

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
June 27, 2019

Members Present

John Alston
Mary Anderson
Jimmy Clayton
Carolyn Faines
Wanda Henderson
Zelodis Jay
Tom Lane
Kenneth Perry
Gary Plummer
David Smith
Danny Wright

Ernie Anderson
Tyrone Sims
Sidney Dunston
Carroll Harris
Reggie Horton
Leo Kelly
Philip Meador
Jennifer Pierce
Walter Powell
Betty Wright

Absent Members:

Pete Averette
Francine Chavis
Eddie Ellington
Walter Gardner
Jerry Joyner
Dazale Kearney
Jeff Tingen

Quon Bridges
Kevin Easter
Fonzie Flowers
Tresco Lea-Jeffers
Jerry Joyner
Marsha Strawbridge
Michael Williford

COG Staff:

Diane Cox
Gina Parham
Donna Lee
Nancy Francis
Michael Kelly
Kim Hawkins
Deborah Cozart
Jim Wrenn

Others:

Andrea Wright (Betty Wright's Daughter)
Harry Mills

Invocation

Chairman Clayton asked Board Member, Sidney Dunston to provide the invocation prior to dinner.

PUBLIC HEARING

Chairman Clayton opened the Public Hearing for any comments on the Budget for FY 2019/2020.

Open Public Hearing
Motion #1

Tyrone Sims made motion to open Public Hearing. Zelodis Jay seconded the motion and it carried unanimously.

Chairman asked if there were any comments in regards to the Proposed Budget for FY 2019/2020. There were no comments.

Close Public Hearing
Motion # 2

Ernie Anderson made motion to close the Public Hearing. Gary Plummer seconded the motion and it carried unanimously.

Call to Order

Chairman Clayton called the meeting to order and welcomed guests.

Minutes

Chairman Clayton asked for the pleasure of the Board in regards to the Minutes of May 23, 2019 meetings that had been previously emailed to all members for review.

Minutes
Motion # 3

Tom Lane made a motion to approve the Minutes as written. Ernie Anderson seconded the motion and the motion carried unanimously.

NEW BUSINESS

FINANCE REPORT

Chairman Clayton asked Donna Lee to present the Finance Report. Donna reviewed the Finance Report ending May 30, 2019. Donna reviewed each fund in detail and advised the percentages expended to date.

Finance Report
Motion # 4

Motion made by Leo Kelly to approve the Finance Report as presented for report ending May 30, 2019. David Smith seconded the motion. The motion carried unanimously

