,748		\$ 8,722	\$ -		\$ 8,722	\$ 7,470.14
Vance Co. SS CDBG	\$ 3,000	\$ 8,708	\$ (5,708)		\$ -	\$ 8,708		\$ 8,708	\$ -
Vance Co. SFR	\$ 45,000	\$ 37,251	\$ 7,749		\$ 40,882	\$ -		\$ 40,882	\$ 3,630.99
Vance Co. NSP	\$ 3,000	\$ 16,949	\$ (13,949)		\$ -	\$ 16,949		\$ 16,949	\$ -
Warren Co. Hookup	\$ 13,072	\$ 13,989	\$ (917)		\$ -	\$ -	\$ 13,989	\$ 13,989	\$ -
Warren Co. SS CDBG	\$ 38,000	\$ 18,662	\$ 19,338		\$ 14,064	\$ 4,598		\$ 18,662	\$ -
Person Co. CDBG SS	\$ 46,410	\$ 27,948	\$ 18,462		\$ 25,087	\$ 2,862		\$ 27,948	\$ -
Person Co. SFR	\$ 1,000	\$ 817	\$ 183		\$ 817	\$ -		\$ 817	\$ -
Lead Abatement	\$ 350	\$ 1,880	\$ (1,530)		\$ -	\$ 1,880		\$ 1,880	\$ -
Contingency	\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
OTAI	\$ 2,255,472	\$ 1,070,128	\$ 1,185,344	47	\$ 773,249	\$ 272,979	\$ 59,366	\$ 1,105,594	\$ 35,466

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
AGING FUND-FUND 11									
Aging - Block Grant	\$ 1,688,446	\$ 1,218,450	\$ 469,996		\$ 1,218,450	\$ -	\$ 59,366	\$ 1,218,450	\$ -
Aging - Legal	\$ 10,450	\$ 8,720	\$ 1,730		\$ 8,720	\$ -	\$ 730	\$ 8,720	\$ -
Aging - Sr-Ctr Gen Pump	\$ 77,866	\$ 12,436	\$ 65,430		\$ 12,436	\$ -	\$ 23,910	\$ 12,436	\$ -
Aging - Fans	\$ 3,050	\$ 3,224	\$ (174)		\$ 3,029	\$ 195	\$ 344,535	\$ 3,224	\$ -
Aging - Caregiver	\$ 53,000	\$ 38,482	\$ 14,518		\$ 38,482	\$ -	\$ 8,367	\$ 38,482	\$ -
TOTAL	\$ 1,832,812	\$ 1,281,312	\$ 551,500	70%	\$ 1,281,117	\$ 195	\$ 526,318	\$ 1,281,312	\$ -
WORKFORCE - FUND 13									
WIA Adult Program	\$ 440,000	\$ 109,805	\$ 330,195		\$ 109,805	\$ -		\$ 109,805	\$ -
WIA Adult ITA's	\$ 75,000	\$ 11,110	\$ 63,890		\$ 11,239	\$ -		\$ 11,239	\$ 128.99
WIA Youth Program	\$ 484,100	\$ 270,477	\$ 213,623		\$ 265,660	\$ 4,816		\$ 270,477	\$ -
WIA Disloc Work Prog	\$ 340,000	\$ 112,630	\$ 227,370		\$ 117,219	\$ -		\$ 117,219	\$ 4,589.24
WIA Disloc Work ITA's	\$ 150,000	\$ 4,876	\$ 145,124		\$ 4,876	\$ -		\$ 4,876	\$ -
TOTAL	\$ 1,489,100	\$ 508,897	\$ 980,203	34%	\$ 508,799	\$ 4,816		\$ 513,615	\$ 4,718.23
MICRO-LOAN - FUND 15									
Loans	\$ -	\$ 88	\$ (88)		\$ 88	\$ -		\$ 88	\$ -
TOTAL	\$ -	\$ 88	\$ (88)	#DIV/0!	\$ 88	\$ -		\$ 88	\$ -
REVOLVING LOAN - FUND 20									
Loans	\$ -	\$ 4,054	\$ (4,054)		\$ 4,054	\$ -		\$ 4,054	\$ -
TOTAL	\$ -	\$ 4,054	\$ (4,054)	#DIV/0!	\$ 4,054	\$ -		\$ 4,054	\$ -
REVOLVING LOAN-GREEN JOBS - FUND 21									
Loans	\$ -	\$ 574	\$ (574)		\$ 574	\$ -		\$ 574	\$ -
TOTAL	\$ -	\$ 574	\$ (574)	0%	\$ 574	\$ -		\$ 574	\$ -
ALL TOTALS	\$ 5,577,384	\$ 2,865,053	\$ 2,712,331	51%	\$ 2,567,880	\$ 277,990		\$ 2,905,237	\$ 40,184.23
CASH BALANCES									
GENERAL FUND					\$ 125,742				
AGING FUND					\$ 730				
WIA FUND					\$ 23,910				
MICRO LOAN FUND					\$ 23,034				
REVOLVING LOAN FUND					\$ 344,535				
GREEN JOBS RLF LOAN FUND					\$ 8,367				
TOTALS					\$ 526,318				

James B. Pearce, Jr.
JAMES B. PEARCE, JR., FINANCE DIRECTOR

Finance Report
Motion # 4

Motion was made by Quon Bridges to approve the Finance Report as presented. Joe Shearon seconded the motion. The motion carried unanimously.

Budget Amendments

Finance Director, James Pearce reviewed each Budget Amendment in detail (Amendments 20-28) with the Board as they reviewed the copy in their folders.

FUND 10 - GENERAL FUND

BUDGET AMENDMENT # 20	A/C #	BUDGET	CHANGE	REQUESTED
WRAPAROUND PROJECT YEAR 3	4758			
EXPENDITURES				
Contract Services	200	0	93,328	93,328
		0	93,328	93,328
REVENUES	3458			
Wraparound Project Year 3	012	0	93,328	93,328
		0	93,328	93,328
This amendment reflects funding received for the third year of the program.				
BUDGET AMENDMENT # 21	A/C #	BUDGET	CHANGE	REQUESTED
REVOLVING LOAN FUND	4920			
EXPENDITURES				
Salary- Finance Director	124	0	1,000	1,000
Legal	202	0	5,000	5,000
Loan Review Committee	270	0	500	500
Travel	314	0	100	100
Marketing	370	0	150	150
Fringe Benefits	690	0	632	632
Indirect Costs	790	0	644	644
Program Costs	795	0	280	280
		0	8,306	8,306
REVENUES	3420			
Revolving Loan Fund	000	0	8,306	8,306
		0	8,306	8,306
We did not budget for FY13-14 due to the EDA RLF suspension at the beginning of the fiscal year.				

BUDGET AMENDMENT # 22	A/C #	BUDGET	CHANGE	REQUESTED
MICRO LOAN ADMINISTRATION	4930			
EXPENDITURES				
Salary- Finance Director	124	0	150	150
Fringe Benefits	690	0	95	95
Indirect Costs	790	0	97	97
Program Costs	795	0	42	42
		0	384	384
REVENUES	3430			
Micro Loan Administration	001	0	384	384
		0	384	384
We did not budget for FY13-14 due to lack of interest in previous years.				
BUDGET AMENDMENT # 23	A/C #	BUDGET	CHANGE	REQUESTED
WATER QUALITY	4982			
EXPENDITURES				
Salary- Planning Director	182	0	243	243
Salary- Water Grant Intern	191	0	7,876	7,876
Contract Services	200	16,667	-16,667	0
Prepaid Expenses	300	0	13,450	13,450
Travel	314	0	722	722
MIS Charges	382	0	300	300
Fringe Benefits	690	0	5,129	5,129
Indirect Costs	790	0	5,231	5,231
Program Costs	795	0	2,276	2,276
		16,667	18,560	35,227
REVENUES	3488			
Water Quality	010	16,667	18,560	35,227
		16,667	18,560	35,227
This budget amendment accounts for the full contract amount.				
BUDGET AMENDMENT # 24	A/C #	BUDGET	CHANGE	REQUESTED
CATCH COMMUNITY SERVICES	4973			
EXPENDITURES				
Contract Services	200	0	6,000	6,000
		0	6,000	6,000
REVENUES	3630			
CATCH Community Services	010	0	6,000	6,000
		0	6,000	6,000

We did not have this contract when we prepared budget for FY13-14.

BUDGET AMENDMENT # 25	A/C #	BUDGET	CHANGE	REQUESTED
WIA 2012-2011 ADMIN FUNDS	6951			
EXPENDITURES				
Capital Expense- Equip	510	<u>0</u>	<u>3,000</u>	<u>3,000</u>
		0	3,000	3,000
REVENUES				
WIA 2012-2011 Admin Funds	011	<u>0</u>	<u>3,000</u>	<u>3,000</u>
		0	3,000	3,000

This amendment reflects carryover funds for the special admin funds.

BUDGET AMENDMENT # 26	A/C #	BUDGET	CHANGE	REQUESTED
VANCE CO SS CDBG	7650			
EXPENDITURES				
Salary- CDBG Planner	181	1,066	4,275	5,341
Contracted Services	200	150	1,350	1,500
Travel	314	125	325	450
Advertising	370	0	750	750
Fringe Benefits	690	673	2,701	3,374
Indirect Costs	790	687	2,754	3,441
Program Costs	795	<u>299</u>	<u>1,199</u>	<u>1,498</u>
		3,000	13,354	16,354
REVENUES				
Vance Co SS CDBG	170	<u>3,000</u>	<u>13,354</u>	<u>16,354</u>
		3,000	13,354	16,354

This amendment reflects an extension of the contract by the state.

BUDGET AMENDMENT # 27	A/C #	BUDGET	CHANGE	REQUESTED
VANCE CO NSP	7686			
EXPENDITURES				
Salary- CDBG Planner	181	1,066	6,856	7,922
Contract Services	200	150	3,850	4,000
Travel	314	125	625	750
Fringe Benefits	690	673	4,331	5,004
Indirect Costs	790	687	4,417	5,104
Program Costs	795	<u>299</u>	<u>1,921</u>	<u>2,220</u>
		3,000	22,000	25,000

REVENUES	3475			
Vance Co NSP	436	3,000	22,000	25,000
		3,000	22,000	25,000
This amendment accounts for additional time devoted to this project above and beyond the original contract.				
BUDGET AMENDMENT # 28	A/C #	BUDGET	CHANGE	REQUESTED
WARREN CO HOOKUP	7715			
EXPENDITURES				
Salary- CDBG Planner	181	2,766	950	3,716
Contract Services	200	4,500	250	4,750
Travel	314	1,501	-751	750
Fringe Benefits	690	1,748	599	2,347
Indirect Costs	790	1,782	612	2,394
Program Costs	795	775	268	1,043
		13,072	1,928	15,000
REVENUES	3475			
Warren Co Hookup	176	13,072	1,928	15,000
		13,072	1,928	15,000
This amendment reflects the amount to complete this project.				

Budget Amendments Motion # 5

Motion was made by Danny Wright, to approve the budget amendments as presented. Sidney Dunston seconded the motion. The motion carried unanimously.

Danny Wright inquired if the COG had received any loan requests recently. James advised that one applicant had contacted the COG but no paper work was complete on it

Update on Youth Build Grant

WIA Director, Vincent Gilreath advised that the COG has entered into a contract with two providers to do some grant writing. If awarded, the Youth Build Grant will help build youth skills and training. Process will integrate education and construction skills and will assist with building a community commitment. The Grant is \$1.1M for three years. This will be a highly competitive grant process. Currently expect to have info from Grant Writers on April 11th.

Vincent also had handouts in the folder relating to the Youth Build Grant, and Manufacturing Awareness Day that will be held April 8th at Vance Granville Community College and April 10th at Piedmont Community College.

Update on Cost of Community Services and Regional Broadband

Planning Director, Michael Ciriello advised that helping our rural communities to gain access to Broadband Service is part of the Regional CEDS. In an effort to see how many are without service, posters will be strategically placed in stores around the region where people can review the map and obtain information so they can contact the COG to help update the database if no service is available. (Copy of this poster was shared with Board Members.) He also shared a copy of the letter that was sent to the FCC in regards to the Broadband proposal from Kerr Tar COG.

Mike also a flyer on the NC Lakes District Plan. He stated that there was recently a joint meeting held with NC and VA partners. This project should also help to build recreational opportunities around the region. You can contact someone about this project by going to www.nclakesdistrict.com and Broadband Project can be referenced at www.ktceds.com if you have any questions.

EXECUTIVE DIRECTOR'S REPORT

Diane Cox, Executive Director at the COG highlighted the following items.

- Person County Senior Center moved last Friday, March 21st to their new temporary location.
- COG will be kicking off budget planning in April. Plans are to have the budget reviewed by the Finance Committee in late April/early May and given to the Executive Committee in May.
- After attending classes one week a month since last fall, Diane was happy to announce the completion of the County/Municipal Course at the School of Government in Chapel Hill and her graduation date of April 11th.

PUBLIC COMMENT AND ANNOUNCEMENTS

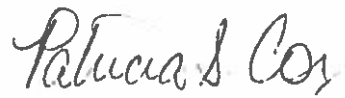
It was announced that Tommy Hester has been appointed to the State's Rural Infrastructure Committee. There are 15 individuals on this committee. Five were appointed by the House, five by the Senate and five by the Governor. Tommy was appointed by the Governor and also elected Chairman of the committee.

Diane announced that Tommy has agreed to pull the EDC Directors and local planners together and set up a meeting with the Department of Commerce to review grants that are currently available.

Franklin County Manager, Angela Harris congratulated Diane on taking the course at the School of Government. She advised this course takes real commitment and she applauded Diane for her dedication.

There being no further business, the meeting adjourned.

Sincerely,

A handwritten signature in cursive script that reads "Patricia S. Cox". The signature is written in black ink and is positioned above the typed name.

Patricia S. Cox, Executive Director
Secretary to the Board of Directors

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Executive Committee
March 27, 2014**

MEMBERS PRESENT:

John Alston
Sidney Dunston
Zelodis Jay
Bryan Pfohl
Joe Shearon

Jimmy Clayton
Tommy Hester
Linda Jordon
Elic Senter
Danny Wright

COG STAFF PRESENT:

Diane Cox
James Pearce
Gina Parham

OTHERS:

Jim Wrenn

Call to Order

The Executive Committee met at the Kerr-Tar COG office on March 27, 2014. Chairman Jimmy Clayton called the meeting to order.

Assessment Rate for FY 2014/2015

Chairman Clayton asked Executive Director, Diane Cox to review the Assessment Request for FY 2014/2015. Diane advised that a match is required for Grants received from NCDOT, Aging and EDA. In order to match these grants the COG will need \$127,684 which breaks down to 57cents per capita for each member unit. Grants will total approximately \$427,000.

A spreadsheet was shared with the committee that showed the required amount for each member unit by quarter.

Members had discussion and agreed they wanted to keep the rate at a level that was needed to match the grants received.

Assessments

Motion # 1

Motion was made by Bryan Pfohl, seconded by Tommy Hester to approve the assessment rate of 57 cents per capita for FY 2014/2015 and recommend this to the COG Board. Motion carried unanimously.

RLF Guidelines and Operating Plan

Diane advised that the Loan Review Committee (LRC) had formed a committee to review the RLF Guidelines for updates and revisions. After starting the process the COG was notified by

EDA that all RLF grantees in North Carolina would be required to review and update their plans in 2014. The plan that is being recommended for approval has already been approved by the LRC and by EDA.

Diane advised that there were not a lot of changes from the old policy other than incorporating required language from EDA and adding that the RLF funds will be kept in a separate bank account. It was also noted that this plan would be reviewed and updated every five years.

Members questioned sections where the EDA language had been added and they were directed to review page 10 forward. Also the late payment process was updated by the committee and this is found on pages 19-21.

There was one item noted where the COG is not in compliance and it is where the COG has two Board Members on the Loan Review Committee. It is against EDA guidelines to have Board Members on this committee.

Diane advised that recommendations would be brought to the Board next month to have replacements for Pete Averette of Granville County and Barry Richardson from Warren County on the LRC.

Members had more discussion and asked Attorney Wrenn if he was okay with this document.

Jim advised he had found a few language mistakes and he questioned the interest rate that was stated but these were minor things to correct.

Motion # 2

Motion was made by Danny Wright to approve the new RLF Guidelines and Operating Plan once Attorney Wrenn and Diane had corrected his areas of concern and verified interest rates. Bryan Pfohl seconded the motion. The motion carried unanimously.

There being no further business or comments the meeting was adjourned.

Respectfully submitted,



Patricia S. Cox, Interim Executive Director
Secretary to the Board of Directors

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
April 24, 2014

Members Present

John Alston	Pete Averette
Quon Bridges	Francine Chavis
Jimmy Clayton	Sidney Dunston
Kevin Easter	Terry Garrison
Tommy Hester	Zelodis Jay
Linda Jordon	Jennifer Jordan
Johnny Lunsford	Pete O'Geary
Gary Plummer	Barry Richardson
Joe Shearon	Michael Williford
Danny Wright	David Smith

COG Staff:

Diane Cox
James Pearce
Donna Lee
Rhonda Smith
Gina Parham

Others:

Jim Wrenn – COG Attorney
Kevin Leonard - NCACC Guest Speaker
Kenneth McLamb – Stem
Ken Bowman – Warren County EDC Director

Dinner and Invocation

Chairman Clayton asked Danny Wright to render the invocation prior to dinner.

Call to Order

Chairman Clayton called the meeting to order and welcomed all Guests this evening.

Approval of Minutes

Chairman Clayton asked for the Board's pleasure in regards to the Minutes of March 27, 2014.

Minutes

Motion # 1

Motion was made by Barry Richardson, seconded Zelodis Jay to approve the Minutes as presented. The motion carried unanimously.

NEW BUSINESS

At this time, Chairman Clayton asked James Pearce to present the Finance Report.

Finance Report

James advised that the Finance Report ending March 31st had been mailed out to all Board Members for review and was in the meeting packet on gold paper. He advised he would answer any questions regarding the report.