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS

MAY, 2019

	EXPENDITURE BUDGET	YTD EXPEND	EXPENDITURE BALANCE	% Expended	REVENUE BUDGET	YTD RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	Gain/(Loss)
GENERAL FUND - 10										
KTREDC	\$ 53,000	\$ 42,954.39	\$ 10,045.61	81%	\$ 53,000	\$ 29,895.64	\$ 13,058.75	\$	\$ 42,954.39	\$ -
EDA Planning	\$ 150,825	\$ 122,443.34	\$ 28,381.66	81%	\$ 90,415	\$ 71,751.00	\$ 1,715.00	48977.34	\$ 122,443.34	\$ -
Revolving Loan Fund	\$ 20,000	\$ 10,535.38	\$ 9,464.62	53%	\$ 20,000	\$ -	\$ 10,535.38	\$	\$ 10,535.38	\$ -
Micro Loan Fund	\$ 4,500	\$ 38.00	\$ 4,462.00	1%	\$ 4,500	\$ -	\$ 38.00	\$	\$ 38.00	\$ -
Rural Transportation	\$ 139,186	\$ 118,636.45	\$ 20,549.55	85%	\$ 111,349	\$ 31,376.27	\$ 63,532.89	23727.29	\$ 118,636.45	\$ -
CFAT	\$ 53,115	\$ 24,985.15	\$ 28,129.85	99%	\$ 19,992	\$ 19,988.12	\$ -	4997.03	\$ 24,985.15	\$ -
Mobility Manager	\$ 100,000	\$ 52,851.61	\$ 47,148.39	53%	\$ 90,000	\$ 39,151.00	\$ 8,415.45	5285.16	\$ 52,851.61	\$ -
Burn Subdivision Ordinance	\$ 4,000	\$ -	\$ 4,000.00	0%	\$ 4,000	\$ 4,000.00	\$ -	\$	\$ 4,000.00	\$ 4,000.00
Burn Zoning	\$ 10,000	\$ 9,501.80	\$ 498.20	95%	\$ 10,000	\$ 9,154.84	\$ 346.96	\$	\$ 9,501.80	\$ -
City of Henderson ROBCO	\$ 3,090	\$ 76.00	\$ 3,014.00	2%	\$ 3,090	\$ 3,090.00	\$ -	\$	\$ 3,090.00	\$ 3,014.00
Franklin Co Bldg Re-use KF	\$ 11,274	\$ 874.00	\$ 10,400.00	8%	\$ 11,274	\$ 11,274.00	\$ -	\$	\$ 11,274.00	\$ 10,400.00
Franklin Co PALZIV	\$ 600	\$ -	\$ 600.00	0%	\$ 600	\$ -	\$ -	\$	\$ -	\$ -
Regional Agritourism Project	\$ 5,500	\$ -	\$ 5,500.00	0%	\$ 5,500	\$ 5,500.00	\$ -	\$	\$ 5,500.00	\$ 5,500.00
Mighty River Broadband	\$ 60,350	\$ 56,983.68	\$ 3,366.32	94%	\$ 60,350	\$ 56,983.68	\$ -	\$	\$ 56,983.68	\$ -
Aging - Planning & Admin	\$ 206,487	\$ 138,424.88	\$ 68,062.12	67%	\$ 163,352	\$ 95,090.00	\$ 14,417.92	28916.96	\$ 138,424.88	\$ -
Aging - Ombudsman	\$ 120,682	\$ 105,206.29	\$ 15,475.71	87%	\$ 108,486	\$ 87,944.42	\$ 7,920.66	10520.63	\$ 106,385.71	\$ 1,179.42
Aging - Elder Abuse	\$ 4,716	\$ 292.02	\$ 4,423.98	6%	\$ 4,244	\$ 262.00	\$ 0.82	29.20	\$ 292.02	\$ -
Aging - Evidence Based	\$ 27,897	\$ 24,152.11	\$ 3,744.89	87%	\$ 25,107	\$ 21,589.00	\$ 147.90	2415.21	\$ 24,152.11	\$ -
Aging - AAA	\$ 48,263	\$ 48,258.11	\$ 4.89	100%	\$ 48,263	\$ 48,259.00	\$ 4.00	\$	\$ 48,263.00	\$ 4.89
Aging - Medicare SHIP	\$ 5,353	\$ 3,919.95	\$ 1,433.05	73%	\$ 5,353	\$ 5,353.00	\$ -	783.99	\$ 6,136.99	\$ 2,217.04
Aging - MIPPA	\$ 19,086	\$ 15,167.71	\$ 3,918.29	79%	\$ 19,086	\$ 16,167.58	\$ -	\$	\$ 16,167.58	\$ 999.87
Aging - Caregiver	\$ 126,630	\$ 91,263.29	\$ 35,366.71	72%	\$ 126,630	\$ 86,983.10	\$ 12,161.29	\$	\$ 99,144.39	\$ 7,881.10
Aging - NCDOT Project	\$ 300,000	\$ 258,094.00	\$ 41,906.00	86%	\$ 300,000	\$ 211,592.52	\$ 46,501.48	\$	\$ 258,094.00	\$ -
Aging - LCA	\$ 15,000	\$ 14,998.26	\$ 1.74	100%	\$ 15,000	\$ 14,998.26	\$ -	\$	\$ 14,998.26	\$ -
Aging - Senior Games	\$ 7,500	\$ -	\$ 7,500.00	0%	\$ 7,500	\$ -	\$ -	\$	\$ -	\$ -
WIOA - Adult	\$ 126,150	\$ 83,697.56	\$ 42,452.44	66%	\$ 126,150	\$ 79,161.73	\$ 4,535.83	\$	\$ 83,697.56	\$ -
WIOA - Youth	\$ 156,670	\$ 130,456.36	\$ 26,213.64	83%	\$ 156,670	\$ 121,245.30	\$ 9,211.06	\$	\$ 130,456.36	\$ -
WIOA - Dislocated Worker	\$ 149,296	\$ 99,399.29	\$ 49,896.71	67%	\$ 149,296	\$ 94,004.16	\$ 5,395.13	\$	\$ 99,399.29	\$ -
WIOA - Admin	\$ 166,412	\$ 118,994.24	\$ 47,417.76	72%	\$ 166,412	\$ 111,429.43	\$ 7,564.81	\$	\$ 118,994.24	\$ -
WIOA - Incumbent Worker	\$ 100,000	\$ 63,999.75	\$ 36,000.25	64%	\$ 100,000	\$ 55,124.02	\$ 8,875.73	\$	\$ 63,999.75	\$ -
WIOA - Henderson Pathways	\$ 5,921	\$ 4,826.22	\$ 1,094.78	82%	\$ 5,921	\$ 122.54	\$ 4,703.68	\$	\$ 4,826.22	\$ -
WIOA Enhancement	\$ 15,000	\$ 9,222.76	\$ 5,777.24	61%	\$ 15,000	\$ 5,175.47	\$ 4,047.29	\$	\$ 9,222.76	\$ -
WIOA - Reentry	\$ 30,000	\$ -	\$ 30,000.00	0%	\$ 30,000	\$ -	\$ -	\$	\$ -	\$ -
Granville Co SFR	\$ 91,358	\$ 4,833.60	\$ 86,524.40	5%	\$ 91,358	\$ 9,863.41	\$ -	\$	\$ 9,863.41	\$ 5,029.81
Franklin Co SFR	\$ 101,278	\$ 70,287.22	\$ 30,990.78	69%	\$ 101,278	\$ 40,768.76	\$ 29,518.46	\$	\$ 70,287.22	\$ -
Person County SFR	\$ 156,768	\$ 48,444.24	\$ 108,323.76	31%	\$ 156,768	\$ 42,442.93	\$ 6,001.31	\$	\$ 48,444.24	\$ -

BUDGET AMENDMENTS

Donna Lee advised that the amendments included additional funds for the Bunn Project and for Broadband travel.

Budget Amendments

Motion # 5

Motion made by Danny Wright to approve the amendments as presented. Ernie Anderson seconded the motion and the motion carried unanimously.

(INSERT BUDGET AMENDMENTS HERE)

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
Thursday, June 27, 2019**

FY 18-19

FUND 10 - GENERAL FUND

BUDGET AMENDMENT # 39	A/C #	BUDGET	CHANGE	REQUESTED
BUNN ZONING				
EXPENDITURES	5015			
Salary - Planning Director	146	4,538	475	5,013
Contract Services	200	494	0	494
Travel	314	246	0	246
Fringe Benefits	690	1,445	165	1,610
Indirect Costs	790	2,361	265	2,626
Program Costs	795	916	95	1,011
TOTAL EXPENDITURES		10,000	1,000	11,000
BUNN ZONING	3475			
REVENUES	223	10,000	1,000	11,000
This amendment represents additional grant work.				

BUDGET AMENDMENT # 40	A/C #	BUDGET	CHANGE	REQUESTED
MIGHTY RIVER REGIONAL BROADBAND				
EXPENDITURES	5051			
Contracted Services	200	60,350	184	60,534
		60,350	184	60,534
MIGHTY RIVER REGIONAL BROADBAND	3475			
REVENUE	451	60,350	184	60,534
This amendment represents accounting for travel incurred within program expenditures.				

Budget Resolution

Diane advised that the Draft Budget for FY 2019/2020 had been presented to the Board at the May meeting and had been open for review the last 30 days. She further stated that the Public Hearing was held earlier this evening and there were no comments in regards to the Budget.

Budget Resolution

Motion # 6

Zelodis Jay made a motion to approve the Budget Resolution as presented. David Smith seconded the motion and the motion carried unanimously.

Update to Revolving Loan Fund Plan (EDA Required)

Diane Cox advised the board members that EDA requires that the Revolving Loan Fund Plan be updated every 5 years. She further stated that the revised plan that was forwarded to Board Members to review and in the packets tonight have the revisions in red text. The changes/updates have tentatively been approved by EDA subject to our Board's approval. Diane reviewed all of the changes that were highlighted in the revised plan in detail.

Update to RLF Plan

Motion # 7

Tom Lane made a motion to approve the update Revolving Loan Plan as presented. Ernie Anderson seconded the motion and the motion carried unanimously.

2019 NCHFA ESFR Policies Review

2019 Assistance Policy Franklin County and Granville County

Diane stated that there were a couple of changes in the Assistance Policies that requires Board approval for each county. She reviewed the changes in detail in regards to Forgiveness amounts from \$3,000 to \$5,000 annually, Amount allowed per home changing from \$25,000 to \$30,000 and the amount provided per county for assistance increased to \$190,000, etc.