(COPY IN FINANCE REPORT HERE)

	BUDGET	YTD EXPEND	BALANCE	%	EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS		TOTAL REVENUES	GAIN/(LOSS)
								ALLOCATED	LOCAL MATCH		
GENERAL FUND - 10	\$ 35,500	\$ 30,039	\$ 5,461			\$ 30,039				\$ 30,039	\$ -
Wraparound Project- 2nd Year	\$ 93,328	\$ 86,112	\$ 7,216			\$ 68,865	\$ 17,247			\$ 86,112	\$ -
Wraparound Project- 3rd Year	\$ 53,000	\$ 28,354	\$ 24,646			\$ 15,588	\$ 12,766			\$ 28,354	\$ -
KTREDC	\$ 2,625	\$ 2,562	\$ 63			\$ 705		\$ 1,856		\$ 2,562	\$ -
Franklin Co TAA	\$ 56,600	\$ 30,281	\$ 26,319			\$ 14,625	\$ 15,656			\$ 30,281	\$ -
EDA Planning	\$ 8,306	\$ 6,691	\$ 1,615			\$ 6,691				\$ 6,691	\$ -
Revolving Loan Fund	\$ 384	\$ 88	\$ 296			\$ 88				\$ 88	\$ -
Micro Loan Fund	\$ 3,800	\$ 3,447	\$ 353			\$ 3,447				\$ 3,447	\$ -
Sempritus Project	\$ 5,000	\$ 646	\$ 4,354				\$ 646			\$ 646	\$ -
Louisburg Planning Grant	\$ 22,000	\$ 12,053	\$ 9,947			\$ 5,500	\$ 6,553			\$ 12,053	\$ -
Henderson Parks & Rec	\$ 108,516	\$ 96,020	\$ 12,496			\$ 21,702	\$ 55,114	\$ 19,204		\$ 96,020	\$ -
Rural Transportation	\$ 102,201	\$ 40,522	\$ 61,679			\$ 26,009	\$ 14,513			\$ 40,522	\$ -
Bike Ped Path Plan	\$ 35,227	\$ 21,926	\$ 13,301			\$ 21,926				\$ 21,926	\$ -
Water Quality Grant	\$ -	\$ 846	\$ (846)			\$ 846				\$ 846	\$ -
CTAA	\$ 25,000	\$ 4,547	\$ 20,453			\$ 4,547				\$ 4,547	\$ -
CFAT	\$ 75,636	\$ 17,130	\$ 58,506			\$ 17,130				\$ 17,130	\$ -
Mobility Manager	\$ 176,038	\$ 101,169	\$ 74,869			\$ 92,846		\$ 21,134		\$ 113,980	\$ 12,811.21
Aging - Planning & Admin.	\$ 95,491	\$ 71,877	\$ 23,614			\$ 57,392	\$ 7,297			\$ 71,877	\$ -
Aging - Ombudsman	\$ 4,408	\$ 3,777	\$ 631			\$ 2,648	\$ 751			\$ 3,777	\$ -
Aging - Elder Abuse	\$ 17,870	\$ 16,238	\$ 1,632			\$ 11,912	\$ 2,702			\$ 16,238	\$ -
Aging - Evidence Based	\$ 48,263	\$ 36,332	\$ 11,931			\$ 35,096	\$ 1,236			\$ 36,332	\$ -
Aging - AAA Admin	\$ 11,667	\$ 11,393	\$ 274			\$ 21,614				\$ 21,614	\$ 10,221.00
Aging - Medicare SIMIP	\$ 23,682	\$ 4,620	\$ 19,062			\$ 4,620				\$ 4,620	\$ -
Aging - MIPPA	\$ 84,172	\$ 53,909	\$ 30,263			\$ 56,112				\$ 56,112	\$ 2,202.68
Aging - Caregiver I	\$ 300,000	\$ 61,919	\$ 238,081			\$ 42,924	\$ 18,995			\$ 61,919	\$ -
Aging - NC DOT Project	\$ 30,000	\$ 14,314	\$ 15,686			\$ 10,100	\$ 4,214			\$ 14,314	\$ -
Aging - LCA	\$ 6,000	\$ 2,730	\$ 3,270			\$ 2,412	\$ 319			\$ 2,730	\$ -
Aging - CATCH Community Ser	\$ 7,000	\$ 6,142	\$ 858			\$ 7,000				\$ 7,000	\$ 858.38
Aging - Triangle North Healthcare	\$ 7,500	\$ 2,440	\$ 5,060			\$ 5,268				\$ 5,268	\$ 2,828.08
Aging - Senior Games	\$ 106,860	\$ 65,095	\$ 41,765			\$ 55,368	\$ 9,728			\$ 65,095	\$ -
WIA Adiah Program	\$ 94,694	\$ 51,127	\$ 43,567			\$ 43,839	\$ 7,288			\$ 51,127	\$ -
WIA Youth Program	\$ 160,349	\$ 78,255	\$ 82,094			\$ 73,835	\$ 4,420			\$ 78,255	\$ -
WIA Diskoe Work Prog	\$ 200,089	\$ 117,918	\$ 82,171			\$ 102,730	\$ 15,188			\$ 117,918	\$ -
WIA Admin	\$ 3,000	\$ 2,977	\$ 23			\$ 2,977				\$ 2,977	\$ -
WIA Admin- 2012 2011	\$ 30,000	\$ -	\$ 30,000							\$ -	\$ -
Louisburg Capacity Building	\$ 33,750	\$ 10,780	\$ 22,970			\$ 7,798	\$ 2,982			\$ 10,780	\$ -
Granville Co. SS CDBG	\$ 170,000	\$ 1,511	\$ 168,489			\$ 8,722				\$ 8,722	\$ 7,210.92
Vance Co. SFR	\$ 16,354	\$ 9,841	\$ 6,513			\$ 9,841				\$ 9,841	\$ -
Vance Co. SS CDBG	\$ 45,000	\$ 37,819	\$ 7,181			\$ 40,882				\$ 40,882	\$ 3,062.73
Vance Co. NSP	\$ 25,000	\$ 19,245	\$ 5,755			\$ 12,070	\$ 7,175			\$ 19,245	\$ -
Warren Co. Hookup	\$ 15,000	\$ 14,317	\$ 683					\$ 14,317		\$ 14,317	\$ -
Warren Co. SS CDBG	\$ 38,000	\$ 20,796	\$ 17,204			\$ 14,064	\$ 6,732			\$ 20,796	\$ -
Person Co. CDBG SS	\$ 46,410	\$ 30,674	\$ 15,736			\$ 25,087	\$ 5,588			\$ 30,674	\$ -
Person Co. SFR	\$ 1,000	\$ 1,315	\$ (315)			\$ 1,315				\$ 1,315	\$ -
Lead Abatement	\$ 350	\$ 1,880	\$ (1,530)			\$ 1,880				\$ 1,880	\$ -
Contingency	\$ -	\$ -	\$ -			\$ -				\$ -	\$ -
TOTAL	\$ 2,425,070	\$ 1,231,672	\$ 1,193,398	51%		\$ 925,956	\$ 279,210	\$ 65,701		\$ 1,270,867	\$ 39,195.00

	BUDGET	YTD EXPEND	BALANCE	EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
AGING FUND-FUND 11									
Aging - Block Grant	\$ 1,688,446	\$ 1,347,007	\$ 341,439		\$ 1,347,007		\$	\$ 1,347,007	\$ -
Aging - Legal	\$ 10,450	\$ 8,900	\$ 1,550		\$ 8,900		\$	\$ 8,900	\$ -
Aging - Sr Ctr Cen Pomp	\$ 77,866	\$ 15,053	\$ 62,813		\$ 15,053		\$	\$ 15,053	\$ -
Aging - Fans	\$ 3,050	\$ 3,224	\$ (174)		\$ 3,029	\$ 195	\$	\$ 3,224	\$ -
Aging - Caregiver	\$ 53,000	\$ 41,270	\$ 11,730		\$ 41,270		\$	\$ 41,270	\$ -
TOTAL	\$ 1,832,812	\$ 1,415,454	\$ 417,358	77%	\$ 1,415,259	\$ 195	\$	\$ 1,415,454	\$ -
WORKFORCE - FUND 13									
WIA Adult Program	\$ 440,000	\$ 161,819	\$ 278,181		\$ 161,819		\$	\$ 161,819	\$ -
WIA Adult ITA's	\$ 75,000	\$ 11,110	\$ 63,890		\$ 11,239		\$	\$ 11,239	\$ 128.99
WIA Youth Program	\$ 484,400	\$ 297,901	\$ 186,499		\$ 293,085	\$ 4,816	\$	\$ 297,901	\$ -
WIA Disloc Work Prog	\$ 340,000	\$ 156,780	\$ 183,220		\$ 161,369		\$	\$ 161,369	\$ 4,589.24
WIA Disloc Work ITA's	\$ 150,000	\$ 4,876	\$ 145,124		\$ 4,876		\$	\$ 4,876	\$ -
TOTAL	\$ 1,489,100	\$ 632,486	\$ 856,614	42%	\$ 632,387	\$ 4,816	\$	\$ 637,204	\$ 4,718.23
MICRO-LOAN - FUND 15									
Loans	\$ -	\$ 88	\$ (88)		\$ 88		\$	\$ 88	\$ -
TOTAL	\$ -	\$ 88	\$ (88)	#DIV/0!	\$ 88		\$	\$ 88	\$ -
REVOLVING LOAN - FUND 20									
Loans	\$ -	\$ 6,691	\$ (6,691)		\$ 6,691		\$	\$ 6,691	\$ -
TOTAL	\$ -	\$ 6,691	\$ (6,691)	#DIV/0!	\$ 6,691		\$	\$ 6,691	\$ -
REVOLVING LOAN- GREEN JOBS - FUND 21									
Loans	\$ -	\$ 574	\$ (574)		\$ 574		\$	\$ 574	\$ -
TOTAL	\$ -	\$ 574	\$ (574)	0%	\$ 574		\$	\$ 574	\$ -
ALL TOTALS	\$ 5,746,982	\$ 3,286,964	\$ 2,460,018	57%	\$ 2,980,956	\$ 284,221	\$ 65,701	\$ 3,330,878	\$ 43,913.23
CASH BALANCES									
GENERAL FUND							\$ 135,950		
AGING FUND							\$ 730		
WIA FUND							\$ 23,910		
MICRO LOAN FUND							\$ 23,034		
REVOLVING LOAN FUND							\$ 351,770		
GREEN JOBS RLF LOAN FUND							\$ 7,557		
TOTALS							\$ 542,951		

James B. Pearce, Jr.
JAMES B. PEARCE, JR., FINANCE DIRECTOR

Finance Report
Motion # 2

Jarry Richardson made a motion to approve the Finance Report as presented. Sidney Dunston seconded the motion. The motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Diane Cox, Executive Director advised that the COG has a new Director of Aging, Rhonda Smith. Some had the opportunity to meet Rhonda earlier this evening. Rhonda has been on staff for a few weeks and she comes to the COG from the Sampson County Department of Aging.

Diane advised that the Granville County Board of Commissioners has recommended David Smith, to fill the At-Large seat that was held by Hubert Gooch. She further advised it was up to the COG Board to approve this recommendation.

Board Appointment
Motion # 3

Pete Averette made a motion to approve Granville County's recommendation to have David Smith fill the At-Large Seat previously held by Hubert Gooch. Pete O'Geary seconded the motion and the motion carried unanimously.

David thanked the Board for the opportunity to serve on the Board.

Coal Ash Resolution

Diane advised that after the presentation last month in regards to the Coal Ash Spill, the Dan River Basin Association had shared a Resolution regarding the spill. This Resolution has been shared with our local governments and currently the Boards in Creedmoor, Henderson, Oxford, Middleburg, Youngsville, Warrenton and Warren County have adopted the Resolution to Support Immediate Remediation to this problem. Board Members had requested the KTCOG to adopt a Resolution as well.

Coal Ash Resolution
Motion #4

Motion was made by Pete O'Geary to approve the Coal Ash Resolution as presented. Motion was seconded by Danny Wright. Motion carried unanimously.

Members asked what would be done with the Resolution. Diane advised that the KTCOG Resolution and the adopted Resolutions of the other member governments would be forwarded to the Governor and General Assembly members of this region.

Loan Review Committee Appointment

Diane reminded members during the review of the RLF Guidelines; we learned that the KTCOG was not in compliance with EDA Guidelines because we had two KTCOG Board Members that also served on the Loan Review Committee (LRC). Granville County has now recommended that William Betts of Betts and Sons Funeral Home in Oxford be named as the LRC member for Granville County.

LRC Appointment
Motion #5

Motion was made by Sidney Dunston to accept Granville County's recommendation to appoint William Betts as the Granville County Representative on the LRC. Quon Bridges seconded the motion. The motion carried unanimously.

WIA Amendment to Appendix A

Diane advised that in the meeting folders all Board Members have a copy of the Appendix A that is a part of the KTCOG Personnel Policies that were adopted last September. There has been a name change with the NC Department of Employment and Training since adoption. The new name is the NC Division of Workforce Solutions and this has been corrected on the Appendix presented this evening. This is the only change made to the Appendix and it requires Board approval.

Appendix Approval
Motion # 6

Sidney Dunston made a motion to approve the Appendix A as corrected and presented. Joe Shearon seconded the motion. The motion carried unanimously.

Diane continued her report with the following highlights:

- Person County Senior Center (PCSC) completed their move from the 12,000 square foot facility to the temporary 4,000 square foot facility. The center is limited due to space at the new facility and currently the City of Roxboro and Person County are looking for sites that would be better suited for the PCSC.
- First STEM Summit Planning meeting was held on April 15th in Franklinton. About 20 participants were at the initial meeting as well as Dr. Sam Houston of the NC SMT Center. The group plans to meet every 2 months to develop this project and convene the Regional STEM Summit in April of 2015.
- Started work with Finance Director, James Pearce to determine the amount of carry over funds for Aging, Workforce Development and RPO before starting the budget planning process. In the future there will be no more CDBG funding for housing programs. CDBG housing funds were transferred from NC Department of Commerce to NC DENR and can only be accessed for water and sewer infrastructure projects. Karen Foster is currently working on an application with Warren County for improvements to a pumping station in Warren County.
- COG was notified that they will be awarded a USDA Grant for the Town of Middleburg to assist with the replacement of the septic system at Middleburg Steakhouse.
- The COG will be serving as the Administrator for the City of Roxboro for their SFR project with the NCHFA.
- Planning Department is working with the City of Roxboro to plan for an Around Town Shuttle service.
- On behalf of Mike Ciriello, Diane reminded Board Members of the meeting to review and score projects for NCDOT.

NCACC Legislative Goals and 2014 Legislative Short Session

Chairman Clayton advised that he was pleased to have Kevin Leonard, Deputy Director of the NCACC with us tonight. The Chairman commended Kevin for his efforts in lobbying for our Region on issues that are critical to our citizens.

Kevin thanked everyone for the opportunity to address this Board and stated the 'NCACC has no power without the local governments as they are the most powerful resource'.

Kevin stated that he had been with the NCACC for five years now and he knew that several past Presidents of the NCACC had come from this region. He further stated that he enjoys working with the counties at NCACC as well as the work he had previously done 'on the hill'.

Highlights and comments from Kevin's remarks:

- 2014 is an election year and 170 seats are up for re-election
- General Assembly will be back in session on May 14th for hopefully a short session
- Speaker of House is running for US Senate seat
- Hopeful short session will end by July 4th
- Senate will get the first review of the budget this year
- There are 58 legislators in their first term and they have never been through a "short session"
- Two year budget is in place but it may or may not be tweaked during short session
- Currently 64% of General Assembly members are in their first or second term now
- NCACC spends a lot of time educating new legislators
- Two sophomore legislators (Herrington and Jackson) were named as Chairpersons to the Appropriations Committee.

Priorities for Counties – NCACC

- Tax Reform – 2013 had multiple plans. (Sales tax and Food taxes - off the table this session)
- Unfunded mandates have major impact on counties
- When Lottery was approved in 2005 the funds were to be distributed 50/10/40 with 40% to the counties to repair, build or repay debts on schools. That 40% is now equal to approximately \$190M however the General Assembly reduced the counties percentage to approximately 23%. This cuts the amount back to \$100M during the last 3 years instead of \$190M. The missing percentage was used for teachers' pay and scholarships for universities.
- Number one focus is to ramp up efforts to get the 40% split reinstated for the counties from lottery funds.
- Additional changes are forthcoming with Medicaid numbers coming in higher.
- Governor's staff and Budget office are reviewing and tweaking budget numbers now for Department of Health and Human Services.
- Lottery breakdown should be 50% early childhood education/smart start and 10% scholarships and 40% to counties for repair, building, etc.
- Short session will be short weekly schedule of Tues/Wed/Thursday each week.

Kevin also encouraged everyone to attend the NCACC's County Assembly Day which will be held in Raleigh on May 28th.

Chairman Clayton thanked Kevin for his update to the Board. The Chairman also invited all Board Members to attend the County Assembly Day on May 28th and confirmed that they normally have some very interesting speakers at this event.

PUBLIC COMMENT AND ANNOUNCEMENTS

There being no further business, the meeting adjourned.

Sincerely,

A handwritten signature in cursive script that reads "Patricia S. Cox".

Patricia S. Cox, Executive Director
Secretary to the Board of Directors

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
May 22, 2014

Members Present

John Alston	Mary Anderson
Pete Averette	Quon Bridges
Jimmy Clayton	Sidney Dunston
Rob Evans	Terry Garrison
Tommy Hester	Zelodis Jay
Linda Jordon	Bryan Pfohl
Barry Richardson	Elic Senter
Joe Shearon	David Smith
Michael Williford	Danny Wright

COG Staff:

Diane Cox
James Pearce
Rhonda Smith
Melissa Catlett
Gina Parham

Others:

Jim Wrenn – Attorney
Ken Bowman – Warren County EDC

Dinner and Invocation

Chairman Clayton asked Linda Jordon to render the invocation prior to dinner.

Call to Order

Chairman Clayton called the meeting to order and welcomed all guests.

Approval of Minutes

Chairman Clayton asked for the Board's pleasure in regards to the Minutes of April 24, 2014.

Minutes

Motion # 1

Motion was made by Pete Averette, seconded David Smith to approve the Minutes as presented. The motion carried unanimously.

NEW BUSINESS

At this time, Chairman Clayton asked James Pearce to present the Finance Report.

Finance Report

James advised that the Finance Report ending April 30th had been mailed out to all Board Members for review and was in the meeting packet on green paper. He advised he would answer any questions regarding the report.

(COPY IN FINANCE REPORT HERE)

	BUDGET	YTD EXPEND	BALANCE	EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
AGING FUND - FUND 11									
Aging - Block Grant	\$ 1,688,446	\$ 1,497,407	\$ 191,039		\$ 1,497,407			\$ 1,497,407	\$ -
Aging - Legal	\$ 10,450	\$ 9,008	\$ 1,442		\$ 9,008			\$ 9,008	\$ -
Aging - Sr Cit Gen Pump	\$ 77,866	\$ 15,803	\$ 62,063		\$ 15,803			\$ 15,803	\$ -
Aging - Pans	\$ 3,050	\$ 3,224	\$ (174)		\$ 3,029	\$ 195		\$ 3,224	\$ -
Aging - Caregiver	\$ 53,000	\$ 42,612	\$ 10,388		\$ 42,612			\$ 42,612	\$ -
TOTAL	\$ 1,832,812	\$ 1,568,054	\$ 264,758	86%	\$ 1,567,859	\$ 195		\$ 1,568,054	\$ -
WORKFORCE - FUND 13									
WIA Adult Program	\$ 440,000	\$ 217,306	\$ 222,694		\$ 204,438	\$ 12,868		\$ 217,306	\$ -
WIA Adult ITA's	\$ 75,000	\$ 11,110	\$ 63,890		\$ 11,239			\$ 11,239	\$ 128,990
WIA Youth Program	\$ 484,100	\$ 330,595	\$ 153,505		\$ 325,779	\$ 4,816		\$ 330,595	\$ -
WIA Disloc Work Prog	\$ 340,000	\$ 179,088	\$ 160,912		\$ 181,278			\$ 181,278	\$ 2,269,18
WIA Disloc Work ITA's	\$ 150,000	\$ 4,876	\$ 145,124		\$ 4,876			\$ 4,876	\$ -
TOTAL	\$ 1,489,100	\$ 742,895	\$ 746,205	50%	\$ 727,608	\$ 17,685		\$ 745,293	\$ 2,398,17
MICRO-LOAN - FUND 15									
Loans	\$ -	\$ 88	\$ (88)		\$ 88			\$ 88	\$ -
TOTAL	\$ -	\$ 88	\$ (88)	0%	\$ 88			\$ 88	\$ -
REVOLVING LOAN - FUND 20									
Loans	\$ -	\$ 7,315	\$ (7,315)		\$ 7,315			\$ 7,315	\$ -
TOTAL	\$ -	\$ 7,315	\$ (7,315)	0%	\$ 7,315			\$ 7,315	\$ -
REVOLVING LOAN - GREEN JOBS - FUND 21									
Loans	\$ -	\$ 1,464	\$ (1,464)		\$ 1,464			\$ 1,464	\$ -
TOTAL	\$ -	\$ 1,464	\$ (1,464)	0%	\$ 1,464			\$ 1,464	\$ -
ALL TOTALS	\$ 5,746,982	\$ 3,720,656	\$ 2,026,326	65%	\$ 3,378,980	\$ 310,457	\$ 63,414	\$ 3,752,851	\$ 32,195,43
CASH BALANCES									
GENERAL FUND							\$ 147,264		
AGING FUND							\$ 730		
WIA FUND							\$ 23,910		
MICRO LOAN FUND							\$ 23,034		
REVOLVING LOAN FUND							\$ 357,004		
GREEN JOBS R/LF LOAN FUND							\$ 7,477		
TOTALS							\$ 559,419		

James B. Pearce, Jr.
JAMES B. PEARCE, JR., FINANCE DIRECTOR

Finance Report

Motion # 2

Zelodis Jay made a motion to approve the Finance Report as presented. Terry Garrison seconded the motion. The motion carried unanimously.

NCACC Insurance Renewals for Liability Property Pool and Workers Compensation Pool

James Pearce also reviewed the renewal quotes that were received from the NC Association of County Commissioners and shared a copy with all board members. Questions arose in regards to how often this was bid out. James advised that due to the approximately \$1,000 premium increase over the last few years, that the COG would be shopping around for this coverage next year.

Insurance Renewals

Motion # 3

Quon Bridges made the motion to approve the Renewal Applications for coverage for FY 14/15. Bryan Pfohl seconded the motion. Motion carried unanimously.

SENIOR GAMES Update

Family Caregiver Specialist, Melissa Catlett advised that Senior Games this year had the most participants ever with 292 seniors being registered. She also stated that there were 293 Gold Medals, 134 Silver and 74 Bronze medals awarded this year. She continued her update with the following highlights:

- Sponsors were: Louisburg Nursing Center, provided food for golf tournament, Shearin's Tire donated award bags for giveaway items, Jimmy Twisdale and Becky Davis of Vance County Farm Bureau donated cups and huggers for award bags, Local Federal Credit Union donated pens for award bags, Friends of the Person County Senior Center provided food for the Silver Arts; and again this year the largest sponsor for Senior Games were the seniors themselves!
- Funds raised were used to buy food for athletes, shirts for the seniors, medals and award bag items as well as paying the venues for golf and bowling.
- Steering Committee Members were also recognized for their assistance.
- Senior Games Ambassadors for 2014 were recognized for their assistance.
- Handout also included some pictures from several of the events that were held across the region and Board Member, Zelodis Jay was recognized for his participation.
- "All God's Children" from Franklin County took best in show award and will represent the region in the State Finals.
- Mary Jefferson was also recognized for her past years of participation in Senior Games, as she passed away in May of 2014.
- Members were also encouraged to pick up a bumper sticker to place on their vehicle to show support of Senior Games in our Region.

EXECUTIVE DIRECTOR'S REPORT

Highlights from Executive Director, Diane Cox included:

- Advised Board Members that funding had previously been received from EDA and Department of Commerce to prepare a regional NC Tomorrow CEDS plan. All regional plans have been placed into a statewide plan. The statewide plan will be shared with the Board of Directors in June. The plan has common themes – such as tax related issues, low labor climate, infrastructure needs, etc. Several Board Members and Diane will be in Raleigh on June 4th at a Press Conference to present this statewide plan to the Governor and legislators to ask for their support in the initiatives that been identified. In addition there will be staff from the Department of Commerce, NC Association of Regional Directors, Forum Members, Phil Paradise from EDA, and Joe McKinney from NADO.
- WD Board voted to extend contracts with the current providers for Youth, Adult, and Dislocated Workers Programs fro FY 2014/2015. All programs will be put out to bid for FY 2015/2016.
- Interviews have been held for the Business Service Rep position and an offer should be made within two weeks.
- Pleased to announce that the Oxford Workforce Center location has been recognized as one of five one-stop workforce centers in the State to receive state certification and was recognized at a Workforce Development event in Raleigh on May 14th.
- Currently The Henderson One stop Workforce Center application is being completed and will be submitted for the next round of certifications.
- Kerr-Tar WDB was also recently recognized in a segment on WRAL-TV recently for the monthly "boot camps" and professional networking events held throughout our region to help job seekers get back to work.
- Planning Director, Mike Ciriello has resigned and will be going to work in Person County. He will start there on June 16. He left the Planning Department in good standing with a work plan developed for 6-8 months and assigned duties to staff. His position has been advertised.
- Funding announcements have been received from the State and Aging Director, Rhonda Smith has been busy assisting our county aging providers in completing their HCCBG funding plans.
- The COG will be co-hosting an event with USDA. Commissioner Kearney, Eva Clayton, USDA and VGCC. The event is part of USDA's Strikeforce Initiative for Rural Growth and Opportunity. Additional events will be held across the State. There will be more information forth coming about this event which will be held June 25th from 1-3 PM.
- COG is sponsoring an Economic Development Funding Opportunities Workshop on September 17th. Presenters from Golden Leaf Foundation and Department of Commerce will be included. Regional invitation will be extended to Managers and Planners to attend.
- COG will have an Annual Banquet this year on September 25, 2014 at the Butner Sports Arena. Plan to bring back some of the great items of the past and add some changes. Social will be at 6:30 with the dinner being held at 7PM.

COG PROPOSED BUDGET

Diane advised that the proposed Budget for FY 2014/2015 had been presented to the Finance Committee and the Executive Committee and they recommend it be presented to the Board for your review and consideration. A Public Hearing will be held at the COG office on June 18th from 9-10 AM for anyone to review or make comment in regards to the proposed budget.

COG Programs that will be continued next year include: Economic Development Administration, Kerr-Tar Regional Economic Development Corporation, Workforce Investment Act, Aging, Revolving Loan Fund, Community Development, Planning and Technical Assistance, Region K Community Assistance Corporation, and the Rural Transportation Planning Organization.

Major changes in the proposed budget included:

- Salary changes in budget represent a COLA based increase of 2%.
- Personnel changes recommended include:
 - Elimination of the Community Development Assistant position due to elimination of CDBG Housing funding from NC. Dept of Commerce.
 - Community Development Planner position funded for 6 months to complete remaining housing grants. Position eliminated effective January 1, 2015 due to elimination of CDBG Housing funding from the NC Dept. of Commerce. (Position could be funded from the entire fiscal year pending grant award notification for application submitted May 1, 2014).
 - WIA Youth Lead is a new position funded with WIA Youth Program funding.
 - Current Part-Time Regional Planner position increased to full-time funded with NCDOT grant funding.
- Fringe Benefits Rate recommended is 34.3552% and includes annual leave, sick leave and holidays for administrative staff, FICA, group insurance, retirement, unemployment and retiree benefits.
- The indirect cost rate recommended for FY 2014/2015 is approximately 47.9950% for Administrative Indirect and is 18.4237% for Programmatic Indirect.
- Member dues increased to 57 cents per capita for FY 2014/2015. Per capita amounts are calculated based upon current census figures released March, 2011.

Ms. Cox assured Board Members that approval of this budget is recommended by the Executive Board and that it is within the COG's resources to pay.

Diane also reviewed the new Kerr-Tar Organizational Chart with the 19 FTEs shown in the proposed Budget for FY 2014/2015.

Finance Director, James Pearce explained that the proposed budget had been reviewed line by line with the Executive Committee earlier this evening and then he reviewed in detail the following:

- NC Department of Commerce decrease of funding for CDBG and change of funding from rehabilitation to infrastructure
- Wrap A Round Project with pass through dollars
- Explained change of methodology on Indirect Fringe Benefits rates due to request of auditors. This shows a more accurate reflection by Program.

At this time, the question arose as to "how" the region would get the re-allocated infrastructure funds?

Diane advised that the local government unit must apply for water/sewer grant funding from NCDENR and they must have the need and be low to moderate income. She further stated that the COG would be available to help with any grant writing needed.

Tommy Hester advised that you can still go to the Department of Commerce for any commercial requests.

Diane advised Board Members that a Public Hearing for the budget would be held at the COG office on June 18th from 9-10 AM and the Budget would be brought back to the Board at the June meeting for approval.

PUBLIC COMMENT AND ANNOUNCEMENTS

Diane advised the Board that Administrative Assistant, Ella Williams has been out on medical leave since the end of March. Due to her absence, you may reach the auto attendant if other staff members are in meetings. You may listen to the prompts to get the staff directory or dial your party directly if you already know their extension.

There being no further business, the meeting adjourned.

Sincerely,

A handwritten signature in cursive script that reads "Patricia S. Cox".

Patricia S. Cox, Executive Director
Secretary to the Board of Directors

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Executive Committee
May 22, 2014

MEMBERS PRESENT:

John Alston
Sidney Dunston
Tommy Hester
Linda Jordan
Barry Richardson
Joe Shearon
Danny Wright

Jimmy Clayton
Terry Garrison
Zelodis Jay
Bryan Pfohl
Elic Senter
David Smith

COG STAFF PRESENT:

Diane Cox
James Pearce
Gina Parham

OTHERS:
Jim Wrenn

Call to Order

The Executive Committee met at the Kerr-Tar COG office May 22, 2014. Chairman Jimmy Clayton called the meeting to order. He then gave the floor to Executive Director, Diane Cox in regards to the COG's Proposed Budget for FY 2014/2015.

Diane reviewed the following major changes in the proposed budget for FY 2014/2015:

- Salary changes in budget represent a COLA based increase of 2%
- Personnel changes recommended include:
 - Elimination of the CD Assistant position due to elimination of CDBG Housing Funding from the NC Dept of Commerce;
 - Community Development Planner position funded for 6 months to complete remaining housing grants. Position eliminated effective 1-1-15 due to elimination of CDBG Housing funding from the NC Dept of Commerce. (Position could be funded for the entire fiscal year pending grant award notification for application submitted May 1, 2014).
 - WIA Youth Lead is a new position funded with WIA Youth Program funding.
 - Current Part Time Regional Planner position increased to full-time funded with NC DOT grant funding.
- Fringe Benefits Rate recommended is 34.3552% and includes annual leave, sick leave and holidays for administrative staff, FICA, group insurance, retirement, unemployment and retiree benefits.
- The indirect cost rate recommended for FY 2014/2015 is approximately 47.9950% for Administrative Indirect and 18.4237% for Programmatic Indirect.
- Member dues increased to 57 cents per capita for FY 2014/2015. Per capita amounts are calculated based upon Census figures released March, 2011.

She further stated that the proposed budget is within the resources of the Council of Governments and that most funds received are pass-thru funds for Aging and WIA Programs. Ms. Cox also reviewed the COG's new organizational chart with the Executive Committee.

Meeting was then turned over to Finance Director, James Pearce to review the individual department/program budgets. He began by explaining the decrease of grant funds for CDBG and Economic Development.

Other highlights included:

- Auditors had suggested that the COG budget be changed to track all revenues and expenditures by program/fund. Comparison was given by Program for actual FY 13/14 budget, amendments, actual spent and the
- JCPC project which is now covered under Wraparound will be ending as of June 2014. Members were advised that this project is contracted out and no staff hours are involved.
- CATCH program consists of coordinating in home aide, transportation and meals for individuals that are transitioning from hospital or rehab to home.
- Also reviewed the Fringe Benefit Time as Annual Leave, Sick Leave and Holiday Leave is now charged back to each specific program. This results in a truer reflection of benefits paid by program.
- Finance Committee Chairman, Danny Wright interjected that the revenues on this proposed budget are ultra conservative. This budget may be adjusted with budget amendments as additional grant funding is received during the year.
- James also reviewed all the pass-through funds that come through the COG by program.

Proposed Budget
Motion # 1

Motion was made by Elic Senter, seconded by Bryan Pfohl to approve the proposed budget and recommend that it be presented to the full Board of Directors. Motion carried unanimously.

There being no further business or comments the meeting was adjourned.

Respectfully submitted,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
June 26, 2014

Members Present

Pete Averette
Francine Chavis
Kevin Easter
Terry Garrison
Zelodis Jay
Jennifer Jordan
Darryl Moss
Gary Plummer
Joe Shearon
Michael Williford

Quon Bridges
Jimmy Clayton
Rob Evans
Tommy Hester
Linda Jordon
Dazale Kearney
Marilyn Newell
Barry Richardson
David Smith
Danny Wright

COG Staff:

Diane Cox
James Pearce
Rhonda Smith
Will Brooks
Brandie Elliott
Ann Stroobant
Vincent Gilreath
Jina Parham

Others:

Jim Wrenn – Attorney
Ken Bowman – Warren County EDC

Dinner and Invocation

Chairman Clayton asked Danny Wright to render the invocation prior to dinner.

Call to Order

Chairman Clayton called the meeting to order and welcomed all guests.

Approval of Minutes

Chairman Clayton asked for the Board's pleasure in regards to the Minutes of May 22, 2014.

Minutes

Motion # 1

Motion was made by Barry Richardson, seconded Darryl Moss to approve the Minutes as presented. The motion carried unanimously.

NEW BUSINESS

- **Nominating Committee**

Chairman Clayton advised he would like to appoint the following persons to serve on the Nominating Committee to select officers for FY 2014/2015:

Chairman – Johnny Lunsford

Joe Shearon

Zelodis Jay

Pete O'Geary

Nominating Committee

Motion # 2

Motion was made by Pete Averette, seconded by David Smith to approve appointment of the said individuals to the Nominating Committee. The motion carried unanimously.

Chairman Clayton advised that the committee would hold a lunch meeting in late July or early August to review possible candidates for FY 2014/2015 and the recommendation would be brought back to the board at the August meeting.

- **Budget Amendments**

Finance Director, James Pearce reviewed budget amendments 29-39 for the General Fund and offered to answer questions. He also stated that amendments for Fund 11- Aging was due to funding for fans in the previous year. There were also amendments in Fund 13- for WIA that were also explained. Amendments were also noted in Fund – 15 Micro and Fund 20 – RLF and Fund 21 for the RLF Green fund which were all adjustments due to legal services.

(COPY IN BUDGET AMENDMENTS HERE 6 pages)

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
JUNE 26, 2014**

FUND 10 - GENERAL FUND

BUDGET AMENDMENT # 29	A/C #	BUDGET	CHANGE	REQUESTED
WRAPAROUND PROJECT YEAR 2	4757			
EXPENDITURES				
Contract Services	200	35,500	7,539	43,039
		35,500	7,539	43,039
REVENUES	3458			
Wraparound Project Year 2	011	35,500	7,539	43,039
		35,500	7,539	43,039
This amendment reflects final funding received for the second year of the program.				
BUDGET AMENDMENT # 30	A/C #	BUDGET	CHANGE	REQUESTED
FRANKLIN CO TAA	4906			
EXPENDITURES				
Contract Services	200	2,275	0	2,275
Prepaid Expenses	300	0	3,212	3,212
Travel	314	350	0	350
		2,625	3,212	5,837
REVENUES	3475			
Franklin Co TAA	222	2,625	3,212	5,837
		2,625	3,212	5,837
This amendment reflects reclassing of prepaid expenses from prior year.				
BUDGET AMENDMENT # 31	A/C #	BUDGET	CHANGE	REQUESTED
REVOLVING LOAN FUND	4920			
EXPENDITURES				
Salary- Finance Director	124	1,000	0	1,000
Legal	202	5,000	3,500	8,500
Loan Review Committee	270	500	0	500
Travel	314	100	0	100
Marketing	370	150	0	150
Fringe Benefits	690	632	0	632
Indirect Costs	790	644	0	644
Program Costs	795	280	0	280
		8,306	3,500	11,806
REVENUES	3420			
Revolving Loan Fund	000	8,306	3,500	11,806
		8,306	3,500	11,806
This budget amendment reflects additional legal fees incurred in collection of defaulted loans.				
BUDGET AMENDMENT # 32	A/C #	BUDGET	CHANGE	REQUESTED
SEMPRIUS CDBG	4971			
EXPENDITURES				
Contract Services	200	3,500	-1,225	2,275
Prepaid Expenses	300	0	7,765	7,765
Travel	314	300	50	350
		3,800	6,590	10,390
REVENUES	3483			
Semprius CDBG	010	3,800	6,590	10,390
		3,800	6,590	10,390
This amendment reflects reclassing of prepaid expenses from prior year.				

BUDGET AMENDMENT # 33	A/C #	BUDGET	CHANGE	REQUESTED
LOUISBURG PLANNING GRANT	4972			
EXPENDITURES				
Salary- CDBG Planner	181	13,239	-11,381	1,858
Travel	314	1,158	-908	250
Fringe Benefits	690	8,363	-7,189	1,174
Indirect Costs	790	8,530	-7,333	1,197
Program Costs	795	3,710	-3,189	521
		35,000	-30,000	5,000
REVENUES	3475			
Louisburg Planning Grant	103	35,000	-30,000	5,000
		35,000	-30,000	5,000
This amendment reflects the final contract amount for the project				
BUDGET AMENDMENT # 34	A/C #	BUDGET	CHANGE	REQUESTED
RPO	4980			
EXPENDITURES				
Salary- Planning Director	182	37,142	-9,957	27,185
Salary- Regional Planning Tech	190	0	625	625
Salary- Regional Planner	191	0	1,925	1,925
Salary- Regional Planner	192	0	5,950	5,950
Salary- Regional Planner	193	0	6,950	6,950
Contracted Services	200	0	150	150
Supplies	260	1,000	-600	400
Advisory Council	270	1,500	-1,425	75
Prepaid Expenses	300	0	19,947	19,947
Travel	314	5,151	2,500	7,651
Advertising	370	0	100	100
MIS Charges	382	1,920	580	2,500
Dues & Subscriptions	491	4,000	-2,850	1,150
Fringe Benefits	690	23,463	3,470	26,933
Indirect Costs	790	23,930	3,541	27,471
Program Costs	795	10,410	1,541	11,951
		108,516	32,447	140,963
REVENUES	3485			
RPO	020	86,813	29,947	116,760
Assessments (10-3100-100)	100	21,703	2,500	24,203
		108,516	32,447	140,963
This amendment reflects additional state funding as well as reclassing of prepaid expenses from prior year				
BUDGET AMENDMENT # 35	A/C #	BUDGET	CHANGE	REQUESTED
NCDOT PROJECT	5945			
EXPENDITURES				
Contract Services	200	300,000	-150,000	150,000
		300,000	-150,000	150,000
REVENUES	3625			
NCDOT Project	010	300,000	-150,000	150,000
		300,000	-150,000	150,000
This amendment is needed in order to reflect the amount that will be spent by the counties				

BUDGET AMENDMENT # 36	A/C #	BUDGET	CHANGE	REQUESTED
WIA 2012-2011 ADMIN FUNDS	6951			
EXPENDITURES				
Dues & Subscriptions	491	0	600	600
Capital Expense- Equip	510	3,000	8,600	11,600
		3,000	9,200	12,200
REVENUES	3700			
WIA 2012-2011 Admin Funds	011	3,000	9,200	12,200
		3,000	9,200	12,200
This amendment reflects carryover funds for the special admin funds.				
BUDGET AMENDMENT # 37	A/C #	BUDGET	CHANGE	REQUESTED
WARREN CO SS CDBG	7720			
EXPENDITURES				
Salary- CDBG Rehab Specialist	177	5,720	0	5,720
Salary- CDBG Planner	181	6,205	0	6,205
Contracted Services	200	6,000	0	6,000
Prepaid Expenses	300	0	20,380	20,380
Travel	314	1,517	0	1,517
Fringe Benefits	690	7,533	0	7,533
Indirect Costs	790	7,683	0	7,683
Program Costs	795	3,342	0	3,342
		38,000	20,380	58,380
REVENUES	3475			
Warren Co SS CDBG	185	38,000	20,380	58,380
		38,000	20,380	58,380
This amendment reflects reclassing of prepaid expenses from prior year				
BUDGET AMENDMENT # 38	A/C #	BUDGET	CHANGE	REQUESTED
PERSON CO SS CDBG	7855			
EXPENDITURES				
Salary- CDBG Rehab Specialist	177	5,720	0	5,720
Salary- CDBG Planner	181	8,319	0	8,319
Contract Services	200	6,000	0	6,000
Prepaid Expenses	300	0	6,693	6,693
Travel	314	4,523	0	4,523
Fringe Benefits	690	8,868	0	8,868
Indirect Costs	790	9,045	0	9,045
Program Costs	795	3,935	0	3,935
		46,410	6,693	53,103
REVENUES	3475			
Person Co SS CDBG	155	46,410	6,693	53,103
		46,410	6,693	53,103
This amendment reflects reclassing of prepaid expenses from prior year.				
BUDGET AMENDMENT # 39	A/C #	BUDGET	CHANGE	REQUESTED
LEAD ABATEMENT	7910			
EXPENDITURES				
Salary- CDBG Planner	181	137	0	137
Contract Services	200	0	0	0
Prepaid Expenses	300	0	39,726	39,726
Fringe Benefits	690	87	0	87
Indirect Costs	790	88	0	88
Program Costs	795	38	0	38
		350	39,726	40,076
REVENUES	3475			
Lead Abatement	443	350	39,726	40,076
		350	39,726	40,076
This amendment reflects reclassing of prepaid expenses from prior year.				

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
JUNE 26, 2014**

FUND 11 AGING SERVICES FUND

BUDGET AMENDMENT # 4				
	<u>A/C #</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>REQUESTED</u>
AGING - CAREGIVER	5850			
EXPENDITURES				
Fans	000	3,050	3,450	6,500
		3,050	3,450	6,500
REVENUES	3519			
Fans	000	3,050	3,450	6,500
This amendment reflects the total fan revenues received in FY14.				

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
JUNE 26, 2014**

FUND 13 WORKFORCE INVESTMENT ACT

BUDGET AMENDMENT # 1				
	A/C #	BUDGET	CHANGE	REQUESTED
WIA ADULT	6850			
EXPENDITURES				
Pier View	601	0	4,874	4,874
AGAPE	603	440,000	-440,000	0
VGCC	610	0	35,750	35,750
PCC	611	0		8,909
GMSI Adult	615	0	450,000	450,000
		440,000	59,533	499,533
REVENUES				
	3710			
WIA Adult	010	440,000	59,533	499,533
This amendment is needed to adjust budget to final allocations and contract amounts.				
BUDGET AMENDMENT # 2				
	A/C #	BUDGET	CHANGE	REQUESTED
WIA ADULT ITA'S	6851			
EXPENDITURES				
OJT Contracts	600	0	1,025	1,025
PCC DW	610	75,000	-66,750	8,250
ESC DW	611	0	1,900	1,900
		75,000	-63,825	11,175
REVENUES				
	3712			
WIA Adult ITA's	010	75,000	-63,825	11,175
This amendment is needed to adjust budget to final allocations and contract amounts.				
BUDGET AMENDMENT # 3				
	A/C #	BUDGET	CHANGE	REQUESTED
WIA YOUTH	6870			
EXPENDITURES				
VGCC	610	484,100	-299,100	185,000
PCC	611	0	135,000	135,000
Granville Co Schools	613	0	99,000	99,000
Warren Co Schools	615	0	65,100	65,100
		484,100	0	484,100
REVENUES				
	3720			
WIA YOUTH	010	484,100	0	484,100
This amendment is needed to adjust budget to final allocations and contract amounts.				

BUDGET AMENDMENT # 4				
	<u>A/C #</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>REQUESTED</u>
WIA DISLOCATED WORKER	6890			
EXPENDITURES				
OJT Contracts	600	0	8,260	8,260
PCC DW	602	340,000	-303,779	36,221
ESC DW	610	0	15,640	15,640
GMSI DW	614	0	450,000	450,000
		340,000	170,121	510,121
REVENUES				
	3730			
WIA DW	010	340,000	170,121	510,121

This amendment is needed to adjust budget to final allocations and contract amounts.

BUDGET AMENDMENT # 5				
	<u>A/C #</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>REQUESTED</u>
WIA DISLOCATED WORKER ITA'S	6894			
EXPENDITURES				
OJT Contracts	600	0	425	425
PCC DW	602	150,000	-150,000	0
ESC DW	610	0	4,500	4,500
		150,000	-145,075	4,925
REVENUES				
	3732			
WIA DW ITA's	010	150,000	-145,075	4,925

This amendment is needed to adjust budget to final allocations and contract amounts.

Budget Amendments

Motion # 3

Motion was made by Joe Shearon to approve the Budget Amendments as presented, seconded by Pete Averette. The motion carried unanimously.

- **Finance Report**

James Pearce continued with presentation of the Finance Report ending May 31, 2014. He further advised that some of the differences were due to slow collections, with NC DOT and others being slow paying the quarterly reimbursements.

(COPY IN FINANCE REPORT HERE 2 pages)

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
AGING FUND - FUND 11									
Aging - Block Grant	\$ 1,688,446	\$ 1,646,768	\$ 41,678		\$ 1,646,768			\$ 1,646,768	\$ -
Aging - Legal	\$ 10,450	\$ 9,188	\$ 1,262		\$ 9,188			\$ 9,188	\$ -
Aging - Sr Citizen Purg	\$ 77,866	\$ 38,600	\$ 39,266		\$ 38,600			\$ 38,600	\$ -
Aging - Fans	\$ 3,050	\$ 6,473	\$ (3,423)		\$ 3,032	\$ 3,441		\$ 6,473	\$ -
Aging - Caregiver	\$ 53,000	\$ 44,353	\$ 8,647		\$ 44,353			\$ 44,353	\$ -
TOTAL	\$ 1,832,812	\$ 1,745,382	\$ 87,430	95%	\$ 1,741,941	\$ 3,441		\$ 1,745,382	\$ -
WORKFORCE - FUND 13									
WIA Adult Program	\$ 440,000	\$ 272,799	\$ 167,201		\$ 259,931	\$ 12,868		\$ 272,799	\$ -
WIA Adult ITA's	\$ 75,000	\$ 11,110	\$ 63,890		\$ 11,239			\$ 11,239	\$ 128,99
WIA Youth Program	\$ 484,000	\$ 357,452	\$ 126,648		\$ 352,636	\$ 4,816		\$ 357,452	\$ -
WIA Disloc Work Prog	\$ 340,000	\$ 236,459	\$ 103,541		\$ 238,728			\$ 238,728	\$ 2,269.18
WIA Disloc Work ITA's	\$ 150,000	\$ 4,876	\$ 145,124		\$ 4,876			\$ 4,876	\$ -
TOTAL	\$ 1,489,000	\$ 882,695	\$ 606,405	59%	\$ 867,408	\$ 17,685		\$ 885,093	\$ 2,398.17
MICRO-LOAN - FUND 15									
Loans	\$ -	\$ 88	\$ (88)		\$ 88	\$ -		\$ 88	\$ -
TOTAL	\$ -	\$ 88	\$ (88)	0%	\$ 88	\$ -		\$ 88	\$ -
REVOLVING LOAN - FUND 20									
Loans	\$ -	\$ 8,127	\$ (8,127)		\$ 8,127	\$ -		\$ 8,127	\$ -
TOTAL	\$ -	\$ 8,127	\$ (8,127)	0%	\$ 8,127	\$ -		\$ 8,127	\$ -
REVOLVING LOAN- GREEN JOBS - FUND 21									
Loans	\$ -	\$ 1,544	\$ (1,544)		\$ 1,544	\$ -		\$ 1,544	\$ -
TOTAL	\$ -	\$ 1,544	\$ (1,544)	0%	\$ 1,544	\$ -		\$ 1,544	\$ -
CASH BALANCES									
GENERAL FUND							\$ 103,392		
AGING FUND							\$ 512		
WIA FUND							\$ 23,910		
MICRO LOAN FUND							\$ 23,034		
REVOLVING LOAN FUND							\$ 364,239		
GREEN JOBS REF LOAN FUND							\$ 7,397		
TOTALS							\$ 522,485		

James B. Pearce, Jr.
JAMES B. PEARCE, JR., FINANCE DIRECTOR

Finance Report

Motion # 4

Danny Wright made a motion to approve the Finance Report as presented. Quon Bridges seconded the motion. The motion carried unanimously.

- **Budget Resolution**

Diane Cox advised that the Proposed Budget had been distributed to Board Members at the May meeting and that a Public Hearing was held at the COG office on June 18, 2014 with no member of the public coming forward with comments.

(COPY IN BUDGET RESOLUTION 2 pages)

BUDGET RESOLUTION FY 2014/2015

BE IT RESOLVED by the Board of Directors of the Kerr-Tar Regional Council
of Governments:

SECTION 1. The following amounts are hereby appropriated by projects for the
operation of the Kerr-Tar Regional Council of Governments for the Fiscal
Year beginning July 1, 2014 and ending June 30, 2015.

GENERAL FUND	
EXPENDITURES BY PROJECTS:	
Planning	\$ 489,211
CDBG	\$ 369,476
WIA	\$ 568,965
Aging	\$ 790,846
Contingency	\$ -
Total General Fund	\$ 2,218,498
AGING FUND	\$ 1,832,812
WIA FUND	\$ 1,489,100
MICRO-LOAN FUND	\$ 27,000
REVOLVING LOAN FUND	\$ 217,697
GREEN JOBS REVOLVING LOAN FUND	\$ -
TOTAL EXPENDITURES - ALL FUNDS	\$ 5,785,107

Section 2. It is estimated that the following revenues will be available
for fiscal year beginning July 1, 2014 and ending June 30, 2015.

GENERAL FUND	
REVENUES:	
Planning	\$ 489,211
CDBG	\$ 369,476
WIA	\$ 568,965
Aging	\$ 790,846
Fund Balance Appropriated	\$ -
TOTAL REVENUES - GENERAL FUND	\$ 2,218,498
AGING FUND	\$ 1,832,812
WIA FUND	\$ 1,489,100
MICRO-LOAN FUND	\$ 27,000
REVOLVING LOAN FUND	\$ 217,697
GREEN JOBS REVOLVING LOAN FUND	\$ -
TOTAL REVENUES - ALL FUNDS	\$ 5,785,107

Section 3. Fringe Benefits and Indirect Costs shall be accounted for and allocated to projects in accordance with the applicable rates established in the Cost Allocation Plan. The Cost Allocation Plan shall be amended as necessary to prevent total annual indirect costs from being significantly greater or less than the respective estimate of total annual costs to be applied.

Section 4. The Budget Officer is hereby authorized to transfer appropriations within any of the above projects subject to the following limitations:


FUND 10, 11, 13, 15, 20, and 21

- a. The Budget Officer may not increase any salary utilized without authorization of the Executive Committee.
- b. The Budget Officer may transfer amounts between non-salary objects of expenditure within a project without limitation and without a report being presented to the Board of Directors, so long as total project cost is not changed and adheres to Federal and/or State regulations.
- c. The Budget Officer may transfer amounts from salary costs if excess funds are available due to lapsed salaries and/or termination of position.
- d. The Budget Officer may not transfer any amounts between projects nor from any contingency appropriation without board authorization.

Section 5. The COG Executive Committee will approve each expenditure for loans in Fund 15, Fund 20, and Fund 21.

Section 6. Due to the timing of receiving certain revenues and projects for the Kerr-Tar Regional COG, the Executive Director and Finance Director are hereby authorized to incur expenditures for projects after a notice of revenue availability is received. A formal budget amendment incorporating such project funding is to be presented to the Board of Directors at the next available meeting.

Adopted this 26th day of June, 2014.


Jimmy B. Clayton
Kerr-Tar Regional Council of
Governments Board of Directors

ATTEST:


Patricia S. Cox, Executive Director
Kerr-Tar Regional Council of Governments

Budget Resolution Motion # 5

Aerilyn Newell made a motion to approve the Budget for FY 2014/2015 as presented. Pete Averette seconded the motion. The motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Highlights from Executive Director, Diane Cox included:

- Provided a copy of the NC Tomorrow 2014 Statewide CEDS report to all Board Members to review. She advised that she, Danny Wright and Jimmy Clayton had attended the Press Conference in Raleigh on June 4 to present this plan to the Department of Commerce and legislators to ask for their continued support and highlighted the 4 Goals – Building on Region's Competitive Advantages & Leverage Marketplace, Establish and Maintain a Robust Regional Infrastructure, Create Revitalized, Healthy and Vibrant Communities and Develop Talented and Innovative People. Other participants at the Press Conference included Pat Mitchell from the Dept. of Commerce, Phil Paradice from EDA, and Joe McKinney of NADO. Members were asked to contact the COG office if more copies were needed. Danny Wright agreed with Diane that this is a great strategy that needs to be shared among our members in order to achieve their "buy-in".
- Advised that the COG had received a letter from EDA in regards to the high default rate on loans. Letter has been prepared and sent back to EDA with explanation. Also learned that many agencies received the same type "default status" letter. COG Attorney is working on several of our default loans at this time.
- WIA has new staff member- Luis Grillo as the new Business Service Rep. Luis joined the COG on June 23 and has been in a training session out of the office the remainder of the week.
- Will Brooks has accepted the position of Regional Planning Director.
- Ella Williams is still out on medical leave for at least 4 more weeks. The COG has a new WIA Youth support person, Myesha Lewis that started on Wednesday to help with the phones and small projects at the COG until the end of July.

Making an effort to keep you informed of what the COG staff members are working on out in the region. This evening you will have updates from the Planning Department. These updates will begin with Will Brooks, on the Henderson Vance Parks and Recreation Plan, followed by Ann Stroobant with an update on the Stem Pedestrian Plan and then Brandie Elliott with update on the NCDOT Projects Prioritization.

PLANNING DEPARTMENT UPDATES

- **Henderson Vance Parks & Recreation Plan**
Will stated first off he is very excited about his new position as Planning Director and that Mike had developed a four person work plan for the department before taking his new assignment in Person County. Will advised that he has been working to develop the Henderson Vance Parks and Recreation Plan that would carry them until 2030. At this time this is the only shared City/County Parks and Recreation Plan in the region.

This plan has been presented to the Boards for their approval and it will be used as a holistic view for future guidance and development. Other items that had been addressed while developing the plan included:

- Slow down of growth in region
- Ability to maximize current resources
- Distribution of 214 surveys
- Held two community meetings
- Completed plan for steering committee
- Want more non-traditional recreation program (after school, senior recreation and programs for at-risk youth)

Plan themes were:

- Community – Engage residents
- Environmental – Trails, parks and green space
- Economic – Promote local facilities

Evaluated 15 year park land needs and assessed Kerr Lake as regional asset and Aycock and Fox Pond as community assets. Priorities include more tennis courts, walking trails, multi-purpose recreational fields with good lighting and restrooms and addition of pet parks.

Before closing Will provided comments in regards to comparisons that were down by county, as well as the noticeable decline in baseball since 2008, etc.

- **Stem Pedestrian Plan**

Ann advised that she has been working with the Town of Stem on their Pedestrian Plan. She stated that at the June 16th meeting of the Town of Stem that they made a motion to proceed with having the Stem Pedestrian Plan approved by the Granville Green Way Board on June 26th.

Ann's enthusiasm for this project was contagious as she said the attraction of the Town was its small walkable community with no sidewalks. She also highlighted plans for Old Hwy 75, West Tally Ho Road, Providence and Creedmoor Roads.

She stated that the "vision" for Stem is to identify Greenway Trails, Sidewalks and Crossing areas. In this effort the Town could consider traffic circles, median strips and sidewalks to Granville Central School.

Other items that were addressed during this process included:

- Possibility of closing Church Street to expand off road pedestrian links
- Encourage in fill redevelopment (Current population approximately 508)
- Increase density of neighborhoods and add sidewalks
- Make things connect easily

Ann passed around the full Stem Pedestrian Plan for Board Members to review and had a handout in the packets that showed the Stem Pedestrian Plan overview that included:

- Proposed sidewalks

- Greenway trails
- Pedestrian crosswalks
- Cost estimates are in place for some of the current ideas

Danny Wright interjected that this is a prime example of how the COG can assist local governments with projects and planning and he commended the COG for work on the plans.

- **NC DOT Project Prioritization**

Brandie Elliott advised she had taken over the RPO role with NC DOT and the Transportation Projects and prioritization process, known as P3.0

Brandie provided a map which showed the funded statewide transportation projects by location for 2014. Map also broke out RPO and MPO areas. She stated that all projects were funded based on the scores they received during the rating process.

Brandie highlighted the following:

- Local input includes 15% input and our methodology for project ratings
- Next TAC/TCC meeting will be held July 9th
- The top 13 projects will be shown along with scoring from our area
- Will have open comment time for 30 days
- Last vote will be done after the 30 day comment period
- Possibility of omitting two projects currently on list and forwarding 2 other projects to NCD DOT in August

Mayor Darryl Moss interjected that the Town of Creedmoor and Granville County are split between a RPO and MPO. He questioned a project in Creedmoor that is the realignment of Hwy 50/56/15 which currently scores well but wondered if the RPO and MPO could bump up the project if the RPO could assign some of its points to the project. Brandie agreed to check the methodology to see if it would be beneficial.

Members agreed that mostly congestion and population rule and they acquire most of the funding for those projects.

PUBLIC COMMENT AND ANNOUNCEMENTS

Chairman Clayton stated that he had attended the Press Conference in Raleigh to help kick off the NC Tomorrow CEDS plan and he hopes this plan can be used as a model for the Department of Commerce in order to get traction on some projects. Hope it will be successful in attracting folks to this region.

Danny Wright stated that this is a 'state-wide' strategy that was adopted by all 16 regions across the state and it brings all the regions together. Each county has beautiful assets and they all need to be seen.

There being no further business, the meeting adjourned.

Sincerely,

A handwritten signature in black ink, appearing to read "Patricia S. Cox". The signature is fluid and cursive, with a large initial "P" and "C".

Patricia S. Cox, Executive Director
Secretary to the Board of Directors

**NO
MEETING IN
JULY
OF EACH YEAR**

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
August 28, 2014

Members Present

John Alston
Pete Averette
Jimmy Clayton
Walter Gardner
Zelodis Jay
Jennifer Jordan
Merilyn Newell
Bryan Pfohl
Elic Senter
Lou Stultz

Mary Anderson
Quon Bridges
Sidney Dunston
Tommy Hester
Linda Jordon
Darryl Moss
James O'Geary
Barry Richardson
David Smith
Danny Wright

COG Staff:

Diane Cox
James Pearce
Will Brooks
Vincent Gilreath
Luis Grillo
Rhonda Smith
Gina Parham

Others:

Eddie Miller – NC Electric Cooperative
Cindy Gardner – Town of Norlina
Stuart Litvin – Vance EDC
Derrick Sims – WDB

Dinner and Invocation

Chairman Clayton asked Darryl Moss to render the invocation prior to dinner.

Call to Order

Chairman Clayton called the meeting to order and welcomed all guests. He also advised there would be a change to the Agenda and the RLF Default Loan Follow-up would be held in Closed Session at the end of the meeting this evening.

Approval of Minutes

Chairman Clayton asked for the Board's pleasure in regards to the Minutes of June 26, 2014 and August 12th, 2014.

Minutes

Motion # 1

Motion was made by Barry Richardson, seconded James O'Geary to approve the Minutes as presented. The motion carried unanimously.

NEW BUSINESS

- **Slate of New Officers**

In the absence of Nominating Committee Chairman, Johnny Lunsford, Chairman Clayton asked Diane Cox to review the committee's recommendation. Diane stated that the Nominating Committee met on Monday, August 4th and they made the following recommendation for COG Board Officers for FY 2014/2015:

Chairman – Elic Senter, Mayor of Franklinton

Vice Chairman – Tommy Hester, Vance County Commissioner

Treasurer – Barry Richardson, Warren County Commissioner

Closed Nominations

Motion # 2

Danny made a motion that the Nominations be closed. Pete Averette seconded the motion. The motion carried unanimously.

- **Budget Amendments**

Finance Director, James Pearce reviewed budget amendments 40-43 for the General Fund, adjustments for year end clean up and clarified that the \$2500 adjustment for legal fees was due to legal expenses incurred for RLF and offered to answer questions. He also reviewed budget amendments 5-7 for Fund 11- Aging Program. There was one budget amendment for Fund 20 which was necessary for legal fees for loan administration. He had one Amendment in Fund 21 which covered legal fees for a defaulted loan as well.

(COPY IN BUDGET AMENDMENTS HERE 5 pages)

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
AUGUST 28, 2014**

FUND 10 - GENERAL FUND

BUDGET AMENDMENT # 40	A/C #	BUDGET	CHANGE	REQUESTED
REVOLVING LOAN FUND	4920			
EXPENDITURES				
Salary- Finance Director	124	1,000	0	1,000
Legal	202	8,500	2,500	11,000
Loan Review Committee	270	500	0	500
Travel	314	100	0	100
Marketing	370	150	0	150
Fringe Benefits	690	632	0	632
Indirect Costs	790	644	0	644
Program Costs	795	280	0	280
		11,806	2,500	14,306
REVENUES	3420			
Revolving Loan Fund	000	11,806	2,500	14,306
		11,806	2,500	14,306
This budget amendment reflects additional legal fees incurred in collection of defaulted loans.				
BUDGET AMENDMENT # 41	A/C #	BUDGET	CHANGE	REQUESTED
SEMPRIUS CDBG	4971			
EXPENDITURES				
Contract Services	200	2,275	1,225	3,500
Prepaid Expenses	300	7,765	0	7,765
Travel	314	350	0	350
		10,390	1,225	11,615
REVENUES	3483			
Semprius CDBG	010	10,390	1,225	11,615
		10,390	1,225	11,615
This amendment reflects final costs for this grant administration.				
BUDGET AMENDMENT # 42	A/C #	BUDGET	CHANGE	REQUESTED
MIDDLEBURG USDA	4977			
EXPENDITURES				
Contracted Services	200	0	3,363	3,363
		0	3,363	3,363
REVENUES	3475			
Middleburg USDA	181	0	3,363	3,363
		0	3,363	3,363
This amendment reflects a new USDA contract for Middleburg.				

BUDGET AMENDMENT # 43	A/C #	BUDGET	CHANGE	REQUESTED
RPO	4980			
EXPENDITURES				
Salary- Planning Director	182	27,185	0	27,185
Salary- Regional Planning Tech	190	625	0	625
Salary- Regional Planner	191	1,925	0	1,925
Salary- Regional Planner	192	5,950	2,050	8,000
Salary- Regional Planner	193	6,950	2,275	9,225
Contracted Services	200	150	0	150
Supplies	260	400	0	400
Advisory Council	270	75	0	75
Prepaid Expenses	300	19,947	0	19,947
Travel	314	7,651	954	8,605
Advertising	370	100	0	100
MIS Charges	382	2,500	350	2,850
Dues & Subscriptions	491	1,150	375	1,525
Fringe Benefits	690	26,933	982	27,915
Indirect Costs	790	27,471	2,224	29,695
Program Costs	795	11,951	1,564	13,515
		140,963	10,774	151,737
REVENUES	3485			
RPO	020	116,760	0	116,760
Assessments (10-3100-100)	100	24,203	10,774	34,977
		140,963	10,774	151,737
This amendment reflects allocations for additional work done for RPO by staff.				

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
AUGUST 28, 2014**

FUND 11 AGING SERVICES FUND

BUDGET AMENDMENT # 5				
	A/C #	BUDGET	CHANGE	REQUESTED
AGING - HCCBG	5130			
EXPENDITURES				
Franklin County	601	395,389	17,898	413,287
Granville County	602	379,146	25,277	404,423
Person County	603	330,198	15,416	345,614
Vance County	604	329,791	18,101	347,892
Warren County	605	<u>253,922</u>	<u>12,924</u>	<u>266,846</u>
		1,688,446	89,616	1,778,062
REVENUES	3513			
Aging- HCCBG	010	1,688,446	89,616	1,778,062
This breaks down the final Division of Aging allocations by county.				
BUDGET AMENDMENT # 6				
	A/C #	BUDGET	CHANGE	REQUESTED
AGING - GENERAL PURPOSE	5800			
EXPENDITURES				
Franklin County	601	23,360	-3	23,357
Granville County	602	19,466	4	19,470
Person County	603	11,680	0	11,680
Vance County	604	11,680	1,722	13,402
Warren County	605	<u>11,680</u>	<u>0</u>	<u>11,680</u>
		77,866	1,723	79,589
REVENUES	3518			
Aging- General Purpose	010	77,866	1,723	79,589
This allocates the final General Purpose funding by county.				
BUDGET AMENDMENT # 7				
	A/C #	BUDGET	CHANGE	REQUESTED
AGING - CAREGIVER	5920			
EXPENDITURES				
Franklin County	601	7,000	1,720	8,720
Granville County	602	12,000	1,028	13,028
Person County	603	10,000	2,095	12,095
Vance County	604	12,000	-2,842	9,158
Warren County	605	<u>12,000</u>	<u>491</u>	<u>12,491</u>
		53,000	2,492	55,492
REVENUES	3540			
Caregiver	000	53,000	2,492	55,492
This amendment reflects the final contract amounts with each county.				

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
AUGUST 28, 2014**

FUND 20 REVOLVING LOAN FUND

<u>BUDGET AMENDMENT # 2</u>	<u>A/C #</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>REQUESTED</u>
REVOLVING LOAN FUND	7000			
EXPENDITURES				
RLF Fund Transfer	000	11,806	2,469	14,275
		11,806	2,469	14,275
REVENUES				
Interest on Loans	3180 200	11,806	2,469	14,275
		11,806	2,469	14,275

Budget amendment #2 is necessary for legal fees for loan administration.

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
AUGUST 28, 2014**

FUND 21 REVOLVING LOAN FUND- GREEN JOBS

BUDGET AMENDMENT # 2	A/C #	BUDGET	CHANGE	REQUESTED
REVOLVING LOAN FUND- GREEN JOBS	7000			
EXPENDITURES				
Legal Fees	202	2,000	325	2,325
		2,000	325	2,325
REVENUES	3991			
Fund Bal. Allocated	000	2,000	325	2,325
		2,000	325	2,325

Budget amendment #2 is necessary for legal fees to collect on defaulted loan.

Budget Amendments

Motion # 3

Motion was made by Bryan Pfohl to approve the Budget Amendments as presented, seconded by Pete Averette. The motion carried unanimously.

- **Finance Report**

James Pearce continued with presentation of the Finance Report ending June 30, 2014 on green and July 31, 2014 on gold paper. He explained that there were two finance reports due to their being no Board meeting held in July. The June report contains unaudited figures for year end.

Members thanked James for providing Budget Amendments and Finance Report with meeting notices so they could be reviewed prior to the Board meetings.

(COPY IN FINANCE REPORT HERE 2 pages)

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
GENERAL FUND - 111									
Waparramundi Project- 2nd Year	\$ 43,039	\$ 43,039	\$ (0)		\$ 43,036		\$ 3	\$ 43,039	\$ -
Waparramundi Project- 3rd Year	\$ 93,328	\$ 91,395	\$ 1,933		\$ 93,338			\$ 93,328	\$ 1,933.12
KTRCDC	\$ 53,000	\$ 52,308	\$ 692		\$ 18,599	\$ 34,401		\$ 53,000	\$ 692.33
Franklin Co TAA	\$ 5,837	\$ 5,773	\$ 64		\$ 705		\$ 5,068	\$ 5,773	\$ -
EDA Planning	\$ 56,600	\$ 45,496	\$ 11,104		\$ 29,250	\$ 14,625	\$ 1,621	\$ 45,496	\$ -
Revolving Loan Fund	\$ 11,806	\$ 14,271	\$ (2,465)		\$ 14,271			\$ 14,271	\$ -
Micro Loan Fund	\$ 384	\$ 87	\$ 297		\$ 87			\$ 87	\$ -
Semprius Project	\$ 10,390	\$ 11,480	\$ (1,090)		\$ 3,715		\$ 7,764	\$ 11,480	\$ -
Louisburg Planning Grant	\$ 5,000	\$ 1,009	\$ 3,991			\$ 1,024		\$ 1,024	\$ 15.82
Henderson Parks & Rec	\$ 22,000	\$ 12,387	\$ 9,613		\$ 5,500	\$ 16,500		\$ 22,000	\$ 9,613.24
Middleburg USDA	\$ -	\$ 3,363	\$ (3,363)			\$ 3,363		\$ 3,363	\$ -
Rural Transportation	\$ 140,963	\$ 151,579	\$ (10,616)		\$ 93,347	\$ 23,425	\$ 34,807	\$ 151,579	\$ -
Bike Path Plan	\$ 102,201	\$ 51,047	\$ 51,154		\$ 40,504	\$ 10,543		\$ 51,047	\$ -
Water Quality Grant	\$ 35,227	\$ 35,192	\$ 35		\$ 35,192	\$ 35,192		\$ 35,192	\$ -
CFAT	\$ 22,262	\$ 6,625	\$ 15,637		\$ 6,625			\$ 6,625	\$ -
Mobile Manager	\$ 75,636	\$ 50,028	\$ 25,608		\$ 18,039	\$ 31,989		\$ 50,028	\$ -
Aging - Planning & Admin.	\$ 176,038	\$ 152,993	\$ 23,045		\$ 127,338	\$ 6,625	\$ 19,030	\$ 152,993	\$ -
Aging - Ombudsman	\$ 95,491	\$ 95,491	\$ -		\$ 78,884	\$ 7,083	\$ 9,524	\$ 95,491	\$ -
Aging - Elder Abuse	\$ 4,408	\$ 4,408	\$ -		\$ 3,641	\$ 323	\$ 526	\$ 4,490	\$ 82.03
Aging - Evidence Based	\$ 17,870	\$ 17,870	\$ -		\$ 16,379	\$ 1,485	\$ 102	\$ 17,966	\$ 96.23
Aging - AAA Admin	\$ 48,263	\$ 46,776	\$ 1,487		\$ 46,776		\$ 4,667	\$ 46,776	\$ -
Aging - Medicare SHIP	\$ 11,667	\$ 11,667	\$ -		\$ 7,000			\$ 11,667	\$ -
Aging - MIPPA	\$ 23,682	\$ 6,681	\$ 17,001			\$ 6,681		\$ 6,681	\$ -
Aging - Caregiver I	\$ 84,172	\$ 84,172	\$ -		\$ 77,454	\$ 8,098		\$ 85,552	\$ 1,379.90
Aging - NC DOT Project	\$ 150,000	\$ 137,263	\$ 12,737		\$ 114,838	\$ 22,426		\$ 137,263	\$ -
Aging - LCA	\$ 30,000	\$ 30,000	\$ -		\$ 10,100	\$ 19,900		\$ 30,000	\$ -
Aging - CATCH Community Services	\$ 6,000	\$ 3,371	\$ 2,629		\$ 3,509			\$ 3,509	\$ 228.18
Aging - Triangle North Healthcare Foundation	\$ 7,000	\$ 6,138	\$ 862		\$ 6,138			\$ 6,138	\$ -
Aging - Senior Games	\$ 7,500	\$ 4,763	\$ 2,737		\$ 4,763			\$ 4,763	\$ -
WIA Adult Program	\$ 106,860	\$ 84,004	\$ 22,856		\$ 78,801	\$ 5,202		\$ 84,004	\$ -
WIA Youth Program	\$ 94,694	\$ 75,371	\$ 19,323		\$ 67,965	\$ 7,407		\$ 75,371	\$ -
WIA Disloc Work Prog	\$ 160,349	\$ 95,729	\$ 64,620		\$ 90,693	\$ 5,036		\$ 95,729	\$ -
WIA Admin- 2012 2011	\$ 200,089	\$ 172,683	\$ 27,406		\$ 157,113	\$ 15,570		\$ 172,683	\$ -
Granville Co. SFR	\$ 12,200	\$ 12,140	\$ 60		\$ 12,140			\$ 12,140	\$ -
Vance Co. SS CDBG	\$ 33,750	\$ 18,509	\$ 15,241		\$ 7,798	\$ 10,711		\$ 18,509	\$ -
Vance Co. SFR	\$ 170,000	\$ 6,461	\$ 163,539		\$ 8,722		\$ 627	\$ 8,722	\$ 2,261.42
Vance Co. NSP	\$ 45,000	\$ 38,909	\$ 6,091		\$ 3,106	\$ 12,918		\$ 16,651	\$ -
Warren Co. Hookup	\$ 25,000	\$ 24,173	\$ 827		\$ 40,882			\$ 40,882	\$ 1,972.83
Warren Co. SS CDBG	\$ 15,000	\$ 14,694	\$ 306		\$ 2,126		\$ 12,568	\$ 14,694	\$ -
Person Co. CDBG SS	\$ 58,380	\$ 47,874	\$ 10,506		\$ 20,966	\$ 26,909		\$ 47,874	\$ -
Person Co. SFR	\$ 53,103	\$ 42,908	\$ 10,195		\$ 35,928	\$ 6,980		\$ 42,908	\$ -
Leitchman	\$ 1,000	\$ 2,065	\$ (1,065)		\$ 1,820	\$ 1,820		\$ 2,065	\$ -
TOTAL	\$ 2,371,619	\$ 1,870,442	\$ 501,177	79%	\$ 1,444,759	\$ 345,530	\$ 98,428	\$ 1,888,717	\$ (18,275.10)

KERR-TAR COUNCIL OF GOVERNMENTS

June 30, 2014

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
AGING FUND-FUND 11									
Aging - Block Grant	\$ 1,688,446	\$ 1,778,062	\$ (89,616)		\$ 1,778,062	\$ -	\$ -	\$ 1,778,062	\$ -
Aging - Legal	\$ 10,450	\$ 9,206	\$ 1,244		\$ 9,206	\$ -	\$ -	\$ 9,206	\$ -
Aging - Sr-Cir Gun Pump	\$ 77,866	\$ 79,589	\$ (1,723)		\$ 79,589	\$ -	\$ -	\$ 79,589	\$ -
Aging - Fans	\$ 6,500	\$ 6,473	\$ 27		\$ 6,473	\$ -	\$ -	\$ 6,473	\$ -
Aging - Caregiver	\$ 53,000	\$ 55,492	\$ (2,492)		\$ 55,492	\$ -	\$ -	\$ 55,492	\$ -
TOTAL	\$ 1,836,262	\$ 1,928,822	\$ (92,560)	105%	\$ 1,928,822	\$ -	\$ -	\$ 1,928,822	\$ -
WORKFORCE - FUND 13									
WIA Adult Program	\$ 499,533	\$ 353,730	\$ 145,803		\$ 323,773	\$ 29,958	\$ -	\$ 353,730	\$ -
WIA Adult ITA's	\$ 11,175	\$ 11,110	\$ 65		\$ 11,239	\$ -	\$ -	\$ 11,239	\$ 128,99
WIA Youth Program	\$ 484,100	\$ 422,312	\$ 61,788		\$ 383,984	\$ 38,328	\$ -	\$ 422,312	\$ -
WIA Dislicc Work Prog	\$ 510,121	\$ 311,873	\$ 198,248		\$ 286,076	\$ 25,797	\$ -	\$ 311,873	\$ -
WIA Dislicc Work ITA's	\$ 4,925	\$ 4,876	\$ 49		\$ 4,876	\$ -	\$ -	\$ 4,876	\$ -
TOTAL	\$ 1,509,854	\$ 1,103,900	\$ 405,954	73%	\$ 1,009,947	\$ 94,083	\$ -	\$ 1,104,029	\$ 128,99
MICRO-LOAN - FUND 15									
Loans	\$ 384	\$ 87	\$ 297		\$ 87	\$ -	\$ -	\$ 87	\$ -
TOTAL	\$ 384	\$ 87	\$ 297	0%	\$ 87	\$ -	\$ -	\$ 87	\$ -
REVOLVING LOAN - FUND 20									
Loans	\$ 11,806	\$ 14,271	\$ (2,465)		\$ 8,127	\$ 6,144	\$ -	\$ 14,271	\$ -
TOTAL	\$ 11,806	\$ 14,271	\$ (2,465)	0%	\$ 8,127	\$ 6,144	\$ -	\$ 14,271	\$ -
REVOLVING LOAN- GREEN JOBS - FUND 21									
Loans	\$ 2,000	\$ 2,314	\$ (314)		\$ 1,544	\$ 770	\$ -	\$ 2,314	\$ -
TOTAL	\$ 2,000	\$ 2,314	\$ (314)	0%	\$ 1,544	\$ 770	\$ -	\$ 2,314	\$ -
CASH BALANCES									
GENERAL FUND					\$ 91,164				
AGING FUND					\$ 501				
WIA FUND					\$ 42,077				
MICRO LOAN FUND					\$ 22,947				
REVOLVING LOAN FUND					\$ 304,220				
GREEN JOBS RLF LOAN FUND					\$ 7,397				
TOTALS					\$ 468,306				

James B. Pearce, Jr.
JAMES B. PEARCE, JR., FINANCE DIRECTOR

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
GENERAL FUND - 10									
KTREDC	\$ 53,000	\$ 2,472	\$ 50,528			\$ 2,472		\$ 2,472	\$ -
EDA Planning	\$ 121,875	\$ 9,571	\$ 112,304			\$ 9,571		\$ 9,571	\$ -
Revolving Loan Fund	\$ 17,697	\$ -	\$ 17,697					\$ -	\$ -
Micro Loan Fund	\$ -	\$ -	\$ -					\$ -	\$ -
Henderson Parks & Rec	\$ -	\$ 413	\$ (413)		\$ 413			\$ 413	\$ -
Middleburg USDA	\$ -	\$ 6,600	\$ (6,600)			\$ 6,600		\$ 6,600	\$ -
Rural Transportation	\$ 121,031	\$ 11,064	\$ 109,967			\$ 8,851	\$ 2,213	\$ 11,064	\$ -
Bike Path Plan	\$ 65,116	\$ 2,481	\$ 62,635			\$ 2,481		\$ 2,481	\$ -
CFAT	\$ 14,514	\$ -	\$ 14,514					\$ -	\$ -
Mobility Manager	\$ 95,978	\$ 6,667	\$ 89,311			\$ 6,667		\$ 6,667	\$ -
Hazard Mitigation - Person Co	\$ -	\$ 769	\$ (769)			\$ 769		\$ 769	\$ -
Aging - Planning & Admin.	\$ 182,291	\$ 16,708	\$ 165,583			\$ 13,218	\$ 3,490	\$ 16,708	\$ -
Aging - Ombudsman	\$ 101,073	\$ 8,599	\$ 92,474			\$ 7,739	\$ 860	\$ 8,599	\$ -
Aging - Elder Abuse	\$ 4,653	\$ 173	\$ 4,480			\$ 156	\$ 17	\$ 173	\$ -
Aging - Evidence Based	\$ 20,490	\$ 646	\$ 19,844			\$ 581	\$ 65	\$ 646	\$ -
Aging - AAA Admin	\$ 48,263	\$ 3,390	\$ 44,873			\$ 3,390		\$ 3,390	\$ -
Aging - Medicare SHIP	\$ 11,667	\$ -	\$ 11,667					\$ -	\$ -
Aging - MPPA	\$ -	\$ 1,224	\$ (1,224)			\$ 1,224		\$ 1,224	\$ -
Aging - Caregiver I	\$ 84,909	\$ 7,350	\$ 77,559			\$ 7,350		\$ 7,350	\$ -
Aging - NC DOT Project	\$ 300,000	\$ -	\$ 300,000					\$ -	\$ -
Aging - LCA	\$ 30,000	\$ 4,004	\$ 25,996			\$ 4,004		\$ 4,004	\$ -
Aging - CATCH Community Services	\$ -	\$ 150	\$ (150)			\$ 150		\$ 150	\$ -
Aging - Triangle North Healthcare Foundation	\$ -	\$ 214	\$ (214)		\$ 214			\$ 214	\$ -
Aging - Senior Games	\$ 7,500	\$ -	\$ 7,500					\$ -	\$ -
WIA Adult Program	\$ 110,811	\$ 6,340	\$ 104,471			\$ 6,340		\$ 6,340	\$ -
WIA Youth Program	\$ 96,088	\$ 3,540	\$ 92,548			\$ 3,540		\$ 3,540	\$ -
WIA Disloc Work Prog	\$ 161,977	\$ 10,222	\$ 151,755			\$ 10,222		\$ 10,222	\$ -
WIA Admin	\$ 200,090	\$ 16,553	\$ 183,537			\$ 16,553		\$ 16,553	\$ -
Granville Co. SS CDBG	\$ 17,800	\$ 675	\$ 17,125			\$ 675		\$ 675	\$ -
Granville Co. SFR	\$ 162,710	\$ 891	\$ 161,819			\$ 891		\$ 891	\$ -
Vance Co. SS CDBG	\$ -	\$ 856	\$ (856)				\$ 856	\$ 856	\$ -
Vance Co. NSIP	\$ -	\$ 2,234	\$ (2,234)			\$ 2,234		\$ 2,234	\$ -
Warren Co. SS CDBG	\$ -	\$ 700	\$ (700)			\$ 700		\$ 700	\$ -
Person Co. CDBG SS	\$ 18,965	\$ 892	\$ 18,073			\$ 892		\$ 892	\$ -
Person Co. SFR	\$ -	\$ 338	\$ (338)			\$ 338		\$ 338	\$ -
Roxboro SFR	\$ 170,000	\$ -	\$ 170,000					\$ -	\$ -
Contingency	\$ -	\$ -	\$ -		\$ -			\$ -	\$ -
TOTAL	\$ 2,218,498	\$ 125,735	\$ 2,092,763	6%	\$ 627	\$ 117,607	\$ 7,501	\$ 125,735	\$ -

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
AGING FUND - FUND 11									
Aging - Block Grant	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Aging - Legal	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Aging - Sr. Cit. Gen. Purp	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Aging - Funs	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Aging - Caregiver	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
WORKFORCE - FUND 13									
WIA Adult Program	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
WIA Adult ITA's	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
WIA Youth Program	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
WIA Disloc. Work Prog	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
WIA Disloc. Work ITA's	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	#DIV/0!	\$ -	\$ -	\$ -	\$ -	\$ -
MICRO-LOAN - FUND 15									
Loans	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -
REVOLVING LOAN - FUND 20									
Loans	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -
REVOLVING LOAN - GREEN JOBS - FUND 21									
Loans	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	\$ -	\$ -
ALL TOTALS	\$ 2,218,498	\$ 125,735	\$ 2,092,763	6%	\$ 627	\$ 117,607	\$ 7,501	\$ 125,735	\$ -
CASH BALANCES									
GENERAL FUND			\$ 147,473						
AGING FUND			\$ 501						
WIA FUND			\$ 23,910						
MICRO LOAN FUND			\$ 22,947						
REVOLVING LOAN FUND			\$ 311,451						
GREEN JOBS RLF LOAN FUND			\$ 7,397						
TOTALS			\$ 513,680						

James B. Pearce, Jr.
JAMES B. PEARCE, JR., FINANCE DIRECTOR

Finance Report

Motion # 4

Merilyn Newell made a motion to approve the Finance Reports as presented. John Alston seconded the motion. The motion carried unanimously.

LRC Committee Appointment

Diane advised that there has been a vacancy on the Loan Review Committee (LRC) in Person County and she received recommendation that Kendall Shaw who is Vice President and Branch Manager of Roxboro Savings Bank be appointed to fill this vacancy. He has been with Roxboro Savings for 19 years and prior to that he worked for CCB in Durham.

LRC Appointment

Motion # 5

Motion was made by Sidney Dunston to approve the appointment of Kendall Shaw to the Loan Review Committee to fill the Person County vacancy. Walter Gardner seconded the motion. The motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Highlights from Executive Director, Diane Cox:

- Introduced the COG's new Business Service Rep with Workforce Development and Loan Officer, Lou Grillo. Started with the COG July 1, 2014.
- COG will be hosting the 2014 School of Government's Local Government Legislative Review Webinars on September 3 and 9th. All local government members are welcome to attend these events. Topics that will be covered are on the handout in the meeting packets
- COG is co-hosting a Rural Economic Development Funding Opportunities Workshop with the Upper Coastal Plain COG on September 17th at the H. Leslie Perry Library, Farm Bureau Room from 10 until 3PM. This will be an excellent opportunity to meet face to face and learn about state and federal economic development grants and loans. Speakers include: Tommy Hester of Vance County, Dr. Pat Mitchell, Mark Poole, Kenny Stagg from NC Dept. of Commerce, and Dan Gerlach from Golden LEAF Foundation. Will Brooks will be making presentation from EDA, in addition to EDA Rep who will skype in for her presentation.
- Pleased to announce that EDA has awarded \$260,000 to the NC COG Directors Association for the NC Tomorrow project to implement some of the strategies that were developed in this project.
- Annual Banquet will be held at the Soldiers' Memorial Sports Arena in Butner on September 25th. Last year we had to cancel our banquet so this will be the first banquet in two years and excited about the change in the way awards will be presented and having a guest speaker for the event. Also commended Jimmy Clayton and Gina Parham for their success in acquiring sponsors for the event. Hope to see everyone in Butner on September 25th.
- Aging staff has a new commercial running in relation to the SHIP program on WRAL, Fox and METV in regards to help being offered to low income subsidy for persons with their prescription costs. Ad was shown to Board Members. Staff is getting lots of calls in regards to this advertisement. Based on the number of calls we think the commercial is very successful.

- Aging staff collaborated with the NC Division of Aging to provide fans to those that were in need of heat relief. There were 215 fans distributed to needy seniors during this project.
- Aging staff planning a Senior and Boomer Expo that will be held on October 16th at VGCC. UNC Kidney Bus, Vance County Health Dept., Walgreens providing Flu and Pneumonia shots, health screenings. In all there will be over 40 vendors and entertainment will be provided.
- Initiated the first Elder Abuse Walk in the region with the help of the Friends of the Person County Senior Center and all counties will be invited to attend. The event will be held in Person County.
- Congratulations to Sheila Brown and Melissa Catlett for being named the first Certified Lay Leaders on the East Coast for Chronic Pain Self Management Program.
- Aging staff launched the first Virtual Dementia Tour to the COG staff recently. This tour will help bring more awareness about dementia and how to cope with this disease. The tour is very enlightening. Presentations will be given through out the region. We hope to have the Virtual Dementia Tour set up for Board Members to participate in as well at an upcoming Board Meeting
- Also began an LGBTQ support Group paired with Project visibility and sensitivity training within the entire region.
- Workforce staff is working on the Governor's initiative to visit 1000 companies in 100 days.
- Also updated members in regards to the National Emergency Grant that will be used to assist the long term unemployed in the region. We received two of these grants aligned with Capital Area and Kerr-Tar. Total award \$417,000 with \$324,000 to be used to develop OJT opportunities in the region.
- WIA was realigned in July and will become WOIA when fully implemented. Vincent and other Directors are exploring staff training options for a smooth transition of service delivery.
- Interviews were held for the Youth Coordinator Position today and a job offer will be made next week.
- STEM summit planning is still underway with another meeting in October.
- Mobility Manager Position in the Planning Department should be filled in September, after a second interview is held next week.
- Kerr Tar RPO submitted the local assignment point list as updated by the TAC and it has been updated and given to NCDOT for the Transportation Prioritization. NC DOT will release the Project Update in late November.
- As requested by Mayor Moss in June, some points were awarded to CAMPO for the Hwy 15, 56 and 50 intersection project
- Mayor Moss informed the Board that CAMPO also given 40 points to the Butner Overpass project.
- Planning staff also working on the Bickett Blvd pedestrian plan, working on update to the Hazard Mitigation Plan for City of Roxboro and Person County, one planner working on the CFAT Grant which is an outreach grant through the NC Solar Center at NC State,
- We will be applying for funding from DENR for a 205J grant to pursue regional water quality mapping project of best management practices for storm water and this develop an interactive map that works with storm water that can be in economic and development offices throughout the region. Grant requires no local match but will we are asking for letters of support ffrom each county.
- Continued collaboration and coordination with the Person Area Transportation System and Community Transit System to implement an Around Town Shuttle in the Town of Roxboro.
- Held a well attended CEDS Meeting in July to keep parties informed on NC Tomorrow and how this connects to our regional economic development strategies.
- Excited about Will working with NADO on our technical assistance award to develop a report on business and community resilience planning. NADO will be developing a workshop with our planning department in October.

NC Electric Cooperatives

Chairman Clayton introduced and welcomed Eddie Miller of the NC Electric Cooperatives and stated how much they do for us and our communities.

Highlights of Mr. Miller's comments:

- Shared map that outlined the 26 NC Electric Cooperatives which serve 93 counties in NC
- Approximately One Million members
- Funding available through Development Fund for 20 of 26 Participating Coops (This works well to put up a shell building or industrial sites at 0% interest for loans up to \$1M). Deferral up to 4 years, with 7 year term and no interest. Also matching grants are available up to \$7500 for local economic support project or activity.
- Economic Development Loan available up to \$2M from USDA, 10 year term with no interest with up to two year deferral. Borrower can be business, local government, non-profit or Indian Tribe.
- Grants to Cooperatives to set up Revolving Loan Funds. Up to \$300,000 available with a 20% match. Ten year term with 0% interest. These funds can be used for community projects, schools, public safety, infrastructure, government facilities, or telecommunications. Revolved loan funds can also be loaned to businesses.
- Cooperative Programs Can Be Used to Leverage Commerce Programs. Some past recipients were Trinity Foods, Wright Foods, Klausner Lumber, Gildan Yarns, Exela Pharma Sciences and Syfan Corporation.

Mr. Miller encouraged members to seek out assistance from the NC Electric Cooperatives and gave his contact information. In addition, he also asked to be invoiced as a sponsor for our upcoming Annual Banquet.

Diane thanked Mr. Miller for joining us this evening. She also reminded members of some local projects that were made possible due to some funding from the NC Electric Cooperatives:

- Fire Truck for Town of Youngsville
- Shell Building for Franklin County
- Charter Schools and 4 or 5 Fire Departments in Person and Caswell Counties
- 2 ambulances and fire vehicle for Caswell County in process

Keep in mind for a \$300,000 loan you must match it with \$60,000.

PUBLIC COMMENT AND ANNOUNCEMENTS

Jimmy thanked Eddie Miller and the others present who had agreed to help sponsor the Annual Awards Banquet. We really appreciate your support.

into Closed Session

Motion # 6

Motion was made by Bryan Pfohl, to go into Closed Session. Motion was seconded by James O' Geary. The motion carried unanimously.

Out of Closed Session

Motion # 7

James O'Geary made a motion to come out of Closed Session. Motion was seconded by Tommy Hester. The motion carried unanimously.

Handling of Default Loans

Motion # 8

Motion was made by Elic Senter to utilize the NC Debt Set-Off Program to reclaim any loan funds that have been defaulted upon in the Revolving Loan Fund. Motion was seconded by Bryan Pfohl. The motion carried unanimously.

Members asked if this process could be used on all the loans in default and Attorney Wrenn assured them it could be used on all loans.

Loan Sub-Committee

Motion # 9

Motion was made by Elic Senter to establish a loan sub-committee that consists of Jimmy Clayton, Tommy Hester and Bryan Pfohl to review the conditions of the E-Clips Loan and Foreclosure process. Motion was seconded by Walter Gardner. The motion carried unanimously.

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office – Conference Call
August 12, 2014

Members Present

John Alston
Pete Averette
Jimmy Clayton
Terry Garrison
Zelodis Jay
Darryl Moss
Pete O'Geary
Bryan Pfohl
Elic Senter
David Smith

Mary Anderson
Quon Bridges
Sidney Dunston
Tommy Hester
Johnny Lunsford
Marilyn Newell
Gary Plummer
Barry Richardson
Joe Shearon
Danny Wright

COG Staff:

Diane Cox
James Pearce
Gina Parham

Others:

Jim Wrenn – Attorney

Call to Order

Chairman Clayton called the meeting to order. Chairman asked Diane Cox and Jim Wrenn to continue with items to be reviewed. Attorney Wrenn asked the Board to go into Closed Session.

Motion was made to go into Closed Session.

Motion was made to go back into Open Session.

Chairman Clayton asked if there were any other items to be brought before the Board.

Diane Cox informed Board Members that invitations to the COG's Annual Awards Banquet were being mailed out today. She asked members to mark the date on their calendars.

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors

NEWS RELEASE

The Kerr-Tar Regional Council of Governments held its Annual Awards Banquet on Thursday, September 25, 2014 at The Soldiers' Memorial Sports Arena in Butner, NC. Jimmy B. Clayton., Chairman of the Kerr-Tar Board of Directors presided over the meeting, which hosted an attendance of 145.

South Granville High School ROTC had presentation of colors, and Donna Lee of the Kerr-Tar staff sang the National Anthem.

Kevin Leonard of the NC Association of County Commissioners was the Guest Speaker for this event.

New officers for 2014/2015 were installed as follows:

**CHAIRMAN: Elic Senter – Town of Franklinton
Mayor of Franklinton**

**VICE CHAIRMAN: Tommy Hester – Vance County
Vance County Commissioner**

**TREASURER: Barry Richardson – Warren County
Warren County Commissioner**

Kerr-Tar Annual Award presentations were made as follows:

PRESENTED TWO OUTSTANDING REGION K COUNCIL OF GOVERNMENTS' BOARD MEMBER AWARDS

Bryan Pfohl – Granville County
Making the presentation was David Smith
Granville County Commissioner

Danny Wright – Vance County
Making the presentation was Jimmy Clayton
Person County Commissioner

OUTSTANDING REGION K MUNICIPAL ELECTED OFFICIAL

John Allers - Town of Franklinton
Making the presentation was Elic Senter
Mayor of Franklinton

OUTSTANDING REGION K COUNTY ELECTED OFFICIAL

Ulysses Ross - Warren County Commissioner
Making the presentation was Bertadean Baker
Warren County Board of Commissioners

OUTSTANDING CITY OR COUNTY MANAGER

Tammy Ray - Town of Franklinton
Making presentation was Kim Worley
Franklinton Clerk to the Board

OUTSTANDING CITY OR COUNTY CLERK TO THE BOARD

Kelly Grissom - Vance County
Making the presentation was Tommy Hester
Vance County Commissioner

REGIONAL STAR AWARD

Jerry L. Ayscue - Vance County
Making the presentation was Terry Garrison
Vance County Commissioner

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
October 23, 2014

Members Present

John Alston	Mary Anderson
Pete Averette	Quon Bridges
Francine Chavis	Jimmy Clayton
Sidney Dunston	Rob Evans
Walter Gardner	Terry Garrison
Tommy Hester	Zelodis Jay
Jennifer Jordan	Dazale Kearney
Mike Rainey (Alternate for Mayor James O' Geary)	
Gary Plummer	Bryan Pfohl
Barry Richardson	Elic Senter
Joe Shearon	Wayne Aycok (Alternate for Lou Stultz)
Michael Williford	Danny Wright

COG Staff:

Diane Cox
James Pearce
Vincent Gilreath
Rhonda Smith
Melissa Catlett
Will Brooks
Alfred Cassidy
Donna Lee
Gina Parham

Others:

Jim Wrenn
Heather Burkhardt – Guest Speaker
Joe Breen – Guest Speaker
Harry Mills – Granville County EDC
Stuart Litvin – Vance County EDC
Mike Felts – Granville County
Rep. Bobbie Richardson

Call to Order

Chairman Senter called the meeting to order and Opened the Public Hearing at 7PM.

He asked Diane Cox to review the information for the NCDOT 5310 Grant. Diane advised that the KTCOG was awarded two grants for FY 14, the NCDOT Elderly and Disabled Transportation Grants for \$600,000 which could be used to provide medical transportation (particularly life sustaining transportation such as dialysis trips and chemotherapy trips) and a \$200,000 grant for a Regional Mobility Manager position to coordinate transportation information on all travel modes and to manage eligibility requirements and arrangements for customers among supporting programs; support local and state partnerships that coordinate transportation services; updating and implementing coordination of plans. Each of these grants is a two year grants that will end June 30, 2015.

Since notification of funding in October of 2013, the first trips were scheduled in November of 2013 and during the first 11 months of the grant, 300 individuals have been provided 18,421 trips within the region at a regional cost of \$198,608. She reported that she was very pleased with the success of this program and happy to announce that the COG will once again apply for funding for the FY16 grant cycle. The new grant cycle is for one year from July 1, 2015 until June 30, 2016. Funding request will

include \$300,000 to provide medical transportation to elderly and/or disabled individuals in our region. She stated as in the past grants, the 10% matching funds would come from the county utilizing existing aging funds.

She further stated that \$100,000 for a Regional Mobility Manager position will also be requested. The 10% match will be provided by leveraging aging and WIA funds.

The Grant Application Deadline is November 21, 2014.

The Chairman asked for any questions or comments in regards to the grant application request.

Close Public Hearing

Motion # 1

Pete Averette made a motion to close the Public Hearing due to no questions, comments or concerns. Walter Gardner seconded the motion and the motion carried unanimously

Invocation and Dinner

Chairman Senter then asked Jimmy Clayton to render the invocation before the Board Members preceded to dinner.

After dinner, the Chairman began the meeting by welcoming any guests to the meeting.

Approval of Minutes

Chairman Senter asked for the Board's pleasure in regards to the Minutes of August 28th, 2014 Minutes.

Minutes

Motion # 2

Motion was made by Sidney Dunston, seconded Bryan Pfohl to approve the Minutes as presented. The motion carried unanimously.

NEW BUSINESS

- **NCDOT 5310 Grant**

Diane advised that according to information she provided in the Public Hearing this evening, she is asking permission to have the Chairman authorize the Public Transportation 5310 Program Resolution so the KTCOG may apply for funding. She then read the entire Resolution to the Board Members.

NCDOT Resolution
Motion # 3

Motion was made by Quon Bridges to authorize signing of the NCDOT Resolution as read, and Dr. Francine Chavis seconded the motion. Motion carried unanimously.

- **Finance Report**

Finance Director, James Pearce advised the Finance Report had been sent out to all Board Members last week for review and that a copy of the report was in their packets. He offered to answer any questions. He was questioned if all Account Receivables are expected to be paid and he confirmed that all would be collected as the receivables are on a reimbursement basis.

(COPY IN Finance Report here – 2 pages)

Monthly
Finance Report

KERR-TAR COUNCIL OF GOVERNMENTS

September 30, 2014

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
AGING FUND-FUND 11									
Aging - Block Grant	\$ 1,688,446	\$ 260,060	\$ 1,428,386		\$ 257,114	\$ 2,946	\$	\$ 260,060	\$ -
Aging - Legal	\$ 10,450	-	\$ 10,450		-	-	\$	\$ -	\$ -
Aging - Sr Cit Gen Purp	\$ 77,866	-	\$ 77,866		-	-	\$	\$ -	\$ -
Aging - Fans	\$ 3,050	-	\$ 3,050		-	-	\$	\$ -	\$ -
Aging - Caregiver	\$ 53,000	\$ 5,627	\$ 47,373		\$ 5,627	-	\$	\$ 5,627	\$ -
TOTAL	\$ 1,832,812	\$ 265,687	\$ 1,567,125	14%	\$ 262,741	\$ 2,946	\$	\$ 265,687	\$ -
WORKFORCE - FUND 13									
WIA Adult Program	\$ 440,000	\$ 140,337	\$ 299,663		\$ 108,571	\$ 31,766	\$	\$ 140,337	\$ -
WIA Adult ITA's	\$ 75,000	-	\$ 75,000		-	-	\$	\$ -	\$ -
WIA Youth Program	\$ 484,100	\$ 93,667	\$ 390,433		\$ 51,288	\$ 42,379	\$	\$ 93,667	\$ -
WIA Disloc Work Prog	\$ 340,000	\$ 119,086	\$ 220,914		\$ 69,093	\$ 49,993	\$	\$ 119,086	\$ -
WIA Disloc Work ITA's	\$ 150,000	-	\$ 150,000		-	-	\$	\$ -	\$ -
TOTAL	\$ 1,489,100	\$ 353,090	\$ 1,136,010	24%	\$ 228,953	\$ 124,137	\$	\$ 353,090	\$ -
MICRO-LOAN - FUND 15									
Loans	\$ 27,000	-	\$ 27,000		-	-	\$	\$ -	\$ -
TOTAL	\$ 27,000	-	\$ 27,000	0%	-	-	\$	\$ -	\$ -
REVOLVING LOAN - FUND 20									
Loans	\$ 217,697	\$ 2,528	\$ 215,169		\$ 2,528	-	\$	\$ 2,528	\$ -
TOTAL	\$ 217,697	\$ 2,528	\$ 215,169	0%	\$ 2,528	-	\$	\$ 2,528	\$ -
REVOLVING LOAN- GREEN JOBS - FUND 21									
Loans	\$ -	\$ 180	\$ (180)		\$ 180	-	\$	\$ 180	\$ -
TOTAL	\$ -	\$ 180	\$ (180)	0%	\$ 180	-	\$	\$ 180	\$ -
ALL TOTALS	\$ 5,785,107	\$ 1,059,870	\$ 4,725,237	18%	\$ 699,561	\$ 346,889	\$ 16,294	\$ 1,062,744	\$ 2,874.04
CASH BALANCES									
GENERAL FUND							\$	\$ 131,185	
AGING FUND							\$	\$ 3,586	
WIA FUND							\$	\$ 22,193	
MICRO LOAN FUND							\$	\$ 22,947	
REVOLVING LOAN FUND							\$	\$ 323,616	
GREEN JOBS RLF LOAN FUND							\$	\$ 7,217	
TOTALS							\$	\$ 510,745	

James B. Pearce, Jr.
JAMES B. PEARCE, JR., FINANCE DIRECTOR

Finance Report

Motion # 4

Motion was made by Joe Shearon to approve the Finance Report as presented, seconded by Sidney Dunston. The motion carried unanimously.

DEBT SET OFF Memorandum

Finance Director, James Pearce stated that he had researched the possibility of using the Debt Set Off Program to collect loans that may be in default. The program itself is run by the NCLM and NCACC. In order to participate, the COG must approve and execute the Memorandum of Understanding that is shared in each folder for members to review. If we participate, the COG would annually furnish a listing of all debts owed to the COG that are in excess of \$50. The program will then garnish the individual's tax refunds or even lottery winnings to pay off debt balances. The balances will carry forward until paid in full.

Debt Set Off Memorandum

Motion # 5

Pete Averette made a motion to authorize signing the Memorandum of Understanding as presented. Barry Richardson seconded the motion. The motion carried unanimously.

James also updated members that the property that is in foreclosure due to an outstanding loan to the COG is still in the bidding process. The last bid received was \$9,000.

EXECUTIVE DIRECTOR'S REPORT

Highlights from Executive Director, Diane Cox:

- Thanked everyone for the notes, calls, etc. while out on medical leave
- Hosted a successful Awards Banquet in Butner on September 25th with 145 attendees; New officers were installed and awards were given as follows:
 - Outstanding COG Board Member – Bryan Pfohl and Danny Wright
 - Outstanding Municipal Elected – John Allers, Town of Franklinton
 - Outstanding County Elected -Ulysses S. Ross, Warren County
 - Outstanding Manager – Tammy Ray, Town of Franklinton
 - Outstanding Clerk – Kelly Grissom, Vance County
 - Regional Star – Jerry Ayscue, Vance County
- Alfred Cassidy, started with the COG on October 1st as the new Planner/Mobility Manager.
- Planning department has submitted an application for a NACO Prosperity Summit on asset based economic development. The applicant is Franklin County with intentions of hosting a region wide event.
- The Planning dept. is also applying for funds through the newly created Duke Energy Water Resources Protection Endowment Fund. If awarded, the funds would purchase signage for the Lakes District Bike/Pedestrian Plan routes and support marketing the bikeways as a regional destination
- The Planning dept. is also starting a collaborative project with Triangle J in November on developing a regional equity growth profile of greater RTRP. The final report will provide a

detailed data focused overview of regional growth across education, transportation and economic development.

- Workforce Development staff along with staff from VGCC and Piedmont Community College and local Economic Developers are finishing up their 1000 in 100 visits in our region. The initiative is a fact-finding tour in which local workforce development teams will visit 1,000 businesses throughout NC's 100 counties in the next 100 days to learn the skill sets the state's economy demands. The "1000 in 100" initiative is part of the new NCWorks program which essentially put all of the state's workforce development efforts under one roof. This initiative kicked off Sept. 25th. She gave "kudos" to our workforce development staff on their progress to date!
- Henderson Career Center has been certified as a NC Work Career Center by the NC Dept. of Commerce Department of Workforce Solutions.
- Planning is now underway for the 2015 Region K Senior Games!
- Currently we are in an open enrollment period for Medicare which runs from October 15th until December 7th. Aging staff is providing assistance to our county coordinators with counseling individuals.
- Recently had a very successful Senior, Caregiver and Boomer Expo at VGCC on October 16th – more info to follow from Rhonda Smith.
- Community Development Block Grant staff wrapping up Scattered Site Projects in Person and Warren Counties and working on-going Single Family Rehab program in Roxboro and Granville County.
- Next COG Board Meeting will be Thursday, November 20th which is the third Thursday in November instead of the normal 4th Thursday that is Thanksgiving.
- Diane called forward staff to provide updates on the NADO CEDS meeting and the recent Expo at VGCC

NADO Technical Assistance – Community & Economic Resiliency

Director of Planning, Will Brooks advised that the planning dept. is working with NADO due to a request for assistance with some Hazard Mitigation planning. NADO has funded a consultant to prepare a document on Community Resiliency as well. Our region should be the first in NC to have Hazard Mitigation and Community Resiliency planning incorporated into our CEDS document. As a part of this effort, we had two NADO staff members and 2 staff members from the University of Louisville to tour the region and participate in the CEDS meeting last week. These individuals also visited parts of our region and obtained informative information prior to the CEDS meeting. NADO is funding this work and hopes to have a completed report by December 2015 to distribute.

Senior, Caregiver and Boomer Expo

Area Agency on Aging Director, Rhonda Smith began by thanking everyone that came out to the Expo on October 16th and encouraged them to come to the next Expo on October 15, 2015. This year's Expo had over 300 attendees, over 60 vendors and each vendor had door prize to giveaway. Walgreens provided flu shots, Kidney Bus performed individual kidney screenings, and we hope to have a Mammogram Bus and Dental Bus next year. Admission was free and the cost to host the event was about 72 cents per person.

Had great publicity about the event in the Henderson Daily Dispatch and Warren Record. Copies of articles were shared with board members. Approximately 80% of attendees were female; Vance County had the most attendees with about 32% with Warren following at 27%. Participants ranged in age from 59 to 77 years.

Rhonda thanked the sponsors for the event:

- Coventry House Inn of Henderson and Oxford
- J. M. White Funeral Home
- Maria Parham Hospital
- Ashley Furniture
- Carolina Hurricanes
- Carolina Mudcats
- Durham Bulls

Rhonda also recognized the folks that provided entertainment during the event and stated there is hope of having a Tai Chi class started in the region. She also thanked everyone for their support and stated how proud she was of the Aging staff for making this event so successful!

STATE AGING UPDATE

Chairman Senter welcomed Heather Burkhardt, Budget, Planning and Evaluation Team Lead and Joseph Breen, Planning and System Support Chief from NC Department of Aging and Adult Services. These presenters had a power point presentation that highlighted the following:

- Demographic Shift in NC and Region K
 - NC ranks 9th in the population 60 and over
 - By 2019 state as a whole will have more population 60 and over than ages 0-17
 - NC's population of 65 and older will almost double in the next 20 years
 - By 2025, one in four North Carolinians will be 60 or older
 - Maps indicated that 2 of the Region K counties (Person and Warren) currently have more people over age 60 than ages 0-17 and all Region K counties will have more over age 60 by 2025
- Reviewed the establishment of the Older American's Act of 1965
- Strategic Goals of the Older American's Act include:
 - Supporting Family Caregivers
 - Maintaining Health and Independence
 - Protecting Vulnerable Older Americans
 - Employing Senior Workers
- Flow of Funding from Federal to Local Involvement was outlined
- Area Agencies on Aging basically follow the COG lines across the Southeast.
- Basic functions of the AAA's:
 - Advocacy
 - Planning
 - Program and Resource Development
 - Information brokerage; and
 - Funds administration and quality assurance
 - Staff size varies with each AAA but each has a Director, Ombudsman and monitor even at smallest staff level
- Sixteen AAA's established under the Division of Aging and Adult Services (DAAS), with 100 Departments of Social Service, over 400 local providers and Home and Community Care Block Grant Planning Committee
- AAA Programs and Services
 - Home and Community Care Block Grant (HCCBG)
 - Ombudsman Program

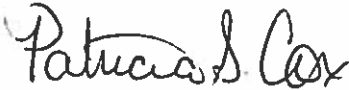
- Family Caregiver Program
- Local Contact Agency (Community Options and Counseling)
- Medicare Outreach (MIPPA) (Grant funded to assist low income)
- Region K was recognized for being well connected to services and for good work. The recent Expo was highlighted as an excellent way to show what services are offered and provide information to seniors
- NC Challenges were reviewed:
 - Inadequate public funding to meet the current and future needs
 - Continued examination of state funded programs, contracts and services
 - Lack of integrated care for older adults and adults with disabilities
 - Discussed impact of further funding cuts to critical long term services and supports
- Lastly they shared information in regards to demographics for the five county area of Region K. This information highlighted population by age groups, Race/Ethnicity, Poverty Status, Disability Status, Level of Education age, Housing/Living Situation, and other demographics for citizens age 65+

In closing the stated they were very appreciative of the work of the AAAs across the state.

PUBLIC COMMENT AND ANNOUNCEMENTS

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Executive Committee
October 23, 2014

MEMBERS PRESENT:

John Alston
Sidney Dunston
Terry Garrison
Bryan Pfohl
Elic Senter
Danny Wright

Jimmy Clayton
Walter Gardner
Tommy Hester
Barry Richardson
Joe Shearon

COG STAFF PRESENT:

Diane Cox
James Pearce
Gina Parham

OTHERS:

Call to Order

The Executive Committee met at the Kerr-Tar COG office on October 23, 2014. Chairman Elic Senter called the meeting to order.

Chairman Senter advised that the Executive Committee meeting was called in order to discuss two items. The first Agenda item to be discussed is the possibility of changing to a bi-monthly meeting schedule and the possibility of serving no meals. Chairman Senter also mentioned the possibility of Quarterly meetings. COGS across the state were surveyed for their meeting schedules. A summary of the survey was shared among the committee members to review.

Discussion among the Executive Committee members began with the following items highlighted:

- Fewer meetings would allow for work in a condensed time.
- Reduce work on staff to locate speakers, etc. (Yet all monthly reports would still be shared with Board Members via email for review)
- Cost savings of approximately \$16 per person for meals.
- After coming out of the recent financial crisis, members think we need to continue meetings for review and accountability purposes and continue with meals.
- Suggested the possibility of having County or Municipal members provide report outs to the COG Board on services they have received or things they may need additional assistance with currently.
- Great opportunity for collaboration and ideas for grant writing.
- Possibility of trying an alternate meeting schedule for a while – maybe 8 a year instead of 10 meetings.
- We need to continue strong over site of operation and show COG value to all local governments.
- We should have local government officials as keynote speakers—sharing of ideas.
- We could alternate schedule by having Executive Committee meet to review items and then have fewer full Board meetings.

- Continue with no meetings in July and December.
- Have no less than 8 meetings a year.
- Members discussed ideas on how to reach out to the municipalities to gain their participation and to offer assistance.
- It was also suggested to start meetings at 6:30 and eliminate the meet and greet.
- Would be nice to have local governments provide report outs on how the COG has assisted them.
- Members also mentioned possibility of having a Quarterly Newsletter.
- Diane advised that there is an Economic Development Newsletter currently going out every two months and Board Members can be added to distribution list.

Members agreed to think over all ideas and have an Executive Committee meeting in November and then take recommendation to the full Board. Diane advised the Executive Committee that we may need to start earlier in November as there is a need to hold a Region K CAC meeting on that date as well.

Before adjournment, Elic advised that we have a Public Hearing that was advertised to begin at 7 PM so we will have members gather in the Board Room, call our meeting to order and open the Public Hearing before dinner this evening.

There being no further business or comments the meeting was adjourned.

Respectfully submitted,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
November 20, 2014

Members Present

John Alston
Quon Bridges
Jimmy Clayton
Kenneth McLamb (Alternate for K. Easter)
Fonzi Flowers
Tommy Hester
Tom Lane (Alternate for L. Jordan)
Dazale Kearney
Pete O'Geary
Elic Senter
David Smith
Francis Keeton (Alternate for M. Williford)

Mike Felts (Alternate for P. Averette)
Francine Chavis
Sidney Dunston
Rob Evans
Terry Garrison
Zelodis Jay
Ken Bowman (Alternate for J. Jordan)
Henry Daniels (Alternate for M. Newell)
Barry Richardson
Joe Shearon
Wayne Aycock (Alternate for L. Stultz)

COG Staff:

Diane Cox	James Pearce
Gina Parham	Donna Lee
Melissa Catlett	Rhonda Smith
Will Brooks	

Others:

Jerry Koinis – Attorney for Jim Wrenn
Suzanne Merrill – NCDAAS
John Wester – Embassy Cultural Center Foundation
Randolph and Gail Wilson
Dr. Randy Mann and Family Members (3)
Sonny and Donny Wade
Sara Mansur – Daily Dispatch
Stuart Litvin – Vance EDC

Call to Order and Invocation

Chairman Senter called the meeting to order and asked Board Member, Terry Garrison to render the invocation. The Chairman also welcomed the Guests this evening and the alternates we have for some of the Board Members.

Approval of Minutes

Chairman Senter asked for the Board's pleasure in regards to the Minutes of October 23, 2014 COG Board Minutes and Executive Committee Minutes.

Minutes

Motion # 1

Motion was made by Barry Richardson, seconded Zelodis Jay to approve the Minutes as presented. The motion carried unanimously.

NEW BUSINESS

Finance Report

Finance Director, James Pearce presented the Finance Report for approval. Report had been emailed to all members previously.

(COPY IN FINANCE REPORT HERE)

Monthly
Finance Report

KERR-TAR COUNCIL OF GOVERNMENTS

October 31, 2014

	BUDGET	YTD EXPEND	BALANCE	% EXPENDED	REVENUES RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	GAIN/(LOSS)
GENERAL FUND - 10									
KTREDC	\$ 53,000	\$ 10,975	\$ 42,025		\$ 8,335	\$ 2,639		\$ 10,975	\$ -
EDA Planning	\$ 121,875	\$ 40,169	\$ 81,706		\$ -	\$ -	\$ 10,919	\$ 40,169	\$ -
Revolving Loan Fund	\$ 17,697	\$ 3,866	\$ 13,831		\$ 3,866	\$ -		\$ 3,866	\$ -
Micro Loan Fund	\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Henderson Parks & Rec	\$ -	\$ 633	\$ (633)		\$ 633	\$ -		\$ 633	\$ -
Middleburg USDA	\$ -	\$ 8,096	\$ (8,096)		\$ 8,096	\$ -		\$ 8,096	\$ -
Middleburg Loan Funds	\$ -	\$ 3,750	\$ (3,750)		\$ -	\$ 3,750		\$ 3,750	\$ -
Rural Transportation	\$ 121,031	\$ 30,028	\$ 91,003		\$ -	\$ 24,023	\$ 6,006	\$ 30,028	\$ -
Bike Ped Path Plan	\$ 65,116	\$ 17,357	\$ 47,759		\$ -	\$ 17,357		\$ 17,357	\$ -
CFAT	\$ 14,514	\$ 6,447	\$ 8,067		\$ -	\$ 6,447		\$ 6,447	\$ -
Mobility Manager	\$ 95,978	\$ 18,864	\$ 77,114		\$ -	\$ 18,864		\$ 18,864	\$ -
Bunn Zoning	\$ -	\$ 149	\$ (149)		\$ -	\$ 149		\$ 149	\$ -
Hazard Mitigation- Person Co	\$ -	\$ 9,585	\$ (9,585)		\$ -	\$ 9,585		\$ 9,585	\$ -
Aging - Planning & Admin.	\$ 182,291	\$ 52,952	\$ 129,339		\$ 30,473	\$ 11,062	\$ 11,418	\$ 52,952	\$ -
Aging - Ombudsman	\$ 101,073	\$ 34,026	\$ 67,047		\$ 22,788	\$ 3,403	\$ 7,836	\$ 34,026	\$ -
Aging - Elder Abuse	\$ 4,653	\$ 1,796	\$ 2,857		\$ 1,502	\$ 180	\$ 115	\$ 1,796	\$ -
Aging - Evidence Based	\$ 20,490	\$ 4,088	\$ 16,402		\$ 3,362	\$ 409	\$ 318	\$ 4,088	\$ -
Aging - AAA Admin	\$ 48,263	\$ 13,560	\$ 34,703		\$ 11,533	\$ -		\$ 11,533	\$ -
Aging - Medicare SHIP	\$ 11,667	\$ 1,074	\$ 10,593		\$ 3,500	\$ 2,027		\$ 3,500	\$ -
Aging - MIPPA	\$ -	\$ 21,601	\$ (21,601)		\$ 21,601	\$ -		\$ 21,601	\$ -
Aging - Caregiver I	\$ 84,909	\$ 29,780	\$ 55,129		\$ 22,164	\$ 7,616		\$ 29,780	\$ -
Aging - NC DOT Project	\$ 300,000	\$ 93,891	\$ 206,110		\$ 84,500	\$ 9,391		\$ 93,891	\$ -
Aging - LCA	\$ 30,000	\$ 12,482	\$ 17,518		\$ -	\$ 12,482		\$ 12,482	\$ -
Aging - CATCH Community Services	\$ -	\$ 2,282	\$ (2,282)		\$ 1,435	\$ 847		\$ 2,282	\$ -
Aging - Triangle North Healthcare Foundation	\$ -	\$ 832	\$ (832)		\$ 832	\$ -		\$ 832	\$ -
Aging - Senior Games	\$ 7,500	\$ 92	\$ 7,408		\$ 92	\$ -		\$ 92	\$ -
WIA Adult Program	\$ 110,811	\$ 27,777	\$ 83,034		\$ 27,777	\$ -		\$ 27,777	\$ -
WIA Youth Program	\$ 96,088	\$ 19,816	\$ 76,272		\$ 19,816	\$ -		\$ 19,816	\$ -
WIA Disloc Work Prog	\$ 161,977	\$ 45,056	\$ 116,921		\$ 45,056	\$ -		\$ 45,056	\$ -
WIA Admin	\$ 200,090	\$ 64,525	\$ 135,565		\$ 64,525	\$ -		\$ 64,525	\$ -
Granville Co. SS CDBG	\$ 17,800	\$ 2,875	\$ 14,925		\$ 2,512	\$ 363		\$ 2,875	\$ -
Granville Co. SFR	\$ 162,710	\$ 1,840	\$ 160,870		\$ -	\$ 1,840		\$ 1,840	\$ -
Vance Co. SS CDBG	\$ -	\$ 1,213	\$ (1,213)		\$ -	\$ 1,213		\$ 1,213	\$ -
Vance Co. NSP	\$ -	\$ 9,381	\$ (9,381)		\$ -	\$ 9,381		\$ 9,381	\$ -
Warren Co. SS CDBG	\$ -	\$ 5,019	\$ (5,019)		\$ -	\$ 5,019		\$ 5,019	\$ -
Person Co. CDBG SS	\$ 18,965	\$ 5,627	\$ 13,338		\$ -	\$ 5,627		\$ 5,627	\$ -
Person Co. SFR	\$ 170,000	\$ 1,172	\$ (1,172)		\$ -	\$ 1,172		\$ 1,172	\$ -
Roxboro SFR	\$ -	\$ -	\$ 170,000		\$ -	\$ -		\$ -	\$ -
Contingency	\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
TOTAL	\$ 2,218,498	\$ 602,675	\$ 1,615,823	27%	\$ 384,397	\$ 184,094	\$ 36,610	\$ 605,101	\$ 2,426,29

Finance Report
Motion # 2

Motion was made by Pete O'Geary to approve the Finance Report as presented. Sidney Dunston seconded the motion. The motion carried unanimously.

Budget Amendments

James Pearce advised the Budget Amendments had also been emailed out for review but each amendment was reviewed by line.

(COPY IN BUDGET AMENDMENTS HERE)

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
NOVEMBER 20, 2014**

FUND 10 - GENERAL FUND

BUDGET AMENDMENT # 1	A/C #	BUDGET	CHANGE	REQUESTED
HENDERSON PARKS & REC	4973			
EXPENDITURES				
Supplies	260	0	413	413
Travel	314	0	220	220
		0	633	633
REVENUES	3475			
Henderson Parks & Rec	179	0	633	633
		0	633	633
This amendment reflects the carryover amount to complete this project.				
BUDGET AMENDMENT # 2	A/C #	BUDGET	CHANGE	REQUESTED
MIDDLEBURG USDA	4977			
EXPENDITURES				
Contract Services	200	0	116,037	116,037
Advertising	370	0	600	600
		0	116,637	116,637
REVENUES	3475			
Middleburg USDA	181	0	71,637	71,637
Vance County Grant	182	0	45,000	45,000
		0	116,637	116,637
This budget amendment reflects remainder of funding to complete Middleburg Steakhouse sewer project.				
BUDGET AMENDMENT # 3	A/C #	BUDGET	CHANGE	REQUESTED
MIDDLEBURG LOAN FUNDS	4978			
EXPENDITURES				
Contract Services	200	0	24,000	24,000
		0	24,000	24,000
REVENUES	3475			
Vance County Loan Funds	183	0	24,000	24,000
		0	24,000	24,000
This amendment reflects the additional amount loaned to the Town of Middleburg for interior renovations.				
BUDGET AMENDMENT # 4	A/C #	BUDGET	CHANGE	REQUESTED
BUNN ZONING	5015			
EXPENDITURES				
Salary- Planning Director	191	0	2,012	2,012
Travel	314	0	500	500
Fringe Benefits	690	0	691	691
Indirect Costs	790	0	1,298	1,298
Program Costs	795	0	499	499
		0	5,000	5,000
REVENUES	3475			
Bunn Zoning	223	0	5,000	5,000
		0	5,000	5,000
This amendment reflects a new contract with the Town of Bunn for zoning assistance.				

BUDGET AMENDMENT # 5	A/C #	BUDGET	CHANGE	REQUESTED
ROXBORO/PERSON COUNTY HAZARD MITIGATION	5086			
EXPENDITURES				
Salary- Planning Director	191	0	1,777	1,777
Salary- Regional Planner	192		775	775
Salary- Regional Planner	193		825	825
Travel	314	0	450	450
Fringe Benefits	690	0	1,160	1,160
Indirect Costs	790	0	2,177	2,177
Program Costs	795	0	836	836
		0	8,000	8,000
REVENUES	3475			
Roxboro/Person County Hazard Mitigation	158	0	8,000	8,000
		0	8,000	8,000
This amendment reflects a new contract with Roxboro/Person Co. for an update on their hazard mitigation plan.				
BUDGET AMENDMENT # 6	A/C #	BUDGET	CHANGE	REQUESTED
AGING- MIPPA	5916			
EXPENDITURES				
Salary- Aging Projects Coordinator	184	0	9,781	9,781
Supplies	260	0	750	750
Travel	314	0	500	500
Advertising	370	0	16,000	16,000
Fringe Benefits	690	0	3,361	3,361
Indirect Costs	790	0	6,307	6,307
Program Costs	795	0	2,422	2,422
		0	39,121	39,121
REVENUES	3615			
Aging- MIPPA	000	0	39,121	39,121
		0	39,121	39,121
This amendment reflects carryover from the previous grant as well as the new grant for FY15.				
BUDGET AMENDMENT # 7	A/C #	BUDGET	CHANGE	REQUESTED
AGING- CATCH PROGRAM	5947			
EXPENDITURES				
Contract Services	200	0	10,000	10,000
		0	10,000	10,000
REVENUES	3630			
CATCH	010	0	10,000	10,000
		0	10,000	10,000
This amendment reflects a new contract for FY15.				
BUDGET AMENDMENT # 8	A/C #	BUDGET	CHANGE	REQUESTED
AGING- TRIANGLE NORTH HEALTHCARE FOUNDATION	5948			
EXPENDITURES				
Salary- Aging Projects Coordinator	184	0	327	327
Travel	314	0	100	100
Fringe Benefits	690	0	113	113
Indirect Costs	790	0	211	211
Program Costs	795	0	81	81
		0	832	832
REVENUES	3110			
Aging- Triangle North Healthcare Foundation	000	0	832	832
		0	832	832
This amendment reflects carryover from the previous year.				

BUDGET AMENDMENT # 9	A/C #	BUDGET	CHANGE	REQUESTED
VANCE CO NSP	7686			
EXPENDITURES				
Salary- CDBG Planner	181	0	4,562	4,562
Contract Services	200	0	4,500	4,500
Travel	314	0	300	300
Fringe Benefits	690	0	1,567	1,567
Indirect Costs	790	0	2,942	2,942
Program Costs	795	0	1,129	1,129
		0	15,000	15,000
REVENUES	3475			
Vance Co NSP	436	0	15,000	15,000
		0	15,000	15,000
This amendment accounts for additional costs beyond the scope of the original contract.				
BUDGET AMENDMENT # 10	A/C #	BUDGET	CHANGE	REQUESTED
WARREN CO SS CDBG	7720			
EXPENDITURES				
Salary- CDBG Planner	181	0	4,166	4,166
Contracted Services	200	0	1,200	1,200
Travel	314	0	500	500
Fringe Benefits	690	0	1,431	1,431
Indirect Costs	790	0	2,686	2,686
Program Costs	795	0	1,032	1,032
		0	11,015	11,015
REVENUES	3475			
Warren Co SS CDBG	185	0	11,015	11,015
		0	11,015	11,015
This amendment reflects expenses to complete the project.				
BUDGET AMENDMENT # 11	A/C #	BUDGET	CHANGE	REQUESTED
PERSON CO SS CDBG	7855			
EXPENDITURES				
Salary- CDBG Planner	181	0	3,407	3,407
Contract Services	200	0	1,000	1,000
Travel	314	0	1,250	1,250
Fringe Benefits	690	0	1,170	1,170
Indirect Costs	790	0	2,198	2,198
Program Costs	795	0	843	843
		0	9,868	9,868
REVENUES	3475			
Person Co SS CDBG	155	0	9,868	9,868
		0	9,868	9,868
This amendment reflects expenses to complete the project.				

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
NOVEMBER 20, 2014**

FUND 13 WORKFORCE INVESTMENT ACT

BUDGET AMENDMENT # 1				
	A/C #	BUDGET	CHANGE	REQUESTED
WIA NEG OJT	6895			
EXPENDITURES				
GMSI NEG OJT	615	0	195,000	195,000
		0	195,000	195,000
REVENUES				
WIA NEG OJT	010	0	195,000	195,000
This amendment reflects new funding received from the state for emergency OJT training.				

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
NOVEMBER 20, 2014**

FUND 21 REVOLVING LOAN FUND- GREEN JOBS

BUDGET AMENDMENT # 1	A/C #	BUDGET	CHANGE	REQUESTED
REVOLVING LOAN FUND- GREEN JOBS	7000			
EXPENDITURES				
Legal Fees	202	0	750	750
		0	750	750
REVENUES	3991			
Fund Bal. Allocated	000	0	750	750
		0	750	750

Budget amendment #1 is necessary for legal fees to collect on defaulted loan.

Budget Amendments

Motion # 3

Motion was made by Joe Shearon to approve the Budget Amendments as presented. Motion was seconded by Sidney Dunston. Motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Highlights from Executive Director, Diane Cox:

She advised that her Director's Report had also been emailed out prior to the meeting. Things that have happened since the report was written:

- Ronnie Goswick assisted Diane with a presentation to the Triangle J Board regarding the Triangle North Project
- Triangle J and KTCOG are working on an Equitable Growth Profile of the region. Final report should be ready in 2015. Currently have 7-8 individuals from this region working on this project
- Asked attendees to review the handout in packet regarding an alternative fuel event that will be held on January 8, 2015 in Louisburg. Please advise Ann Stroobant if you plan to attend.

Recess for Dinner

Motion # 4

Motion was made by Sidney Dunston to recess for dinner. Pete O'Geary seconded the motion. Motion carried unanimously.

Out of Recess

Motion # 5

Motion was made by Sidney Dunston to restart the Board Meeting. Motion was seconded by Sidney Dunston. The motion carried unanimously.

George L. Maddox Award

Diane stated that she was pleased to have Suzanne Merrill, Director of NC Division of Aging and Adult Services (NCDAAAS) with us this evening to present the George L. Maddox Award.

Ms. Merrill stated that she has worked with NC DAAS since 1985 and prior to that she worked in Forsyth County. She further stated that it was nice to come with Good News for the region! She advised that NCDAAAS normally presents 3 awards annually and the George L. Maddox is a very

prestigious award that recognizes an individual or organization in the state that has excelled in developing and implementing creative programs for older low income adults.

She then called Mr. Randolph Wilson to the podium to be presented with his award. She stated that Mr. Wilson had started the project - "Rebuilding Hope" and through this organization he has worked tirelessly to build ramps, repair floors and repair homes for seniors in the Kerr-Tar region. His dedication and work has touched the lives of many and helped to maintain safe conditions for them in their homes.

Joining Mr. Wilson to see him receive this award were his wife, Gail, his pastor Dr. Randy Mann and his family and Sonny and Donny Wade. Board Members gave Mr. Wilson a standing ovation upon receipt of his award.

Diane advised that the Board had asked for speakers regarding innovative projects throughout the region. On that note, she welcomed Mr. John Wester of the Embassy Culture Center Foundation.

Embassy Cultural Center Foundation

John advised that he had previously served six terms on the Henderson Council under the direction of former Mayor Chick Young and through that tenure "regionalism" for rural areas of NC had been instilled in him.

Highlights of his presentation included:

- Region is suffering and overlooked by the State of NC
- Assumption that there are TWO North Carolinas – the metropolitan and the rural – with the metropolitan consuming and the rural being left behind
- Need to make region more attractive
- Region cannot compete with Charlotte, Raleigh or even Durham
- Granville, Franklin and Person benefit and sometimes suffer from proximity to Raleigh & Durham
- State continues to take our tax dollars
- This issue is not about politics, or just Henderson – it is about the viability of our region
- City and County lines mean very little to us
- Wants to serve the region – cooperation brings us all dividends
- Aging infrastructure – need to create something better
- Embassy Project was developed to help restore the City of Henderson central business district and it contains a state of the art library and new police station
- Sought private funds for project and raised between \$10-12M
- Once it was completed it was given back to the City at no cost

Building of Breckenridge Commons – a learning center where people will gather to elevate themselves and experience an awareness – an awakening – to the fact that there is more to life than what we have experienced or know about.

More highlights of the project:

- Will offer something different to all -
 - Library offers books – computers and meeting space
 - Theater will offer music, theatrical productions, speakers, comedians, lecture series
 - Lobby will be a place that can host events, displays and exhibits
 - Pavilion will be an outdoor venue for community activities and concerts

- Performing Arts Center is under construction and will cost between \$10-12 M and will seat about 1000 people
- Plans are in place to create an alliance between theater planers and library staff so that we can create programs that compliment one another
- Project should be complete in summer of 2015

Members thanked John for his presentation and excitement and determination to make this project a reality for this region.

PUBLIC COMMENT AND ANNOUNCEMENTS

James advised that the foreclosed property that was discussed last month is still receiving bids and as of today the bid is holding at \$10,500.

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Executive Committee
November 20, 2014

MEMBERS PRESENT:

John Alston
Sidney Dunston
Tommy Hester
Henry Daniel alternate for Marilyn Newell
Elic Senter
David Smith

Jimmy Clayton
Terry Garrison
Zelodis Jay
Barry Richardson
Joe Shearon

COG STAFF PRESENT:

Diane Cox
James Pearce
Gina Parham

OTHERS:

Call to Order

Chairman Senter called the Executive Committee to order.

Minutes

Chairman asked for the Executive Committee's pleasure in regards to the minutes of October 23, 2014 meeting that had been emailed out for review.

Minutes

Motion # 1

Motion was made by Barry Richardson, seconded by Joe Shearon to approve the minutes as written. Motion carried unanimously.

COG Meeting Schedule

Chairman Senter opened the floor for further discussion regarding possible changes in the meeting schedule for the Kerr-Tar Board of Directors.

Meeting Schedule

Motion # 2

Motion was made by Sidney Dunston to keep the meeting schedule as it currently is with 10 meetings per year. Terry Garrison seconded the motion.

Discussion was interjected by Board Member Richardson that we should make a mental note to revisit this discussion next year in November or add it as a motion.

Revisit Meeting Schedule

Motion # 3

Motion was made by Barry Richardson that we put "Review of Meeting Schedule on the November 2015" Agenda. Motion was seconded by Tommy Hester. Motion carried with nine 'yea' votes and two 'nye' votes that were given by Terry Garrison and Sidney Dunston.

COG Classification and Pay Schedule

Chairman asked Diane to present the information to the Executive Committee. Diane advised that most COG policies have been reviewed and updated as well as work plans for staff; however, the COG Classification Schedule and Pay Schedule has not been done reviewed and dated since 2003. To get this done in a timely and economical manner, Diane addressed the update herself.

In her review process, she stated that all job descriptions have been updated; she used a 2% cost of living increase across the board for the past 10 fiscal years. She also compared the COG staff salaries to 4 other COGs and reviewed the local government website regarding salaries.

The revised Pay Schedule recommendation reflects competitive and fair salary ranges for the work being performed by the staff of the COG and are based on a market analysis of similar work in other organizations and internal equity within the organization. During the review she found that only one employee is not being paid within the recommended pay range. The cost to correct this would be approximately \$4,628. This would allow for the Aging Projects Coordinator's salary to be brought up to the minimum of the salary range. If approved this increase would be effective January 1st, 2015. Budget funding is available from grant funds from the NCDOT which requires no local match funding.

Discussion arose among the Board Members, and Terry Garrison questioned "why" this update was being presented now. Diane stated that she had hoped to have this completed by June during Budget Review but there had not been enough time and COG personnel policies require that the plan be reviewed annually.

Tommy Hester also asked if there would be any costs to the Counties or local governments. Diane stated there would be not cost to member governments. Tommy commended and thanked Diane for taking the time to review and prepare this update.

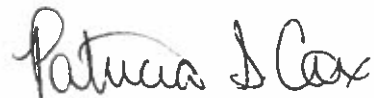
Sidney Dunston questioned the Cost of Living percentage used and it was confirmed that 2% was used for calculations.

COG Classification and Pay Schedule Motion # 4

Motion was made by David Smith to approve the COG Classification and Pay Schedule as presented. Barry Richardson seconded the motion. The motion carried unanimously.

There being no further business or comments the meeting was adjourned.

Respectfully submitted,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors

NO MEETING

HELD

In

DECEMBER 2014