2019 Assistance Policy Franklin County

Motion # 8

Leo Kelly made a motion to approve the 2019 Assistance Policy for Franklin County as presented. Wanda Henderson seconded the motion and it carried unanimously.

2019 Assistance Policy Granville County

Motion # 9

Zelodis Jay made a motion to approve the 2019 Assistance Policy for Granville County as presented. David Smith seconded the motion and it carried unanimously.

2019 Procurement and Disbursement Policy

Diane stated that this policy is for all counties and is the same with some changes to the Contractors liability limits and changes in how the COG disburses the payments to the contractor in 4 payments.

2019 Procurement and Disbursement Policy for ESFR Motion # 10

Carroll Harris made a motion to approve the 2019 Procurement and Disbursement Policy as presented. Tyrone Sims seconded the motion and it carried unanimously.

Resolution in Support of NC DHHS Move to Triangle North Granville

Diane asked the Board to review the Resolution to Support the Move of NC DHHS from Raleigh to the Triangle North Granville Park along with her. She then asked Attorney Wrenn to further clarify why this request is being presented to the Board.

Attorney Wrenn highlighted that the State's Draft Budget includes a relocation of the NC DHHS office from Wake County.

- This would be a major investment of approximately \$250M in the Triangle North Granville Park, as it would start with approximately 2,000 jobs.
- This move would mean a lot to this area for potential growth, etc.
- Resolutions of support have already been approved by the Boards in: Granville County, Butner, Creedmoor and Warren County.
- We ask for your support of this resolution and to reach out to the General Assembly Members for their support in the budget that will be presented to the Governor.

Resolution to Support Move of NC DHHS Motion # 11

Sidney Dunston made a motion to approve the Resolution Supporting the Relocation of NC DHHS as presented. David Smith seconded the motion and it carried unanimously.

Resolution in Support of Medicaid Community Based Ombudsman Program

Diane stated that the Association of Regional Councils of Government plans to respond to the RFP. By approving this Resolution, we hope to have one ombudsman at each COG across the state. This individual would work with Medicaid recipients for local issues and those that need resources for help in our region. In addition, a "call center" component would be available for assistance.

Resolution in Support of Medicaid Community Based Ombudsman Program Motion # 12

Ernie Anderson made a motion to approve the Resolution in Support of a Community Based Ombudsman Program as presented. Sidney Dunston seconded the motion and it carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Diane Cox highlighted the following in her report to the Board of Directors and she asked that Board Members be sure to share this information with their respective boards:

- June 20th COG hosted an Opportunity Zone Workshop
- June 20th Hillary Sherman from EDA was here to meet with Economic Developers about federal disaster funding because of past Hurricane's Florence and Michael. Three counties are eligible for disaster funding – Vance, Granville and Person. Contact COG for info.
- June 25th Complete Count Committee Workshop Training held and was facilitated by US Census Bureau of Granville County.
- Two local newspapers recently brought attention to the Area Agency on Aging and its activities in regards to an Elder Abuse Event in Louisburg and the ongoing work on the Virtual Dementia Tour.
- Other AAA events: May 29th VDT at Franklin County EMS, June 7th Caregiver Retreat at Kerr Lake, June 21 Longest Day Dementia Awareness Event, June 25th Volunteer Lunch at Uncle Lew's
- Workforce Development Board held meeting on June 4th
- June 4th COG co-sponsored a Food Policy Conference – also shared newspaper article from Eva Clayton
- Made round table presentation on May 30 at McGregor Hall to Thom Tillis and others. Event was hosted by Vance County and information was shared in regards to education, economic and community development assets in the county. Also, discussed county challenges that are being faced.
- Reviewed funding increases and decreases that are expected for the Aging Program
- Reviewed possibilities of NC DHHS being relocated to Butner or Triangle North Granville. (Members asked how many acres would be required for this relocation and current estimates are 50+ acres)

Nominating Committee

Chairman Clayton nominated Treco Lea-Jeffers of Person County to Chair the Nominating Committee for FY 2019/2020. Other members nominated were Tom Lane of Butner, Betty Wright of Louisburg and Leo Kelly of Vance County. This committee would be charged with selecting a Treasurer from Warren County for the Slate of Officers for next year. The Slate of Officers will be brought to the Board at the August 2019 meeting.

PUBLIC COMMENT AND ANNOUNCEMENTS

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors